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Workforce Solutions North Texas Board Administration
1501 Midwestern Parkway, Suite 101
Wichita Falls, TX 76302
Phone: 940-767-1432 | Fax: 940-322-2683
Email: NTXBoard@ntxworksolutions.org
Website: www.ntxworksolutions.org

Workforce Solutions Board Meeting Agenda

February 26, 2021

Members of the Workforce Solutions North Texas Workforce Development Board will meet on **THURSDAY, March 4th, 2021** at 12:00 pm (noon) via Zoom.

Due to the ongoing health concerns with the COVID-19 pandemic, we will be observing social distancing. *In-person attendance at the Nortex Regional Planning Commission Conference Room, 4309 Old Jacksboro Hwy, Suite 200 in Wichita Falls, will be **limited** to staff and board members.* Please let us know in advance if you will attend in person due to limited meeting space. We appreciate your patience and understanding in this matter.

If attending remotely, **please register** no later than 12:00 pm on March 4th to be granted access to the Zoom meeting:

https://zoom.us/meeting/register/tJMtfuGvrz4jE9ZKt_7L4M2IZqcwnSg9e8v4

After registering, you will receive a confirmation email containing information about joining the meeting.

AGENDA

1. Welcome
2. Call to order and roll call
3. Public Comment
4. Declaration of Conflict of Interest
5. Consent agenda:
 - A. Board and Committee Meeting recordings are posted to the board website and can be found at ntxworksolutions.org → About Us → Board Meetings. These recordings are posted in lieu of written meeting minutes.
6. Items for discussion and possible action:
 - A. Report from Monitoring Committee
 - B. Report from Outreach Committee
 - C. Report from Youth Advisory Committee

7. Executive Director Report
 - A. 2020.12 Grant Spending Report
 - B. 2020.12 Rolling YTD Procurement List
 - C. Update Big Blue Lawsuit
 - D. WIOA Career Pathway Award
 - E. 2020 Annual Report

8. Updates: (please refer to reports in board packet)
 - A. Workforce Solutions Workforce Center
 - B. Workforce Solutions Childcare
 - C. Rapid Response Coordinator

9. Announcements – Next Board meeting on April 22, 2021

10. Adjourn

The Workforce Solutions North Texas Board reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices).

The facility is wheelchair accessible and accessible parking spaces are available. Individuals who require auxiliary aids or services for this meeting should contact the Workforce Solutions Board Office at (940) 767-1432 at least two days before the meeting so that the appropriate arrangements can be made.

Texas Workforce Commission

A Member of Texas Workforce Solutions

Bryan Daniel, Chairman
Commissioner Representing
the Public

Julian Alvarez
Commissioner Representing
Labor

Aaron Demerson
Commissioner Representing
Employers

Edward Serna
Executive Director

Report #20.03.0001

January 13, 2021

Ms. Lisa McDaniel, Executive Director
Workforce Solutions North Texas
1501 Midwestern Pkwy, Suite 101
Wichita Falls, Texas 76302

Dear Ms. McDaniel:

Our review of the programs administered by Workforce Solutions North Texas indicates that controls exist to support proper administration of fiscal and program operating systems.

We have completed our review of Child Care Services, Choices (employment services for Temporary Assistance for Needy Families), Employment Services, and Workforce Innovation and Opportunities Act programs administered by the Board. The review covered the period May 1, 2019, to March 31, 2020, and included tests of transactions and fiscal and program controls.

Although this was not a finding, we noted the MOU between the Board and one of its SCSEP partners did not contain all required elements. An updated and signed MOU was provided after the review. Also, the Texas Veterans Commission contract did not contain a commitment that partners would comply with the Americans with Disabilities Act of 2008. The Board indicated it will be updated at the next renewal.

We appreciate the cooperation and assistance you and your staff provided throughout the review. Should you have any questions, please contact me at (512) 936-3612.

Sincerely,



Mary B. Millan, Director of Field Operations
Subrecipient Monitoring
Regulatory Integrity Division

cc: Lee R. Ritchie, Chair, Workforce Solutions North Texas
Gwendolyn Jones, Regional Program Manager, U. S. Department of Health and Human Services
Deborah Daniels, Program Specialist, U. S. Department of Health and Human Services
Alisa Matthews, Program Specialist, U. S. Department of Health and Human Services
Nicholas E. Lalpui, Regional Administrator, Employment and Training Administration, USDOL
M. Frank Stluka, Regional Director, Office of State Systems, Employment and Training Administration, USDOL
Bryan Daniel, Chairman and Commissioner Representing the Public, TWC
Julian Alvarez, III, Commissioner Representing Labor, TWC
Aaron Demerson, Commissioner Representing Employers, TWC
Edward Serna, Executive Director, TWC
Randy Townsend, Deputy Executive Director, TWC
Courtney Arbour, Director, Workforce Development Division, TWC
Reagan Miller, Director, Child Care and Early Learning Division, TWC
Paul D. Carmona, Director, Regulatory Integrity Division, TWC
Chris Nelson, Chief Financial Officer, TWC
Adam Leonard, Director, Operational Insight Division, TWC

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Edward Serna
Executive Director

Report #20.03.0001

January 13, 2021

Ms. Lisa McDaniel, Executive Director
Workforce Solutions North Texas
1501 Midwestern Pkwy, Suite 101
Wichita Falls, Texas 76302

Dear Ms. McDaniel:

We have completed our review of the Supplemental Nutrition Assistance Program Employment and Training program administered by Workforce Solutions North Texas area. Our review covered the period May 1, 2019, to March 31, 2020.

Our finding is summarized in the enclosed report. TWC Audit Resolution will contact you with an initial notification letter requesting the documentation necessary to resolve the outstanding finding identified in the report. The Board will have 45 calendar days from the issuance of the letter to respond to Audit Resolution with the documentation.

Thank you again for your cooperation and assistance. Should you have any further questions concerning the review, please contact me at (512) 936-3612.

Sincerely,



Mary B. Millan, Director of Field Operations
Subrecipient Monitoring
Regulatory Integrity Division

Attachment



Supplemental Nutrition Assistance Program
Employment and Training
Monitoring Report
#20.03.0001
Workforce Solutions North Texas

Issued by Texas Workforce Commission
Subrecipient Monitoring Department

Board Background

Workforce Solutions North Texas is part of Texas Workforce Solutions – a statewide network of 28 Workforce Development Boards for regional planning and service delivery, their contracted service providers and community partners, and the TWC unemployment benefits Tele-Centers. This network, which includes the Texas Workforce Commission, gives customers local access to workforce solutions and statewide services through Workforce Solutions offices and Tele-Centers throughout the state.

The Board serves the following counties: Archer, Baylor, Clay, Cottle, Foard, Hardeman, Jack, Montague, Wichita, Wilbarger, and Young.

North Texas Regional Planning Commission currently serves as the Board's fiscal agent. The Workforce Subrecipient, formerly Arbor E&T, LLC dba ResCare Workforce Services, has changed its name to Equus Workforce Solutions. The Child Care Contractor is Rolling Plains Management Corporation.

Executive Summary

The Texas Workforce Commission, Subrecipient Monitoring Department conducted a review of Workforce Solutions North Texas. This review identified opportunities to strengthen management controls and support compliance with contract requirements.

The Board is responsible for providing its Partners, Subrecipients, and Contractors with these findings and areas of concern and following up to ensure that any needed corrective actions are completed.

Finding: Ensure SNAP E&T Sanctions are Requested Appropriately

In four of 15 (27 percent) applicable case files tested, a penalty for noncompliance was inappropriately initiated for SNAP E&T participants. The Board's Subrecipient penalized clients even after clients informed case managers that they obtained employment.

The Board should strengthen its controls to ensure sanctions are requested appropriately according to the SNAP E&T guidelines.

Table of Contents

About the Board		2
Executive Summary		2
Finding	Ensure SNAP E&T Sanctions are Requested Appropriately	4
Appendices		
	A. Abbreviations and Terms	6
	B. Review Objectives, Scope, and Methodology	7
	C. Report Distribution List	8
	D. Exit Conference	8

Finding

Ensure SNAP E&T Sanctions are Requested Appropriately

In four of 15 (27 percent) applicable case files tested, a penalty for noncompliance was inappropriately initiated for SNAP E&T participants. The Board's Subrecipient penalized clients even after clients informed case managers that they obtained employment.

Improperly requesting sanctions can cause a participant to lose or to receive less than the maximum amount of SNAP E&T benefits, even when participating and meeting program requirements.

Supplemental Nutrition Assistance Program Employment and Training Guide, Part B – Operations, B-108.g: Unsubsidized Employment, October 2020 states:

"Unsubsidized employment is full- or part-time employment with wages paid in full by an employer.

Full-time Employment

Full-time employment is:

- employment of 30 hours per week or more, for which the individual receives wages or compensation from an employer or from self-employment; or
- weekly wages from an employer or from self-employment that are at least equal to 30 hours per week multiplied by the federal minimum wage.

If—during participation in SNAP E&T— a SNAP recipient enters full-time employment, Boards must ensure that Workforce Solutions Office staff:

- sends Form H1817 to HHSC to reconsider the recipient's work registration status;
- enters into TWIST Counselor Notes:
 - a statement that Form H1817 was sent to HHSC;
 - the date Form H1817 was sent to HHSC; and
 - the reason for the reconsideration;
- keeps a copy of Form H1817 and fax confirmation on file at the Workforce Solutions Office;
- records the reconsideration in TWIST SNAP E&T Good Cause tab (see B-401.c);
- closes all SNAP E&T activities;
- adds service 39-Unsubsidized Employment; and
- leaves the SNAP E&T Program Detail open for the job retention period to enter any job retention services that may be requested (see B-115).

"Federal Exemption for Recipients Who Become Employed Full Time

A SNAP recipient is considered to be meeting the federal exemption (Work Code P)—and as such is exempt from SNAP E&T participation—if the recipient:

- accepts a job offer of at least 30 hours per week; and
- is scheduled to begin work immediately, or within 30 calendar days of reporting the employment."

Recommendation

The Board should strengthen its controls to ensure sanctions are requested appropriately according to the SNAP E&T guidelines.

Appendix A. Abbreviations and Terms

Board	Workforce Solutions North Texas
Db a	Doing business as
FMGC	Financial Manual for Grants and Contracts
Nortex	North Texas (Regional Planning Commission)
SNAP E&T	Supplemental Nutrition Assistance Program Employment and Training
TWC	Texas Workforce Commission

Appendix B. Review Objectives, Scope, and Methodology

Review Objectives

The purpose of our review was to provide reasonable assurance that Workforce Solutions North Texas uses TWC grant resources in accordance with state and federal requirements. We also sought to determine whether activities are conducted toward the goal of achieving program objectives while maintaining fiscal accountability.

Scope and Methodology

Monitoring reviewed the SNAP E&T program administered by the Board. We conducted this review from August 17, 2020, to August 21, 2020. Our goal was to provide reasonable but not absolute assurance regarding compliance with contract terms and objectives.

