

# Q & A for Unified Communication System & IT Assessment RFPs

1. How many employees (from all locations) will need to have direct phones lines? **20**
2. Is it possible to get a copy of the ATT phone bill? **Yes**
3. Is the idea to have one central phone number that is answered by an automated attendant or receptionist? **Yes**
4. Calls would then be directed to a group of employees or a direct employee phone. **Yes**
5. Will internet services need to be included in the proposal? **No**
6. Is Workforce Solutions in any existing contract with any ISPs? **Yes, NTS**
7. The make and model of the Meraki firewalls, switches, and current servers can be viewed at our offices.
8. Will Wi-Fi need to be unified across all offices? **Yes**
9. What is the earliest date that work can begin on:  

Board Office	August 24 <sup>th</sup>
Center	TBD
Childcare	TBD
VR	TBD
10. What date should all work be completed by for:  

Board Office	August 31 <sup>st</sup>
Center	TBD
Childcare	TBD
VR	TBD
11. To minimize disruption, we would like to do as much work as possible during non-business hours, including weekends. Will someone be able to let us in and out of offices after hours? **Yes**
12. Will furniture be in place prior to work beginning or will our proposal need to include moving these items? **Furniture will be moved separately**
13. Are we able to bid on the RFQ for a Unified Communications System? **Yes**
14. Are the telephones and conference phones being replaced? **Yes**
15. If not, what brand and models are they? **NA**
16. The RFQ for the Unified Communication System deadline, according to the website, July 27<sup>th</sup>, at 4 p.m. The RFQ documents state 5 p.m. Which time is correct?  
**5:00 p.m. Friday, July 27<sup>th</sup> is the correct time and date for both proposals.**
17. How many network drops per desk or cubicle are needed 1 or 2 per location and any preference of cable type cat5e or cat6? **Would prefer 2 and cat6**

18. What about network POE switches are we proposing those in the quote? Are will they be something your IT staff will supply? **Yes, they will need to be in your proposal.**
19. The Network Assessment RFP provides two deadlines for the board staff move to be completed. One is August 24<sup>th</sup> and the other August 31<sup>st</sup>. Which date is correct? **Our plan is to start moving our office on August 24<sup>th</sup>, we must be out of our current office by August 31<sup>st</sup>.**