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Workforce Solutions North Texas Board Administration
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Workforce Solutions North Texas Board Meeting Minutes

July 22, 2021, 12:00 PM

I. Call to order

Chairman, Lee Ritchie Jr., called the Workforce Solutions North Texas Board Meeting to order at 12:00 PM on July 22, 2021.

II. Roll Call

Members present (in person or via Zoom): Toni Alonzo, Marsha Anderson, Leslie Chalmers, Billy Clark, Darren Francis, Tracey Jennings, Anthony Louis, Kristen Morris, Michelle Nelson, Debbie Powell, Glenda Ramsey, Lee Ritchie Jr., Mileasha Rizan, Crystal Sanders, Jim Sjolander, Dirk Welch, and Julie Young.
Chairman, Lee Ritchie noted a quorum of members present.

Members not present: Ben Bell, Roy Cheney, Taylor Davis, Keri Goins, Lee Harvey, Synthia Kirby, Brandon Litteken, Rodney McCleskey, and Rhonda Schreiber.

Guests present: Lisa McDaniel, Kendra Ball, Ebonie Batts, Josie Gonzalez, Honorable Judge Woodrow Gossom Jr., Ginger Hannah, Sharon Hulcy, Crystal Ojeda, Brenda Roland, Darla Silva, Lyka Walton, and Dennis Wilde.

Declaration of Conflict of Interest (COI)

Crystal Sanders abstained due to Conflict of Interest.

III. Consent Agenda

Lisa McDaniel updated the Board on the following:

- **Review of Space Analysis for Co-location with Vocational Rehabilitation** – Lisa McDaniel provided the Board with a detailed Space Analysis, the analysis included 4 properties that could potentially meet the needs to accommodate all staff for all entities. After receiving the price per square footage, and visiting the 4 potential sites, it was determined that the Galaxy Center offered the best price value with all costs and amenities considered as shown below in the detail comparison. Another cost savings with the Galaxy option is the network cabling is in place for many of our office space needs. Julie Young showed concern regarding the Letter of Intent and possible misplacement of Wichita Adult Literacy Council (WALC). Mrs. Young asked for WALC to be added in the special provision section stating they would not be affected or misplaced. The Board replied that WALC could not be added on the Letter of Intent due to it being a separate non-profit organization, this would not be approved by the state. The Honorable Judge Woodrow Gossom proposed that Julie Young and WALC review their lease and speak with the landlord. Motion by Billy Clark and seconded by Glenda Ramsey to approve the Letter of Intent for the Galaxy Lease option.

Motion Passed with the following votes:

Name	Vote	Name	Vote
Crystal Sanders	Abstain	Marsha Anderson	Yes
Debbie Powell	Abstain	Dirk Welch	Yes
Julie Young	No	Tracey Jennings	Yes
Darren Francis	Yes	Mileasha Rizan	Yes
Kristin Morris	Yes	Leslie Chalmers	Yes
Michelle Nelson	Yes	Toni Alonzo	Yes
Anthony Louis	Yes	Glenda Ramsey	Yes
Jim Sjolander	Yes	Billy Clark	Yes
Marsha Anderson	Yes	Lee Ritchie Jr.	Yes

IV. Announcements – Next Board meeting on August 26, 2021

V. Adjournment

Chairman, Lee Ritchie Jr., adjourned the meeting at 1:00 PM on July 22, 2021.

Submitted by,

Ebonie Batts
Administrative Specialist