Toward this goal, we randomly selected and tested samples of transactions that occurred during the period of May 1, 2019, through March 31, 2020. Although no material issues came to the reviewers' attention other than those contained in this report, there is no assurance that other issues may not exist. Within the accounting and program books, records and documentation we tested control systems and transactions in the following areas:

Service Provider

SNAP E&T
Work Activities
Noncooperation

Fiscal

Allowable Costs and Pooled Expenditures
Disbursements
Cost Allocation

Appendix C. Report Distribution List

Copies of the report will be provided to the following parties:

Workforce Solutions North Texas

Lee R. Ritchie, Chair

United States Department of Health and Human Services

Gwendolyn Jones, Regional Program Manager

Deborah Daniels, Program Specialist

Alisa Matthews, Program Specialist

Texas Workforce Commission

Bryan Daniel, Chairman and Commissioner Representing the Public

Julian Alvarez, III, Commissioner Representing Labor

Aaron Demerson, Commissioner Representing Employers

Edward Serna, Executive Director

Randy Townsend, Deputy Executive Director

Courtney Arbour, Director, Workforce Development Division

Paul D. Carmona, Director, Regulatory Integrity Division

Chris Nelson, Chief Financial Officer

Adam Leonard, Director, Operational Insight Division

Appendix D. Exit Conference

Date: August 21, 2020

Attendees:

Lisa McDaniel, Executive Director, Workforce Solutions North Texas

Scott Essary, Program Supervisor, Workforce Solutions North Texas

Sharon Hulcy, Contract Manager, Workforce Solutions North Texas

Kendra Ball, Business and Outreach Director, Workforce Solutions North Texas

Patricia Hamilton, Equal Opportunity Officer/Administrative Specialist, Workforce Solutions North Texas

Josie Gonzalez, Child Care Contract Manager, Workforce Solutions North Texas

Karen Fite, Board IT Manager, Workforce Solutions North Texas

Annette Jackson, PA Workforce Center, Workforce Solutions North Texas

Jill A. Brown, Former Executive Director, Workforce Solutions North Texas

Ginger Hannah, Business and Employment Services Manager, Workforce Solutions North Texas

Dennis Wilde, Executive Director, Nortex Regional Planning Commission

Jessie Johnson, Finance Director, Nortex Regional Planning Commission

Linda Crabtree, Client Services Coordinator, Workforce Solutions Child Care

Leslee Escobedo, Program Director, Workforce Solutions Child Care

Crystal Ojeda, Project Director, Equus Workforce Solutions

Darla Silva, Quality Assurance, Equus Workforce Solutions

Lanette McHazzlett Sanchez, Project Manager, TWC

Carolyn M. Davis, Monitor, TWC

Pricilla Martinez, Monitor, TWC

Roger Weiselogel, Monitor, TWC

Texas Workforce Commission

A Member of Texas Workforce Solutions

Bryan Daniel, Chairman
Commissioner Representing
the Public

Julian Alvarez
Commissioner Representing
Labor

Aaron Demerson
Commissioner Representing
Employers

Edward Serna
Executive Director

January 27, 2021

Ms. Lisa McDaniel, Executive Director
Workforce Solutions North Texas
1501 Midwestern Pkwy, Suite 101
Wichita Falls, Texas 76302

Dear Ms. McDaniel:

This letter is in regard to a finding identified in the Texas Workforce Commission (TWC) Monitoring Report #20.03.0001. This report included a review of the Supplemental Nutrition Assistance Program Employment and Training (SNAP E&T) program administered by Workforce Solutions North Texas (Board). This monitoring review identified the following finding that requires further resolution action as outlined below:

Finding: Ensure SNAP E&T Sanctions are Requested Appropriately

In four of 15 (27 percent) applicable case files tested, a penalty for noncompliance was inappropriately initiated for SNAP E&T participants. The Board's Subrecipient penalized clients even after clients informed case managers that they obtained employment.

Improperly requesting sanctions can cause a participant to lose or to receive less than the maximum amount of SNAP E&T benefits, even when participating and meeting program requirements.

Documentation Required:

The recommendation in the monitoring report states that the Board should strengthen its controls to ensure sanctions are requested appropriately according to the SNAP E&T guidelines. Please provide implemented controls and revised detailed procedures for both the Board and Service Provider which address the weakness identified and ensures SNAP E&T guidelines are followed and adhered to. In addition, please provide results of most recent Board monitoring of this area, along with recent training agenda and sign-in sheets, if conducted.

Please provide the above information within 45 calendar days from the date of this letter to Ruth C. Cureton, via email at ruth.cureton@twc.state.tx.us. Additional documentation may be requested at a future date based on the documentation submitted.

Ms. McDaniel
Page 2
January 27, 2021

Thank you in advance for your cooperation and assistance. Should you have any further questions or concerns, please contact Ruth C. Cureton at (512) 936-2506 or me at (512) 936-3040 or judy.ohn@twc.state.tx.us

Sincerely,

Judy Ohn

Judy Ohn
Director of Fiscal Services and Audit Resolution

Texas Workforce Commission

A Member of Texas Workforce Solutions

Bryan Daniel, Chairman
Commissioner Representing
the Public

Julian Alvarez
Commissioner Representing
Labor

Aaron Demerson
Commissioner Representing
Employers

Edward Sema
Executive Director

Report #21.03.0201

January 29, 2021

VIA Email: lisa.mcdaniel@ntxworksolutions.org

Mrs. Lisa McDaniel, Executive Director
Workforce Solutions North Texas
1501 Midwestern Pkwy, Suite 101
Wichita Falls, Texas 76302

Dear Mrs. McDaniel:

The Texas Workforce Commission Equal Opportunity Compliance Department conducted a 2021 monitoring review on Workforce Solutions North Texas Board's equal opportunity compliance. The monitoring review was conducted to align with state and federal regulations. Submission of documentation was completed by your Board's Equal Opportunity Officer, Ebonie N. Batts.

After reviewing Ms. Batts's documentation, TWC's EO Compliance Department does not have any issues or areas of concern to report that require immediate follow up. Ms. Batts reported physical accessibility issues for some centers and provided corrective remediation plans on each center. TWC's EO Compliance Department is confident that Ms. Batts will continue to work with the agency to remedy all compliance concerns. Workforce Solutions North Texas EO compliance will be monitored in fiscal year 2022 in accordance with annual monitoring requirements. Any outstanding issues or concerns that have not been resolved as well as any new issues or concerns that arise will be addressed at that time.

Thank you again for your cooperation and assistance. Should you have any further questions concerning the review, please contact me at (512) 565-0150.

Sincerely,

W. Boone Fields

W. Boone Fields
State of Texas Equal Opportunity Officer
Deputy Director, Regulatory Integrity Division

cc: Lee R. Ritchie, Chair, Workforce Solutions North Texas
Nicholas Lalpous, Regional Administrator, ETA, USDOL
M. Frank Stluka, Regional Director, Office of State Systems, ETA, USDOL
Bryan Daniel, Chairman and Commissioner Representing the Public, TWC
Julian Alvarez, III, Commissioner Representing Labor, TWC
Aaron Demerson, Commissioner Representing Employers, TWC
Edward Serna, Executive Director, TWC
Courtney Arbour, Director, Workforce Development Division, TWC
Paul D. Carmona, Director, Regulatory Integrity Division, TWC
Consuelo Zubeldia, Equal Opportunity Coordinator, TWC

Board Procurement List
1/1/2020 - 12/31/2020

Contractor/Vendor	Purchase date	Total cost	Goods/Services	Type	Since last meeting	12-Month rolling
Adobe	1/31/2020	\$ 16.23	Acrobat Pro Subscription, 1 mo	Micro		
Adobe	2/29/2020	\$ 16.23	Acrobat Pro Subscription, 1 mo	Micro		
Adobe	3/31/2020	\$ 16.23	Acrobat Pro Subscription, 1 mo	Micro		
Adobe	4/30/2020	\$ 16.23	Acrobat Pro Subscription, 1 mo	Micro		
Adobe	5/28/2020	\$ 16.23	Acrobat Pro Subscription, 1 mo	Micro		
Adobe	6/30/2020	\$ 16.23	Acrobat Pro Subscription, 1 mo	Micro		
Adobe	7/28/2020	\$ 16.23	Acrobat Pro Subscription, 1 mo	Micro		
Adobe	8/28/2020	\$ 16.23	Acrobat Pro Subscription, 1 mo	Micro		
Adobe	9/28/2020	\$ 16.23	Acrobat Pro Subscription, 1 mo	Micro		
Adobe	10/28/2020	\$ 16.23	Acrobat Pro Subscription, 1 mo	Micro		
Adobe	11/30/2020	\$ 16.23	Acrobat Pro Subscription, 1 mo	Micro	\$ 16.23	\$ 178.53
Amazon	4/13/2020	\$ 1,016.00	Video Conference Owl	Micro		
Amazon	6/30/2020	\$ 80.96	Surface Docking station	Micro		
Amazon	6/30/2020	\$ 109.84	cables, docking station	Micro		
Amazon	7/31/2020	\$ 71.39	Surface Docking station	Micro		
Amazon	8/4/2020	\$ 55.76	Bluetooth keyboard, mouse	Micro		
Amazon	11/10/2020	\$ 6,551.31	Cisco Meraki System renewal	Micro	\$ 6,551.31	
Amazon	12/3/2020	\$ 574.98	Monitors, printer for Admin	Micro	\$ 574.98	\$ 8,460.24
B&H Photo	9/23/2020	\$ 128.99	Lighting kit for video	Micro		\$ 128.99
Benchmark	4/28/2020	\$ 5,326.79	Copier	Small		
Benchmark	5/31/2020	\$ 8.38	monthly copy cost	Micro		
Benchmark	6/30/2020	\$ 17.82	monthly copy cost	Micro		
Benchmark	7/31/2020	\$ 38.86	monthly copy cost	Micro		
Benchmark	8/31/2020	\$ 12.65	monthly copy cost	Micro		
Benchmark	9/30/2020	\$ 98.52	monthly copy cost	Micro		
Benchmark	10/31/2020	\$ 23.59	monthly copy cost	Micro		
Benchmark	11/30/2020	\$ 11.63	monthly copy cost	Micro	\$ 11.63	
Benchmark	12/31/2020	\$ 33.74	monthly copy cost	Micro	\$ 33.74	\$ 5,571.98
BestBuy	7/28/2020	\$ 254.38	Apple Air pods	Micro		\$ 254.38
Bluehost.com	4/13/2020	\$ 638.27	Web hosting annual renewal	Micro		\$ 638.27
Boley Featherston	4/17/2020	\$ 948.87	D & O Insurance	Micro		\$ 948.87
Calendly	10/28/2020	\$ 15.00	Event software for Transition Fair	Micro		\$ 15.00
CDW Government Inc	1/21/2020	\$ 35.34	Printer	Micro		
CDW Government Inc	2/28/2020	\$ 15.79	Cables	Micro		
CDW Government Inc	4/27/2020	\$ 1,629.11	Surface Pros and keyboard	Micro		
CDW Government Inc	4/28/2020	\$ 179.81	Keyboard and cover	Micro		
CDW Government Inc	8/4/2020	\$ 8,812.00	Battery Backups, staff	Micro		
CDW Government Inc	9/16/2020	\$ 928.82	Battery Backups, racks	Micro		
CDW Government Inc	9/18/2020	\$ 297.25	New staff equipment	Micro		
CDW Government Inc	9/29/2020	\$ 9,559.24	Unitrends backup, recovery, cloud storage	Micro		
CDW Government Inc	12/1/2020	\$ 90.10	Ethernet cables for Childcare phones	Micro	\$ 90.10	
CDW Government Inc	12/9/2020	\$ 164.10	Printer cartridges	Micro	\$ 164.10	
CDW Government Inc	12/16/2020	\$ 1,832.24	Battery backups for Racks	Micro	\$ 1,832.24	\$ 23,543.80
Davis Signs	2/26/2020	\$ 1,320.00	Signage for Board office	Micro		\$ 1,320.00
Decker Jones PC	1/10/2020	\$ 1,995.03	Lawyer for lease dispute	Small		\$ 1,995.03
DELL MARKETING LP	7/15/2020	\$ 2,230.68	Cottle County Project	Micro		\$ 2,230.68
DocuSign	5/10/2020	\$ 2,794.50	DocuSign license for 5 users	Micro		\$ 2,794.50
Doodle.com	2/12/2020	\$ 72.00	Meeting scheduler	Micro		\$ 72.00
Doodly.com	12/28/2020	\$ 164.00	YouTube	Micro	\$ 164.00	\$ 164.00
Edgin, Parkman, Fleming & Fleming PC	7/31/2020	\$ 850.00	Annual Audit for Fiscal Agent	Micro		\$ 850.00
El Chico Cafe	2/19/2020	\$ 416.70	February Board Mtg meals	Micro		
El Chico Cafe	10/20/2020	\$ 162.58	October Board Mtg meals	Micro		\$ 579.28
Empire Paper	2/27/2020	\$ 213.80	Paper office supplies	Micro		
Empire Paper	6/26/2020	\$ 291.40	Paper office supplies	Micro		

