



Child Care Services

PARENT AGREEMENT TO REPORT CHILD CARE ATTENDANCE

As a requirement for my child to receive child care services, I understand and agree to the following:

I understand and agree to the following attendance standards:

- I will ensure that my child attends child care on a regular basis. My child must meet attendance standards for child care services
- I understand that my child care provider may report consecutive absences to Workforce Solutions Child Care and this could
 - Result in suspension of care or
 - Result in finding that a change in my work/training schedule has occurred and care may be ended.
- I understand that if a child exceeds forty (40) total absences during their current 12-month eligibility period, then the child is not eligible for care at the next eligibility determination. I also understand that my child will not be eligible to re-apply for the child care program for 60 days from the end of the most recent eligibility period.

I understand and agree to the following attendance reporting requirements:

- I will use attendance card to report attendance and absences
- I will report to my provider any issues encountered with card use.
- I understand a failure to report issues may result in absences.
- I understand no one under 16 can be designated a card holder unless they are the parent of the child
- I understand an owner, assistant director, or director of my child care facility cannot be a secondary cardholder
- I understand a secondary cardholder cannot misuse the attendance card, and must understand and comply with the responsibilities of attendance card usage
- I will not share my personal identification number (PIN) or attendance card with another person, including the child care provider
- I understand that failure to meet the provider's established policy regarding attendance may result in the provider ending the child's enrollment at the facility
- I understand that absences due to a child's documented chronic illness, disability, or court ordered visitation are not counted in the number of absences allowed

TWIST ID: _____ Parent Name: _____

Parent Signature: _____ Date: _____

The Texas Workforce Commission prosecutes fraud to ensure that child care funds are maximized for qualified families. To report suspected fraud, call the fraud hotline at (800) 252-3642.

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