



Child Care Services

PARENT RIGHTS FORM

You have the right to:

- Be informed of all child care options available to you and choose the type of child care provider (licensed center, licensed home, registered home, relative care) that best suits your needs;
- Visit available child care providers before making a choice;
- Receive assistance in choosing child care including information about the Board's policies regarding transferring children from one provider to another;
- Be informed of the local rule that child care providers are not allowed to charge parents the difference between the Board's reimbursement rate and the provider's published rate;
- Be represented when applying for child care services;
- Be notified of your eligibility to receive child care services within 20 calendar days from the day our office receives all necessary documentation required to initially determine or re-determine eligibility for child care services;
- Receive child care services regardless of race, color, national origin, age, sex, disability, political beliefs, or religion;
- Have the Board and the Board's child care contractor treat information used to determine eligibility for child care services as confidential;
- Receive written notification at least 15 **calendar** days before termination of child care services;
- Reject an offer of child care services or voluntarily withdraw your child from child care, unless the child is in protective services, and be informed of the possible consequences of rejecting or ending the child care that is offered;
- Be informed of the eligibility documentation and reporting requirements;

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Archer, Baylor, Clay, Cottle, Foard, Hardeman, Jack, Montague, Wichita, Wilbarger and Young counties.

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PARENT RIGHTS FORM (cont.)

- Be informed of your right to appeal, including the right to possibly continue care during the appeal and the potential for repayment if the appeal is rendered against you;
- Be informed of required background and criminal history checks for relative child care providers through the listing process with child care licensing prior to your selection of relative child care;
- Receive written notification of the possible termination of child care services for excessive absences;
- Receive written notification of the possible termination of child care services for failure to pay the parent share of cost (if applicable).

*****By selecting a child care provider and accepting child care services through Workforce Solutions, I acknowledge that I have read and understand the above information regarding Parent Rights and I acknowledge that I have received the Parent Handbook to further reference any of the rights listed above.**

TWIST ID: _____ Parent Name: _____

Parent Signature: _____ Date: _____

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