Contractor/Vendor	Purchase date	Total cost	Goods/Services	Type	Since last meeting	12-Month rolling
Empire Paper	11/7/2020	\$ 213.80	Paper office supplies	Micro	\$ 213.80	\$ 719.00
Faronics/Deep Freeze	12/28/2020	\$ 1,560.00	Antivirus protection renewal lab computers	Micro	\$ 1,560.00	\$ 1,560.00
Gallion Consulting	5/4/2020	\$ 7,650.00	Additional user license for paperless system	Micro		\$ 7,650.00
Hudson Blueprint	1/22/2020	\$ 115.00	Door signage board office	Micro		\$ 115.00
Liberty Mutual Insurance	1/21/2020	\$ 1,695.00	Mobile Unit contents	Micro		\$ 1,695.00
LogMeIn	10/1/2020	\$ 2,383.20	GoToAssist Remote access annual	Micro		
LogMeIn	12/19/2020	\$ 1,299.99	Remote access staff	Micro	\$ 1,299.99	\$ 3,683.19
McAlister's Deli	6/26/2020	\$ 196.24	Boxed lunch for board meeting	Micro		
McAlister's Deli	8/28/2020	\$ 150.83	Boxed lunch for board meeting	Micro		\$ 347.07
Microsoft	7/6/2020	\$ 3,241.33	Office 365 annual renewal	Micro		\$ 3,241.33
NameCheap.com	3/20/2020	\$ 13.16	Website domain fee	Micro		
NameCheap.com	9/17/2020	\$ 55.98	ntxworksolutions.org domain and private registration	Micro		
NameCheap.com	9/24/2020	\$ 13.16	wfsntx.com	Micro		\$ 82.30
NEXGEN WIRING	1/7/2020	\$ 443.21	Board wiring	Micro		\$ 443.21
Office Depot	6/24/2020	\$ 19.28	Copier paper, pens	Micro		\$ 19.28
Pond, Brayden	7/21/2020	\$ 70.00	Pest control service	Micro		\$ 70.00
RED HAWK HVAC SERVICES	3/9/2020	\$ 3,360.00	A/C unit for board server room.	Micro		\$ 3,360.00
Rib Crib	11/23/2020	\$ 173.82	Boxed lunch for board meeting	Small	\$ 173.82	\$ 173.82
Richard Rogers Consulting	9/2/2020	\$ 5,780.00	Risk Assessment	Small		
Richard Rogers Consulting	11/9/2020	\$ 5,227.00	Program Monitoring	Small	\$ 5,227.00	
Richard Rogers Consulting	12/18/2020	\$ 2,975.00	Program Monitoring	Small	\$ 2,975.00	\$ 13,982.00
Ronald Johnson	6/30/2020	\$ 875.00	Child Care appeal hearing officer	Micro		\$ 875.00
SHI Government Solutions Inc	5/29/2020	\$ 5,633.00	Clear Touch Monitor/PC/system	Micro		\$ 5,633.00
Shoop's TX Termite	2/28/2020	\$ 75.00	Pest control	Micro		\$ 75.00
Smashballon	4/23/2020	\$ 49.00	Custom Facebook Feed	Micro		\$ 49.00
Solid Border	7/8/2020	\$ 680.00	Antivirus protection annual renewal	Micro		\$ 680.00
Southern Computer Warehouse	1/8/2020	\$ 49.26	HDMI Cables	Micro		
Southern Computer Warehouse	1/16/2020	\$ 461.81	Printer for Board	Micro		
Southern Computer Warehouse	1/17/2020	\$ 1,501.02	Laptops for Center	Micro		
Southern Computer Warehouse	2/13/2020	\$ 825.58	Printer cartridges	Micro		
Southern Computer Warehouse	2/20/2020	\$ 1,134.29	Surface, keyboard, cover, cables	Micro		
Southern Computer Warehouse	3/2/2020	\$ 30.50	Cables	Micro		
Southern Computer Warehouse	4/1/2020	\$ 889.98	Surface	Micro		
Southern Computer Warehouse	4/1/2020	\$ 34.76	Keyboard/mouse	Micro		
Southern Computer Warehouse	4/1/2020	\$ 106.83	Cover	Micro		
Southern Computer Warehouse	5/29/2020	\$ 2,273.04	Storage backup refresh	Micro		
Southern Computer Warehouse	5/29/2020	\$ 1,223.46	Local back up appliances	Micro		
Southern Computer Warehouse	7/29/2020	\$ 900.04	toner supplies	Micro		
Southern Computer Warehouse	9/11/2020	\$ 1,195.99	new staff equipment	Micro		
Southern Computer Warehouse	9/11/2020	\$ 99.99	new staff equipment	Micro		
Southern Computer Warehouse	9/11/2020	\$ 51.78	new staff equipment	Micro		
Southern Computer Warehouse	9/21/2020	\$ 100.40	Toner restock	Micro		\$ 10,878.73
Tech Soup	10/28/2020	\$ 5.00	Admin fee for Creative Cloud	Micro		
Tech Soup	10/28/2020	\$ 259.67	Creative Cloud	Micro		\$ 264.67
The Hartford	1/21/2020	\$ 2,326.00	Auto Insurance Van	Micro		
The Hartford	2/7/2020	\$ 946.00	Business Owner	Micro		\$ 3,272.00
TWC	9/16/2020	\$ 10.39	CCIP review disallowed cost	Micro		\$ 10.39
Wal-Mart	5/19/2020	\$ 4.16	hand soap	Micro		
Wal-Mart	6/4/2020	\$ 10.18	Bug and ant spray	Micro		
Wal-Mart	6/21/2020	\$ 64.82	Face mask	Micro		
Wal-Mart	10/28/2020	\$ 37.29	Batteries for camera	Micro		\$ 116.45

Contractor/Vendor	Purchase date	Total cost	Goods/Services	Type	Since last meeting	12-Month rolling
Warren Fonville PLLC	2/3/2020	\$ 187.50	Lawyer for lease dispute	Small		
Warren Fonville PLLC	2/28/2020	\$ 3,987.50	Lawyer for lease dispute	Small		
Warren Fonville PLLC	4/1/2020	\$ 1,412.50	Lawyer for lease dispute	Small		
Warren Fonville PLLC	5/9/2020	\$ 1,025.00	Lawyer for lease dispute	Small		
Warren Fonville PLLC	7/3/2020	\$ 1,125.00	Lawyer for lease dispute	Small		
Warren Fonville PLLC	8/4/2020	\$ 375.00	Lawyer for lease dispute	Small		
Warren Fonville PLLC	9/1/2020	\$ 575.00	Lawyer for lease dispute	Small		
Warren Fonville PLLC	10/1/2020	\$ 112.50	Lawyer for lease dispute	Small		
Warren Fonville PLLC	11/3/2020	\$ 1,962.50	Lawyer for lease dispute	Small	\$ 1,962.50	
Warren Fonville PLLC	11/30/2020	\$ 3,487.50	Lawyer for lease dispute	Small	\$ 3,487.50	\$ 14,250.00
WF Chamber	10/28/2020	\$ 75.00	Social Media Summit	Micro		\$ 75.00
Wilson's Office supply	5/29/2020	\$ 3,793.08	Conference Chairs	Micro		
Wilson's Office supply	5/29/2020	\$ 2,889.19	Conference Table	Micro		
Wilson's Office supply	10/1/2020	\$ 63.98	Copier paper	Micro		\$ 6,746.25
ZOOM	4/29/2020	\$ 159.80	license 1	Micro		
ZOOM	8/4/2020	\$ 121.27	license increase to 2	Micro		
ZOOM	8/29/2020	\$ 106.82	license increase to 3	Micro		
ZOOM	8/29/2020	\$ 14.45	Webinar -500 user 3 prorated	Micro		
ZOOM	8/30/2020	\$ 447.72	Webinar -500 user 3	Micro		
ZOOM	9/15/2020	\$ 20.63	prorate Cloud recording prorated	Micro		
ZOOM	10/28/2020	\$ 490.36	Webinar -500 & Cloud recording	Micro		
ZOOM	10/28/2020	\$ 87.13	license increase to 4	Micro		\$ 1,448.18
Total purchases					\$ 26,337.94	\$ 131,260.42

DIR vendors on TX Comptrollers website

Currently this list does not include most leases, travel, training cost, or telecommunications

Target Occupations List

Revisions adopted 03.04.2021

Page 1 of 2



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	Occupational Code (SOC)	Occupation
1	11-3021	Computer and Information Systems Managers
2	11-3071	Logistics Managers
3	11-9051	Food Service Managers
4	11-1021	General and Operations Managers
5	13-1081	Logisticians
6	13-2011	Accountants and Auditors
7	15-1121	Computer Systems Analysts
8	15-1142	Network and Computer Systems Administrators
9	15-1232	Computer User Support Specialists <i>(formerly 15-1151)</i>
10	17-2141	Mechanical Engineers
11	17-2171	Petroleum Engineers
12	17-3024	Robotics Technicians (or Electromechanical Technicians)
13	27-3092	Court Reporters <i>(formerly 23-2091)</i>
14	25-2021	Elementary School Teachers, except Special Education
15	25-2022	Middle School Teachers, Except Special and Career/Technical Education
16	25-2031	Secondary School Teachers, Except Special and Career and Technical Education
17	25-9041	Teacher Assistants
18	29-1122	Occupational Therapists
19	29-1123	Physical Therapists
20	29-1141	Registered Nurses
21	29-2021	Dental Hygienists
22	29-2041	EMTs/Paramedics
23	29-2052	Pharmacy Technicians
24	29-2055	Surgical Technologist
25	29-2061	Licensed Practical/Vocational Nurses
26	29-2098	Medical Dosimetrists, Medical Records Specialists, and Health Technologists & Technicians <i>(formerly 29-2071)</i>
27	31-1013	Psychiatric Aides
28	31-1014	Nursing Assistant
29	31-9011	Massage Therapists
30	31-9091	Dental Assistants
31	31-9092	Medical Assistants
32	33-2011	Firefighters
33	33-3012	Correctional Officers/Jailers
34	35-1012	First-Line Supervisors of Food Preparation and Serving Workers
35	35-2014	Restaurant Cooks
36	41-1011	First-Line Supervisors of Retail Sales Workers
37	43-3031	Bookkeeping, Accounting and Auditing Clerks
38	43-4051	Customer Service Representatives
39	53-7065	Stock Clerks and Order Fillers <i>(formerly 43-5081)</i>
40	47-2031	Carpenters
41	47-2061	Construction Laborers

Target Occupations List

Revisions adopted 03.04.2021

Page 2 of 2



A proud partner of the [americanjobcenter](#) network

	Occupational Code (SOC)	Occupation
42	47-2073	Operating Engineers and Other Construction Equipment Operators
43	47-2111	Electricians
44	47-2152	Plumbers
45	49-2094	Electrical and Electronics Repairers, Commercial and Industrial Equipment
46	49-3023	Automotive Service Technicians and Mechanics
47	49-9021	Heating, Air Conditioning, and Refrigeration Mechanics and Installers
48	49-9041	Industrial Mechanics
49	49-9071	Maintenance and Repair Workers, General
50	51-9161	Computer Numerically Controlled (CNC) Tool Operators (<i>formerly 51-4011</i>)
51	51-4041	Machinists
52	51-4121	Welders/Cutters/Solderers/Brazers
53	53-3032	Truck Drivers, Heavy/Tractor-Trailer
54	53-7062	Laborers and Freight, Stock, and Material Movers, Hand
55	27-2022	Coaches and Scouts
56	29-1171	Nurse Practitioners
57	11-3031	Financial Managers
58	29-1131	Veterinarians
59	17-2112	Industrial Engineers
60	31-2021	Physical Therapist Assistants
61	47-1011	Supervisors of Construction and Extraction Workers
62	13-1111	Management Analysts
63	21-1022	Healthcare Social Workers
64	11-9151	Social and Community Service Managers
65	49-9043	Maintenance Workers, Machinery
66	47-5071	Roustabouts, Oil and Gas
67	47-2051	Cement Masons and Concrete Finishers
68	43-6013	Medical Secretaries

Workforce Solutions North Texas
Grant Spending Report
Report date: As of 12/31/2020

Acct Code	Grant Number	Workforce Program	Grant Period	Total Grant Award	Total Grant Expended	Balance Remaining	% Remaining
33-851	0319WCI000	Workforce Commission Incentives	10/01/18 - 05/31/21	220,498.00	143,127.79	77,370.21	35%
33-858	0319WAF001	WIOA - Alternative Funding for Statewide	07/15/19 - 08/31/21	172,720.00	116,503.61	56,216.39	33%
33-859	0319WOA001	WIOA - Adult	07/01/19 - 06/30/21	351,553.00	271,171.16	80,381.84	23%
33-860	0319WOD001	WIOA - Dislocated Workers	07/01/19 - 06/30/21	545,702.00	465,458.37	80,243.63	15%
33-861	0319WOY001	WIOA - Youth	07/01/19 - 06/30/21	346,868.00	206,171.10	140,696.90	41%
33-862	0320CCP001	Protective Regulatory Services	09/01/19 - 12/31/20	557,100.00	535,484.22	21,615.78	4%
33-863	0320CCF001	Child Care - CCF	10/01/19 - 12/31/20	6,096,480.00	6,001,166.57	95,313.43	2%
33-868	0320WPA001	Wagner-Peyser Employment	10/01/19 - 12/31/20	104,820.00	77,612.54	27,207.46	26%
33-872	0320CCQ001	Child Care Quality	10/01/19 - 12/31/20	320,581.00	238,354.80	82,226.20	26%
33-873	0320WCI001	Workforce Commission Incentives	10/01/19 - 09/30/21	54,759.00	13,336.34	41,422.66	76%
33-874	0320REA001	Reemployment Srvc and Eligibility Assess	09/30/19 - 12/31/20	74,482.00	69,489.73	4,992.27	7%
33-875	0320WOS001	Military Family Support	01/01/20 - 12/31/20	69,070.00	67,282.10	1,787.90	3%
33-876	0320CCM001	Child Care Local Match	10/01/19 - 12/31/20	588,918.00	588,918.00	0.00	0%
33-877	0320TRA001	Trade Adjustment Act	10/01/19 - 12/31/20	10,000.00	0.00	10,000.00	100%
33-878	3018VRS180	Paid Work Experience	04/01/19 - 09/30/21	225,000.00	1,373.41	223,626.59	99%
33-879	0320COS001	COS - Skills Development	05/18/20 - 05/31/21	287,500.00	25,783.78	261,716.22	91%
33-880	PATH NT2020	PATH	01/01/20 - 03/31/22	90,000.00	14,945.01	75,054.99	83%
33-881	0320WOA001	WIOA - Adult	07/01/20 - 06/30/22	336,747.00	280.62	336,466.38	100%
33-882	0320WOD001	WIOA - Dislocated Workers	07/01/20 - 06/30/22	583,641.00	25,460.45	558,180.55	96%
33-883	0320WOY001	WIOA - Youth	07/01/20 - 06/30/22	324,216.00	3,295.72	320,920.28	99%
33-884	0320WOR001	WIOA - Rapid Response	07/01/20 - 06/30/21	34,797.00	2,152.88	32,644.12	94%
33-885	0321CCM001	Child Care Local Match	10/01/20 - 12/31/21	594,818.00	100,314.31	494,503.69	83%
33-886	0321CCP001	Protective Regulatory Services	09/01/20 - 12/31/21	656,200.00	181,716.57	474,483.43	72%
33-887	0321COL001	Infrastructure Support Services - Ongoing	09/01/20 - 10/31/21	98,158.68	21,533.96	76,624.72	78%
33-888	0321TAF001	Temporary Assistance to Needy Families	10/01/20 - 10/31/21	982,014.00	101,009.84	881,004.16	90%
33-889	0321SNE001	SNAP E & T	10/01/20 - 09/30/21	216,947.00	62,054.24	154,892.76	71%
33-890	0321CCQ001	Child Care Quality	10/01/20 - 10/31/21	322,500.00	11,350.19	311,149.81	96%
33-891	0321CCF001	Child Care - CCF	10/01/20 - 12/31/21	5,494,943.00	189,484.25	5,305,458.75	97%
33-892	0321REA001	Reemployment Services and Eligibility Assessment	09/30/20 - 12/31/21	113,288.00	3,298.27	109,989.73	97%
33-893	0321WOO001	WOO - Additional Funding	10/01/20 - 09/30/21	34,333.00	2,666.01	31,666.99	92%
33-894	0321TRA001	Trade Adjustment Act	10/01/20 - 12/31/21	10,000.00	0.00	10,000.00	100%
33-895	0321WCI001	Workforce Commission Incentives	10/01/20 - 09/30/21	30,461.00	0.00	30,461.00	100%
33-897	NTWDB/TVC	Texas Veteran's Commission	10/01/20 - 09/30/21	14,000.00	11.67	13,988.33	100%
33-898	3018VRS142	Student Hire Ability Navigator	09/01/20 - 08/31/21	100,000.00	27,024.82	72,975.18	73%



Jeff Gutknecht, RAS #472
624 W. University, #214
Denton, TX 76201
214-808-9248
tasbyjeff@gmail.com

Date: 2-8-2021

**Big Blue Properties Site Visit on behalf of Workforce Resources
719 Scott St
Wichita Falls, TX 76301**

INSPECTION COMPLETED – VIOLATIONS PRESENT

The inspection conducted on 2-5-2021 is complete, and the results are enclosed. A copy of the results of the inspection will be forwarded to Kyle Fonville.

This determination is applicable to ensuring compliance with the Americans with Disabilities Act (ADA). For information on the ADA, call the ADA Hotline, (800) 949-4232 or the United States Department of Justice at (202) 514-0301.

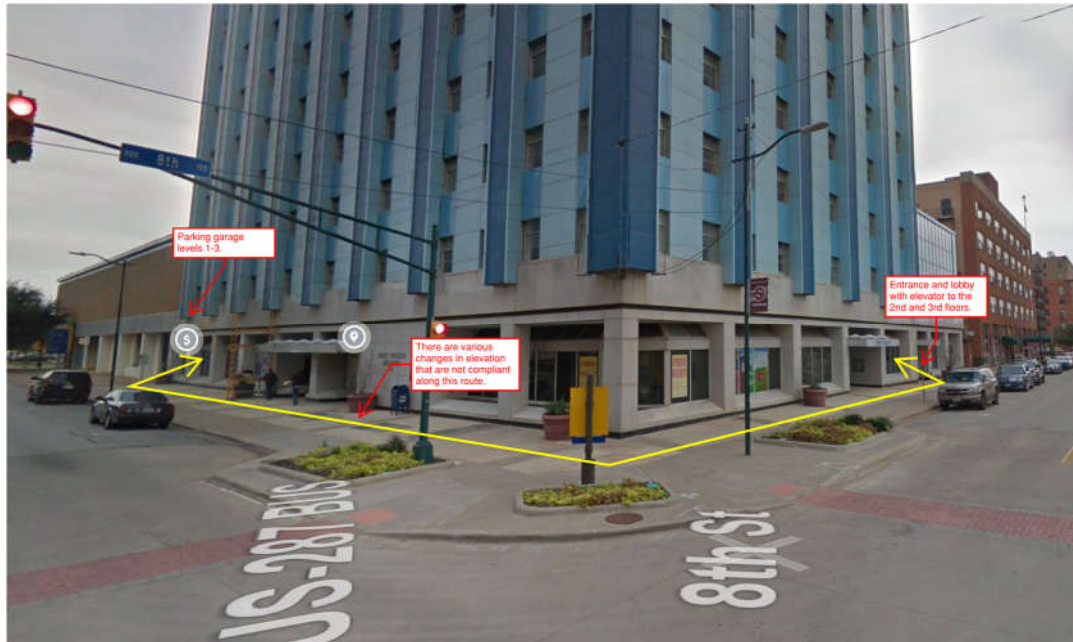
The overall conclusion is that the building and the lease spaces of Workforce Resources are not ADA compliant as required and stipulated by their lease agreement. The following report illustrates violations throughout.

If you have any questions or need further assistance, contact Jeff Gutknecht, RAS #472 at (214) 808-9248.

Sincerely,
Jeff Gutknecht
Jeff Gutknecht, RAS #472

Parking

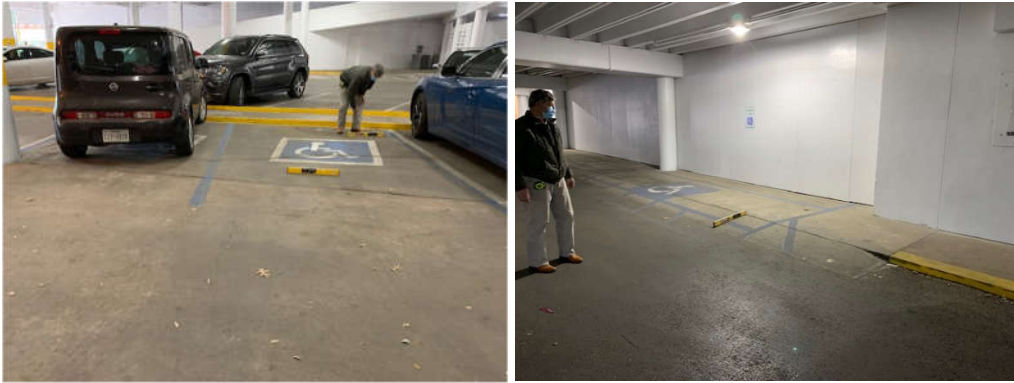
1. The accessible route from parking on the 2nd and 3rd floor garage requires going down to the ground floor and around the building to access the elevator that goes up to the 2nd and 3rd floor spaces. The accessible route should be located in the same area as the general circulation path.



206.3 Location. Accessible routes shall coincide with or be located in the same area as general circulation paths. Where circulation paths are interior, required accessible routes shall also be interior.

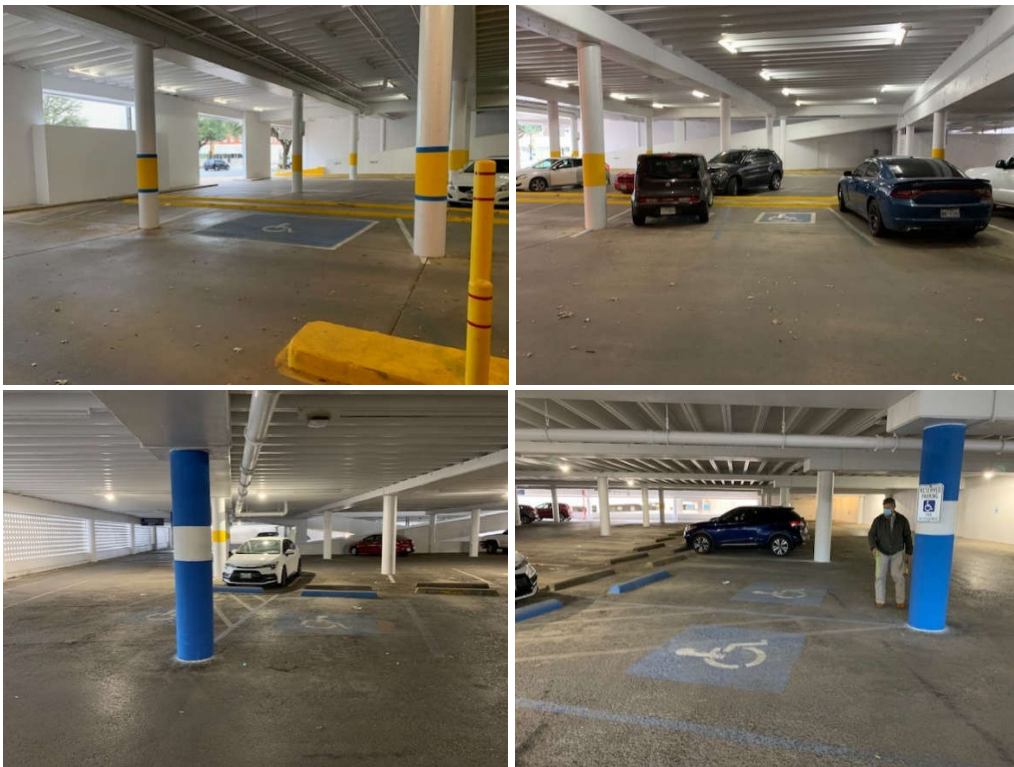
Advisory 206.3 Location. The accessible route must be in the same area as the general circulation path. This means that circulation paths, such as vehicular ways designed for pedestrian traffic, walks, and unpaved paths that are designed to be routinely used by pedestrians must be accessible or have an accessible route nearby. Additionally, accessible vertical interior circulation must be in the same area as stairs and escalators, not isolated in the back of the facility.

2. The right set of accessible parking on level one is not compliant due to slopes greater than 2.2%-2.6%. There is an accessible space on the 2nd floor with portions sloped at 11.8%. Accessible parking and aisles cannot slope more than 2% in any direction.



502.4 Floor or Ground Surfaces. Parking spaces and access aisles serving them shall comply with 302. Access aisles shall be at the same level as the parking spaces they serve. Changes in level are not permitted. **EXCEPTION:** Slopes not steeper than 1:48 shall be permitted.

3. The accessible aisles are not clearly marked in any of the accessible spaces throughout. Marking is required to discourage parking in these zones.



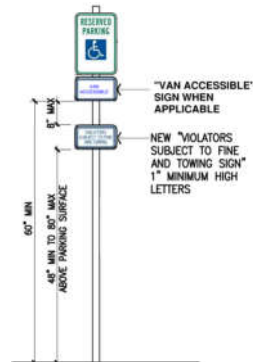


502.3 Access Aisle. Access aisles serving parking spaces shall comply with 502.3. Access aisles shall adjoin an accessible route. Two parking spaces shall be permitted to share a common access aisle.

502.3.4 Location. Access aisles shall not overlap the vehicular way. Access aisles shall be permitted to be placed on either side of the parking space except for angled van parking spaces which shall have access aisles located on the passenger side of the parking spaces.

502.3.3 Marking. Access aisles shall be marked so as to discourage parking in them.

4. **There are no accessible parking signs, or incorrectly located parking signs at the accessible parking throughout. Proper signs are required. (see images above in #2)**



502.6 Identification. Parking space identification signs shall include the International Symbol of Accessibility complying with 703.7.2.1. Signs identifying van parking spaces shall contain the designation "van accessible." Signs shall be 60 inches (1525 mm) minimum above the finish floor or ground surface measured to the bottom of the sign.

5. There are entry door landings throughout that are not level ranging above 4%. These landings must be level (2% MAX in any direction).



404.2.4 Maneuvering Clearances. Minimum maneuvering clearances at doors and gates shall comply with 404.2.4. Maneuvering clearances shall extend the full width of the doorway and the required latch side or hinge side clearance.

404.2.4.4 Floor or Ground Surface. Floor or ground surface within required maneuvering clearances shall comply with 302. Changes in level are not permitted. **EXCEPTIONS:** 1. Slopes not steeper than 1:48 shall be permitted.

1st Floor

6. The reception/security counter is too high at 41". An accessible section no higher than 36" and at least 36" should be provided.



227.3 Counters. Where provided, at least one of each type of sales counter and service counter shall comply with 904.4. Where counters are dispersed throughout the building or facility, counters complying with 904.4 also shall be dispersed.

904.4.1 Parallel Approach. A portion of the counter surface that is 36 inches (915 mm) long minimum and 36 inches (915 mm) high maximum above the finish floor shall be provided. A clear floor or ground space complying with 305 shall be positioned for a parallel approach adjacent to the 36 inch (915 mm) minimum length of counter.

7. There is a ramp inside the vestibule from the parking garage without handrails. Ramps that rise more than 6" must have proper handrails on each side.



405.8 Handrails. Ramp runs with a rise greater than 6 inches (150 mm) shall have handrails complying with 505.

505.2 Where Required. Handrails shall be provided on both sides of stairs and ramps.

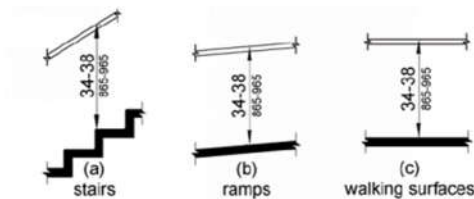


Figure 505.4 Handrail Height

505.4 Height. Top of gripping surfaces of handrails shall be 34 inches (865 mm) minimum and 38 inches (965 mm) maximum vertically above walking surfaces, stair nosings, and ramp surfaces. Handrails shall be at a consistent height above walking surfaces, stair nosings, and ramp surfaces.

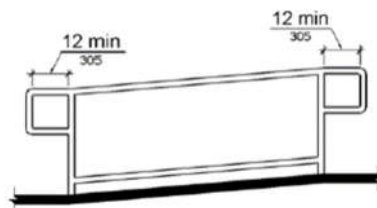
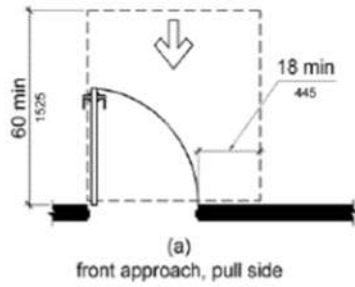


Figure 505.10.1 Top and Bottom Handrail Extension at Ramps

505.10.1 Top and Bottom Extension at Ramps. Ramp handrails shall extend horizontally above the landing for 12 inches (305 mm) minimum beyond the top and bottom of ramp runs. Extensions shall return to a wall, guard, or the landing surface, or shall be continuous to the handrail of an adjacent ramp run.

8. The entry off of 8th St to access the 2nd/3rd floor elevator has a slope of 4.2% on the inside. Door landings must be level (2% MAX in any direction).

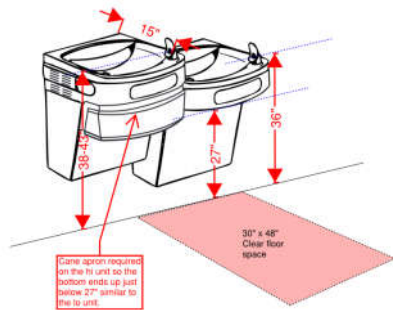


404.2.4 Maneuvering Clearances. Minimum maneuvering clearances at doors and gates shall comply with 404.2.4. Maneuvering clearances shall extend the full width of the doorway and the required latch side or hinge side clearance.

404.2.4.4 Floor or Ground Surface. Floor or ground surface within required maneuvering clearances shall comply with 302. Changes in level are not permitted. **EXCEPTIONS:** 1. Slopes not steeper than 1:48 shall be permitted.

206.4.1 Public Entrances. In addition to entrances required by 206.4.2 through 206.4.9, at least 60 percent of all public entrances shall comply with 404.

9. The water fountain is too high. If water fountains are provided, there must be a hi/lo setup similar to below.



211.2 Minimum Number. No fewer than two drinking fountains shall be provided. One drinking fountain shall comply with 602.1 through 602.6 and one drinking fountain shall comply with 602.7. **EXCEPTION:** Where a single drinking fountain complies with 602.1 through 602.6 and 602.7, it shall be permitted to be substituted for two separate drinking fountains.

602.2 Clear Floor Space. Units shall have a clear floor or ground space complying with 305 positioned for a forward approach and centered on the unit. Knee and toe clearance complying with 306 shall be provided.

602.4 Spout Height. Spout outlets shall be 36 inches (915 mm) maximum above the finish floor or ground.

602.7 Drinking Fountains for Standing Persons. Spout outlets of drinking fountains for standing persons shall be 38 inches (965 mm) minimum and 43 inches (1090 mm) maximum above the finish floor or ground.

10. The restrooms do not have proper tactile signs. These are required.

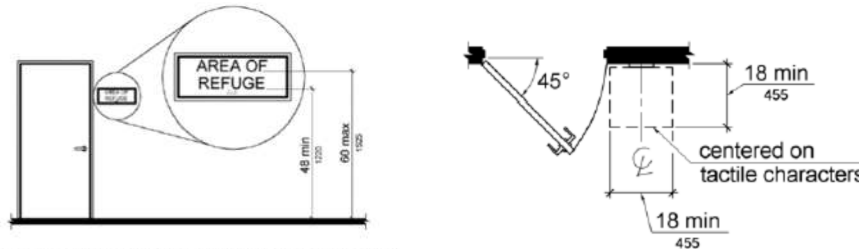


Figure 703.4.1 Height of Tactile Characters Above Finish Floor or Ground

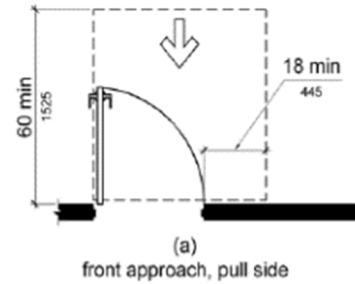
216.2 Designations. Interior and exterior signs identifying permanent rooms and spaces shall comply with 703.1, 703.2, and 703.5. Where pictograms are provided as designations of permanent interior rooms and spaces, the pictograms shall comply with 703.6 and shall have text descriptors complying with 703.2 and 703.5.

703.2 Raised Characters. Raised characters shall comply with 703.2 and shall be duplicated in braille complying with 703.3. Raised characters shall be installed in accordance with 703.4.

703.4.1 Height Above Finish Floor or Ground. Tactile characters on signs shall be located 48 inches (1220 mm) minimum above the finish floor or ground surface, measured from the baseline of the lowest tactile character and 60 inches (1525 mm) maximum above the finish floor or ground surface, measured from the baseline of the highest tactile character.

703.4.2 Location. Where a tactile sign is provided at a door, the sign shall be located alongside the door at the latch side. Where a tactile sign is provided at double doors with one active leaf, the sign shall be located on the inactive leaf. Where a tactile sign is provided at double doors with two active leaves, the sign shall be located to the right of the right hand door. Where there is no wall space at the latch side of a single door or at the right side of double doors, signs shall be located on the nearest adjacent wall. Signs containing tactile characters shall be located so that a clear floor space of 18 inches (455 mm) minimum by 18 inches (455 mm) minimum, centered on the tactile characters, is provided beyond the arc of any door swing between the closed position and 45 degree open position. **EXCEPTION:** Signs with tactile characters shall be permitted on the push side of doors with closers and without hold-open devices.

11. The men's restroom does not have proper door clearance with only 3" on the pull side. At least 18" must be provided on the pull side for proper maneuvering clearance.



404.2.4 Maneuvering Clearances. Minimum maneuvering clearances at doors and gates shall comply with 404.2.4. Maneuvering clearances shall extend the full width of the doorway and the required latch side or hinge side clearance.

12. The urinals in the men's restroom are both high. One should be accessible and not higher than 17" to the front rim.

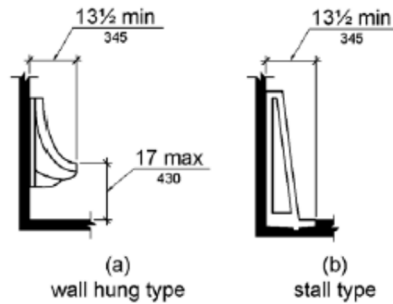


Figure 605.2 Height and Depth of Urinals

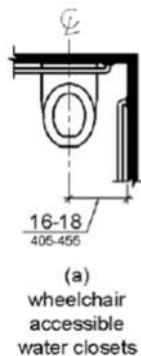
213.3.3 Urinals. Where more than one urinal is provided, at least one shall comply with 605.

605.2 Height and Depth. Urinals shall be the stall-type or the wall-hung type with the rim 17 inches (430 mm) maximum above the finish floor or ground. Urinals shall be 13 1/2 inches (345 mm) deep minimum measured from the outer face of the urinal rim to the back of the fixture.

13. There is no accessible stall in the men's or women's restroom. A proper accessible stall is required in each.



213.3.1 Toilet Compartments. Where toilet compartments are provided, at least one toilet compartment shall comply with 604.8.1. In addition to the compartment required to comply with 604.8.1, at least one compartment shall comply with 604.8.2 where six or more toilet compartments are provided, or where the combination of urinals and water closets totals six or more fixtures.



604.2 Location. The water closet shall be positioned with a wall or partition to the rear and to one side. The centerline of the water closet shall be 16 inches (405 mm) minimum to 18 inches (455 mm) maximum from the side wall or partition, except that the water closet shall be 17 inches (430 mm) minimum and 19 inches (485 mm) maximum from the side wall or partition in the ambulatory accessible toilet compartment specified in 604.8.2. Water closets shall be arranged for a left-hand or right-hand approach.

604.4 Seats. The seat height of a water closet above the finish floor shall be 17 inches (430 mm) minimum and 19 inches (485 mm) maximum measured to the top of the seat. Seats shall not be sprung to return to a lifted position.

604.6 Flush Controls. Flush controls shall be hand operated or automatic. Hand operated flush controls shall comply with 309. Flush controls shall be located on the open side of the water closet except in ambulatory accessible compartments complying with 604.8.2.

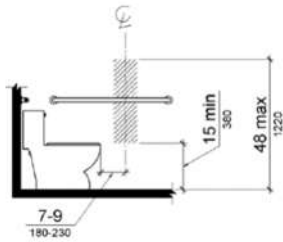


Figure 604.7 Dispenser Outlet Location

604.7 Dispensers. Toilet paper dispensers shall comply with 309.4 and shall be 7 inches (180 mm) minimum and 9 inches (230 mm) maximum in front of the water closet measured to the centerline of the dispenser. The outlet of the dispenser shall be 15 inches (380 mm) minimum and 48 inches (1220 mm) maximum above the finish floor and shall not be located behind grab bars. Dispensers shall not be of a type that controls delivery or that does not allow continuous paper flow.

604.8.3 Coat Hooks and Shelves. Coat hooks shall be located within one of the reach ranges specified in 308. Shelves shall be located 40 inches (1015 mm) minimum and 48 inches (1220 mm) maximum above the finish floor.

604.8.1.2 Doors. Toilet compartment doors, including door hardware, shall comply with 404 except that if the approach is to the latch side of the compartment door, clearance between the door side of the compartment and any obstruction shall be 42 inches (1065 mm) minimum. Doors shall be located in the front partition or in the side wall or partition farthest from the water closet. Where located in the front partition, the door opening shall be 4 inches (100 mm) maximum from the side wall or partition farthest from the water closet. Where located in the side wall or partition, the door opening shall be 4 inches (100 mm) maximum from the front partition. The door shall be self-closing. A door pull complying with 404.2.7 shall be placed on both sides of the door near the latch. Toilet compartment doors shall not swing into the minimum required compartment area.

Advisory 606.1 General. If soap and towel dispensers are provided, they must be located within the reach ranges specified in 308. Locate soap and towel dispensers so that they are conveniently usable by a person at the accessible lavatory.

604.8.1.1 Size. Wheelchair accessible compartments shall be 60 inches (1525 mm) wide minimum measured perpendicular to the side wall, and 56 inches (1420 mm) deep minimum for wall hung water closets and 59 inches (1500 mm) deep minimum for floor mounted water closets measured perpendicular to the rear wall. Wheelchair accessible compartments for children's use shall be 60 inches (1525 mm) wide minimum measured perpendicular to the side wall, and 59 inches (1500 mm) deep minimum for wall hung and floor mounted water closets measured perpendicular to the rear wall.

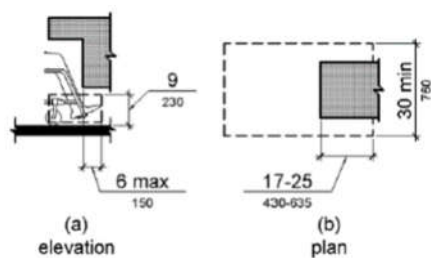


Figure 306.2 Toe Clearance

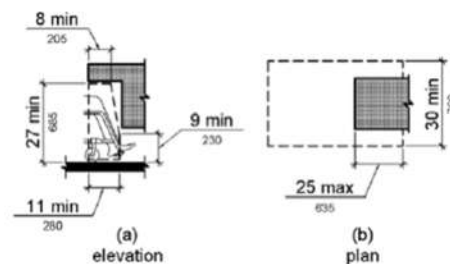


Figure 306.3 Knee Clearance

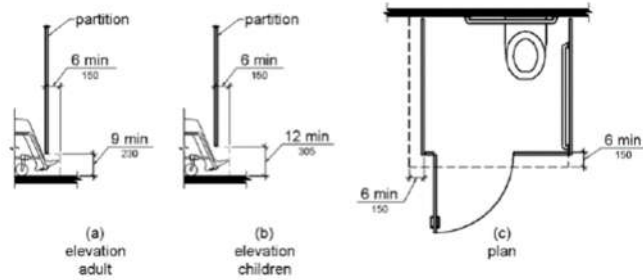


Figure 604.8.1.4 Wheelchair Accessible Toilet Compartment Toe Clearance

604.8.1.4 Toe Clearance. The front partition and at least one side partition shall provide a toe clearance of 9 inches (230 mm) minimum above the finish floor and 6 inches (150 mm) deep minimum beyond the compartment-side face of the partition, exclusive of partition support members. Compartments for children's use shall provide a toe clearance of 12 inches (305 mm) minimum above the finish floor. **EXCEPTION:** Toe clearance at the front partition is not required in a compartment greater than 62 inches (1575 mm) deep with a wall-hung water closet or 65 inches (1650 mm) deep with a floor-mounted water closet. Toe clearance at the side partition is not required in a compartment greater than 66 inches (1675 mm) wide. Toe clearance at the front partition is not required in a compartment for children's use that is greater than 65 inches (1650 mm) deep.

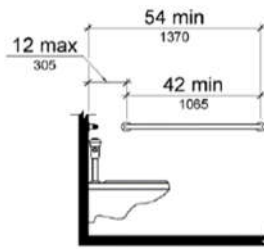


Figure 604.5.1 Side Wall Grab Bar at Water Closets

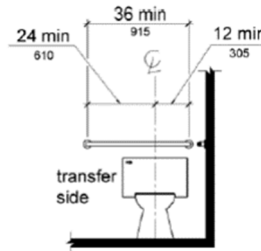


Figure 604.5.2 Rear Wall Grab Bar at Water Closets

604.5.1 Side Wall. The side wall grab bar shall be 42 inches (1065 mm) long minimum, located 12 inches (305 mm) maximum from the rear wall and extending 54 inches (1370 mm) minimum from the rear wall.

604.5.2 Rear Wall. The rear wall grab bar shall be 36 inches (915 mm) long minimum and extend from the centerline of the water closet 12 inches (305 mm) minimum on one side and 24 inches (610 mm) minimum on the other side.

609.4 Position of Grab Bars. Grab bars shall be installed in a horizontal position, 33 inches (840 mm) minimum and 36 inches (915 mm) maximum above the finish floor measured to the TOP of the gripping surface, except that at water closets for children's use complying with 604.9, grab bars shall be installed in a horizontal position 18 inches (455 mm) minimum and 27 inches (685 mm) maximum above the finish floor measured to the top of the gripping surface. The height of the lower grab bar on the back wall of a bathtub shall comply with 607.4.1.1 or 607.4.2.1.

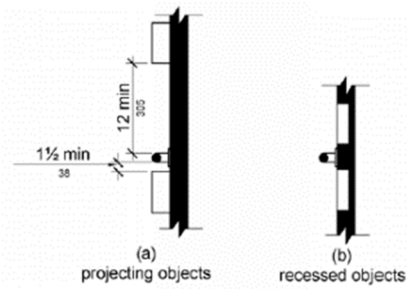


Figure 609.3 Spacing of Grab Bars

609.3 Spacing. The space between the wall and the grab bar shall be 1 1/2 inches (38 mm). The space between the grab bar and projecting objects below and at the ends shall be 1 1/2 inches (38 mm) minimum. The space between the grab bar and projecting objects above shall be 12 inches (305 mm) minimum.

14. The sinks in each restroom have exposed pipes underneath. Exposed plumbing must be protected against contact.



606.5 Exposed Pipes and Surfaces. Water supply and drain pipes under lavatories and sinks shall be insulated or otherwise configured to protect against contact. There shall be no sharp or abrasive surfaces under lavatories and sinks.

15. The hardware on the doors, sink faucets, and water fountain are not operable. Hardware must be operable and cannot require tight gripping/twisting.



309.4 Operation. Operable parts shall be operable with one hand and shall not require tight grasping, pinching, or twisting of the wrist. The force required to activate operable parts shall be 5 pounds (22.2 N) maximum.

404.2.7 Door and Gate Hardware. Handles, pulls, latches, locks, and other operable parts on doors and gates shall comply with 309.4. Operable parts of such hardware shall be 34 inches (865 mm) minimum and 48 inches (1220 mm) maximum above the finish floor or ground. Where sliding doors are in the fully open position, operating hardware shall be exposed and usable from both sides.

602.3 Operable Parts. Operable parts shall comply with 309.

606.4 Faucets. Controls for faucets shall comply with 309. Hand-operated metering faucets shall remain open for 10 seconds minimum.

16. The soap dispensers and paper towel dispensers in each restroom are too high at 53"-60". They must be in the 48" reach range.



603.4 Coat Hooks and Shelves. Coat hooks shall be located within one of the reach ranges specified in 308. Shelves shall be located 40 inches (1015 mm) minimum and 48 inches (1220 mm) maximum above the finish floor.

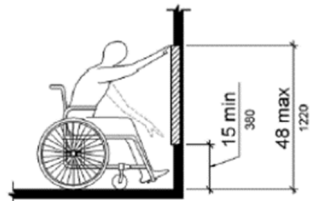


Figure 308.2.1 Unobstructed Forward Reach

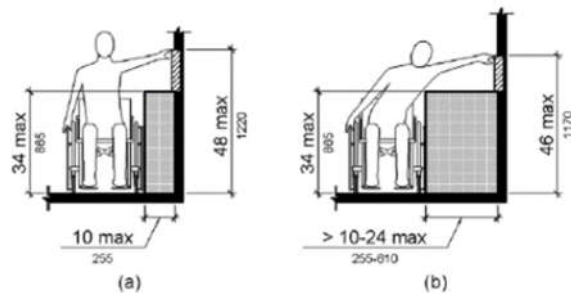


Figure 308.3.2 Obstructed High Side Reach

308.2.1 Unobstructed. Where a forward reach is unobstructed, the high forward reach shall be 48 inches (1220 mm) maximum and the low forward reach shall be 15 inches (380 mm) minimum above the finish floor or ground.

308.3.2 Obstructed High Reach. Where a clear floor or ground space allows a parallel approach to an element and the high side reach is over an obstruction, the height of the obstruction shall be 34 inches (865 mm) maximum and the depth of the obstruction shall be 24 inches (610 mm) maximum. The high side reach shall be 48 inches (1220 mm) maximum for a reach depth of 10 inches (255 mm) maximum. Where the reach depth exceeds 10 inches (255 mm), the high side reach shall be 46 inches (1170 mm) maximum for a reach depth of 24 inches (610 mm) maximum.

2nd Floor

17. There are various doors throughout that do not have proper maneuvering clearance. This includes from parking through the stairwell, the women's restroom, and the door back to the elevator lobby near 8th St. Proper clearance is required.



404.2.4 Maneuvering Clearances. Minimum maneuvering clearances at doors and gates shall comply with 404.2.4. Maneuvering clearances shall extend the full width of the doorway and the required latch side or hinge side clearance.

18. The vision glass in doors throughout is too high at 63". It cannot be higher than 43" to the bottom of glass.



404.2.11 Vision Lights. Doors, gates, and side lights adjacent to doors or gates, containing one or more glazing panels that permit viewing through the panels shall have the bottom of at least one glazed panel located 43 inches (1090 mm) maximum above the finish floor.

EXCEPTION: Vision lights with the lowest part more than 66 inches (1675 mm) from the finish floor or ground shall not be required to comply with 404.2.11.

19. The key fob sensor is too high at 59". It must be in the 48" reach range.

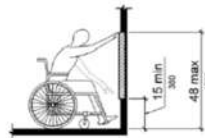


Figure 308.2.1 Unobstructed Forward Reach

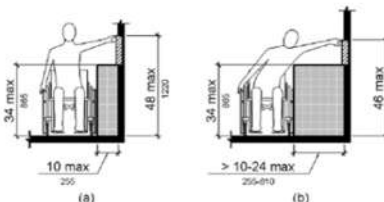


Figure 308.3.2 Obstructed High Side Reach

308.2.1 Unobstructed. Where a forward reach is unobstructed, the high forward reach shall be 48 inches (1220 mm) maximum and the low forward reach shall be 15 inches (380 mm) minimum above the finish floor or ground.

308.3.2 Obstructed High Reach. Where a clear floor or ground space allows a parallel approach to an element and the high side reach is over an obstruction, the height of the obstruction shall be 34 inches (865 mm) maximum and the depth of the obstruction shall be 24 inches (610 mm) maximum. The high side reach shall be 48 inches (1220 mm) maximum for a reach depth of 10 inches (255 mm) maximum. Where the reach depth exceeds 10 inches (255 mm), the high side reach shall be 46 inches (1170 mm) maximum for a reach depth of 24 inches (610 mm) maximum.

20. The restrooms do not have proper tactile signs. These are required.

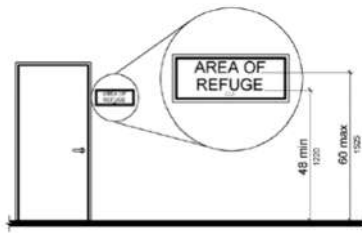
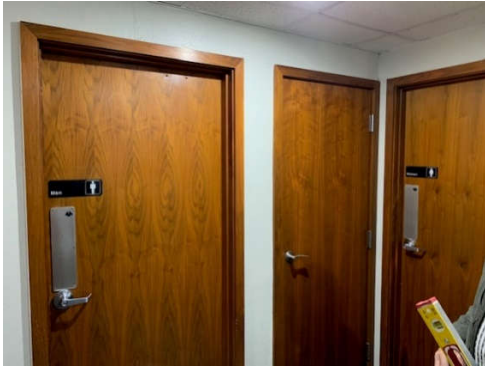
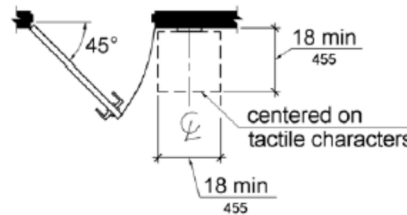


Figure 703.4.1 Height of Tactile Characters Above Finish Floor or Ground



216.2 Designations. Interior and exterior signs identifying permanent rooms and spaces shall comply with 703.1, 703.2, and 703.5. Where pictograms are provided as designations of permanent interior rooms and spaces, the pictograms shall comply with 703.6 and shall have text descriptors complying with 703.2 and 703.5.

703.2 Raised Characters. Raised characters shall comply with 703.2 and shall be duplicated in braille complying with 703.3. Raised characters shall be installed in accordance with 703.4.

703.4.1 Height Above Finish Floor or Ground. Tactile characters on signs shall be located 48 inches (1220 mm) minimum above the finish floor or ground surface, measured from the baseline of the lowest tactile character and 60 inches (1525 mm) maximum above the finish floor or ground surface, measured from the baseline of the highest tactile character.

703.4.2 Location. Where a tactile sign is provided at a door, the sign shall be located alongside the door at the latch side. Where a tactile sign is provided at double doors with one active leaf, the sign shall be located on the inactive leaf. Where a tactile sign is provided at double doors with two active leaves, the sign shall be located to the right of the right hand door. Where there is no wall space at the latch side of a single door or at the right side of double doors, signs shall be located on the nearest adjacent wall. Signs containing tactile characters shall be located so that a clear floor space of 18 inches (455 mm) minimum by 18 inches (455 mm) minimum, centered on the tactile characters, is provided beyond the arc of any door swing between the closed position and 45 degree open position. **EXCEPTION:** Signs with tactile characters shall be permitted on the push side of doors with closers and without hold-open devices.

- 21. The mirrors in each restroom are too high ranging from 43”-50”. They cannot be higher than 40” to the reflective surface.**



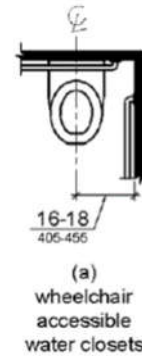
603.3 Mirrors. Mirrors located above lavatories or countertops shall be installed with the bottom edge of the reflecting surface 40 inches (1015 mm) maximum above the finish floor or ground. Mirrors not located above lavatories or countertops shall be installed with the bottom edge of the reflecting surface 35 inches (890 mm) maximum above the finish floor or ground.

- 22. The accessible stall door in each restroom is not self-closing. This is required.**



604.8.1.2 Doors. Toilet compartment doors, including door hardware, shall comply with 404 except that if the approach is to the latch side of the compartment door, clearance between the door side of the compartment and any obstruction shall be 42 inches (1065 mm) minimum. Doors shall be located in the front partition or in the side wall or partition farthest from the water closet. Where located in the front partition, the door opening shall be 4 inches (100 mm) maximum from the side wall or partition farthest from the water closet. Where located in the side wall or partition, the door opening shall be 4 inches (100 mm) maximum from the front partition. The door shall be self-closing. A door pull complying with 404.2.7 shall be placed on both sides of the door near the latch. Toilet compartment doors shall not swing into the minimum required compartment area.

23. The toilet in the men's accessible stall is 26" from the wall. It must be located 16"-18" from the side wall.



604.2 Location. The water closet shall be positioned with a wall or partition to the rear and to one side. The centerline of the water closet shall be 16 inches (405 mm) minimum to 18 inches (455 mm) maximum from the side wall or partition, except that the water closet shall be 17 inches (430 mm) minimum and 19 inches (485 mm) maximum from the side wall or partition in the ambulatory accessible toilet compartment specified in 604.8.2. Water closets shall be arranged for a left-hand or right-hand approach.

24. There are no grab bars in the accessible stall in the men's or women's restroom. Proper grab bars are required.

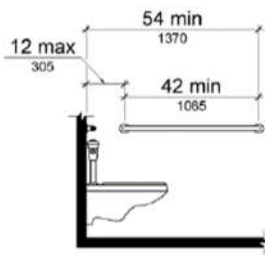
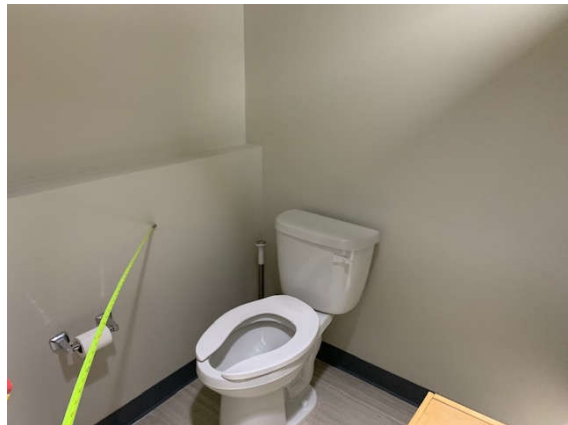


Figure 604.5.1 Side Wall Grab Bar at Water Closets

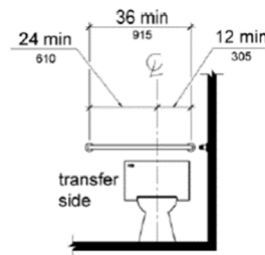


Figure 604.5.2 Rear Wall Grab Bar at Water Closets

604.5.1 Side Wall. The side wall grab bar shall be 42 inches (1065 mm) long minimum, located 12 inches (305 mm) maximum from the rear wall and extending 54 inches (1370 mm) minimum from the rear wall.

604.5.2 Rear Wall. The rear wall grab bar shall be 36 inches (915 mm) long minimum and extend from the centerline of the water closet 12 inches (305 mm) minimum on one side and 24 inches (610 mm) minimum on the other side.

609.4 Position of Grab Bars. Grab bars shall be installed in a horizontal position, 33 inches (840 mm) minimum and 36 inches (915 mm) maximum above the finish floor measured to the TOP of the gripping surface, except that at water closets for children's use complying with 604.9, grab bars shall be installed in a horizontal position 18 inches (455 mm) minimum and 27 inches (685 mm) maximum above the finish floor measured to the top of the gripping surface. The height of the lower grab bar on the back wall of a bathtub shall comply with 607.4.1.1 or 607.4.2.1.

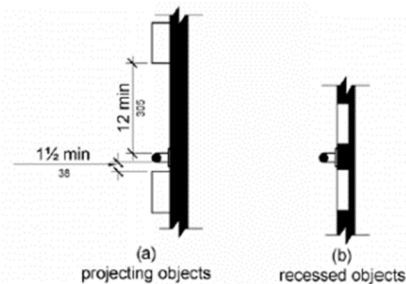


Figure 609.3 Spacing of Grab Bars

609.3 Spacing. The space between the wall and the grab bar shall be 1 1/2 inches (38 mm). The space between the grab bar and projecting objects below and at the ends shall be 1 1/2 inches (38 mm) minimum. The space between the grab bar and projecting objects above shall be 12 inches (305 mm) minimum.

25. The toilet paper is too far from the toilet on the opposite wall in the men's accessible stall. It must be located 7"-9" from the front of the toilet to the center of dispenser on the wall next to the toilet.

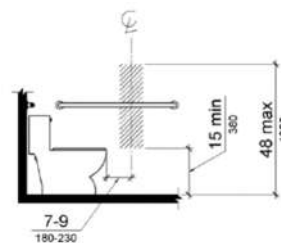


Figure 604.7 Dispenser Outlet Location

604.7 Dispensers. Toilet paper dispensers shall comply with 309.4 and shall be 7 inches (180 mm) minimum and 9 inches (230 mm) maximum in front of the water closet measured to the centerline of the dispenser. The outlet of the dispenser shall be 15 inches (380 mm) minimum and 48 inches (1220 mm) maximum above the finish floor and shall not be located behind grab bars. Dispensers shall not be of a type that controls delivery or that does not allow continuous paper flow.

26. The women's accessible stall is only 56" wide. The stall should be at least 60" wide.



604.8.1.1 Size. Wheelchair accessible compartments shall be 60 inches (1525 mm) wide minimum measured perpendicular to the side wall, and 56 inches (1420 mm) deep minimum for wall hung water closets and 59 inches (1500 mm) deep minimum for floor mounted water closets measured perpendicular to the rear wall. Wheelchair accessible compartments for children's use shall be 60 inches (1525 mm) wide minimum measured perpendicular to the side wall, and 59 inches (1500 mm) deep minimum for wall hung and floor mounted water closets measured perpendicular to the rear wall.

27. The sink in the break room is too high at 35-1/2". It cannot be higher than 34" to the rim.



606.3 Height. Lavatories and sinks shall be installed with the front of the higher of the rim or counter surface 34 inches (865 mm) maximum above the finish floor or ground.

8th Floor

29. The restrooms do not have proper tactile signs. These are required.

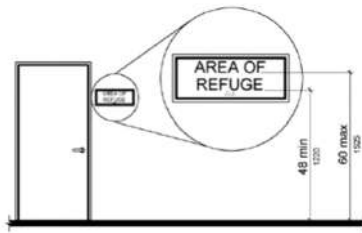
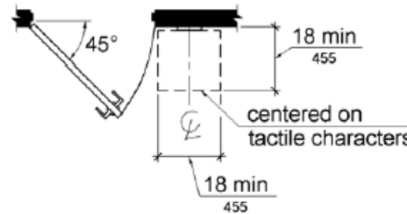


Figure 703.4.1 Height of Tactile Characters Above Finish Floor or Ground



216.2 Designations. Interior and exterior signs identifying permanent rooms and spaces shall comply with 703.1, 703.2, and 703.5. Where pictograms are provided as designations of permanent interior rooms and spaces, the pictograms shall comply with 703.6 and shall have text descriptors complying with 703.2 and 703.5.

703.2 Raised Characters. Raised characters shall comply with 703.2 and shall be duplicated in braille complying with 703.3. Raised characters shall be installed in accordance with 703.4.

703.4.1 Height Above Finish Floor or Ground. Tactile characters on signs shall be located 48 inches (1220 mm) minimum above the finish floor or ground surface, measured from the baseline of the lowest tactile character and 60 inches (1525 mm) maximum above the finish floor or ground surface, measured from the baseline of the highest tactile character.

703.4.2 Location. Where a tactile sign is provided at a door, the sign shall be located alongside the door at the latch side. Where a tactile sign is provided at double doors with one active leaf, the sign shall be located on the inactive leaf. Where a tactile sign is provided at double doors with two active leaves, the sign shall be located to the right of the right hand door. Where there is no wall space at the latch side of a single door or at the right side of double doors, signs shall be located on the nearest adjacent wall. Signs containing tactile characters shall be located so that a clear floor space of 18 inches (455 mm) minimum by 18 inches (455 mm) minimum, centered on the tactile characters, is provided beyond the arc of any door swing between the closed position and 45 degree open position. **EXCEPTION:** Signs with tactile characters shall be permitted on the push side of doors with closers and without hold-open devices.

30. The doors at each restroom, the main office entry, conference room, and the executive corner office entry do not have proper door clearance. At least 18” must be provided on the pull side for proper maneuvering clearance.



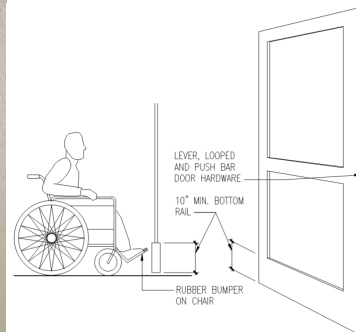
404.2.4 Maneuvering Clearances. Minimum maneuvering clearances at doors and gates shall comply with 404.2.4. Maneuvering clearances shall extend the full width of the doorway and the required latch side or hinge side clearance.

- 31. Various doors throughout are too narrow with clear openings ranging from 28"-30" due to doors being sized 30"-32". A 32" minimum clear opening is required in the open position (this usually requires a 36" door).**



404.2.3 Clear Width. Door openings shall provide a clear width of 32 inches (815 mm) minimum. Clear openings of doorways with swinging doors shall be measured between the face of the door and the stop, with the door open 90 degrees. Openings more than 24 inches (610 mm) deep shall provide a clear opening of 36 inches (915 mm) minimum. There shall be no projections into the required clear opening width lower than 34 inches (865 mm) above the finish floor or ground. Projections into the clear opening width between 34 inches (865 mm) and 80 inches (2030 mm) above the finish floor or ground shall not exceed 4 inches (100 mm).

- 32. The main office entry door only has approximately 3" smooth along the bottom. A 10" smooth surface must be provided on the push side of all doors.**



404.2.10 Door and Gate Surfaces. Swinging door and gate surfaces within 10 inches (255 mm) of the finish floor or ground measured vertically shall have a smooth surface on the push side extending the full width of the door or gate. Parts creating horizontal or vertical joints in these surfaces shall be within 1/16 inch (1.6 mm) of the same plane as the other. Cavities created by added kick plates shall be capped.

- 33. The mirrors in each restroom are too high. They cannot be higher than 40” to the reflective surface.**

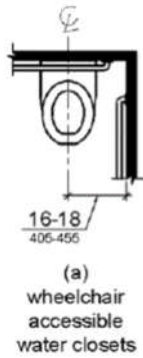


603.3 Mirrors. Mirrors located above lavatories or countertops shall be installed with the bottom edge of the reflecting surface 40 inches (1015 mm) maximum above the finish floor or ground. Mirrors not located above lavatories or countertops shall be installed with the bottom edge of the reflecting surface 35 inches (890 mm) maximum above the finish floor or ground.

- 34. There is no accessible stall in the men’s or women’s restroom. A proper accessible stall is required in each.**



213.3.1 Toilet Compartments. Where toilet compartments are provided, at least one toilet compartment shall comply with 604.8.1. In addition to the compartment required to comply with 604.8.1, at least one compartment shall comply with 604.8.2 where six or more toilet compartments are provided, or where the combination of urinals and water closets totals six or more fixtures.



604.2 Location. The water closet shall be positioned with a wall or partition to the rear and to one side. The centerline of the water closet shall be 16 inches (405 mm) minimum to 18 inches (455 mm) maximum from the side wall or partition, except that the water closet shall be 17 inches (430 mm) minimum and 19 inches (485 mm) maximum from the side wall or partition in the ambulatory accessible toilet compartment specified in 604.8.2. Water closets shall be arranged for a left-hand or right-hand approach.

604.4 Seats. The seat height of a water closet above the finish floor shall be 17 inches (430 mm) minimum and 19 inches (485 mm) maximum measured to the top of the seat. Seats shall not be sprung to return to a lifted position.

604.6 Flush Controls. Flush controls shall be hand operated or automatic. Hand operated flush controls shall comply with 309. Flush controls shall be located on the open side of the water closet except in ambulatory accessible compartments complying with 604.8.2.

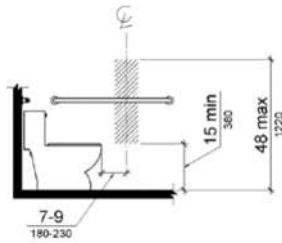


Figure 604.7 Dispenser Outlet Location

604.7 Dispensers. Toilet paper dispensers shall comply with 309.4 and shall be 7 inches (180 mm) minimum and 9 inches (230 mm) maximum in front of the water closet measured to the centerline of the dispenser. The outlet of the dispenser shall be 15 inches (380 mm) minimum and 48 inches (1220 mm) maximum above the finish floor and shall not be located behind grab bars. Dispensers shall not be of a type that controls delivery or that does not allow continuous paper flow.

604.8.3 Coat Hooks and Shelves. Coat hooks shall be located within one of the reach ranges specified in 308. Shelves shall be located 40 inches (1015 mm) minimum and 48 inches (1220 mm) maximum above the finish floor.

604.8.1.2 Doors. Toilet compartment doors, including door hardware, shall comply with 404 except that if the approach is to the latch side of the compartment door, clearance between the door side of the compartment and any obstruction shall be 42 inches (1065 mm) minimum. Doors shall be located in the front partition or in the side wall or partition farthest from the water closet. Where located in the front partition, the door opening shall be 4 inches (100 mm) maximum from the side wall or partition farthest from the water closet. Where located in the side wall or partition, the door opening shall be 4 inches (100 mm) maximum from the front partition. The door shall be self-closing. A door pull complying with 404.2.7 shall be placed on both sides of the door near the latch. Toilet compartment doors shall not swing into the minimum required compartment area.

Advisory 606.1 General. If soap and towel dispensers are provided, they must be located within the reach ranges specified in 308. Locate soap and towel dispensers so that they are conveniently usable by a person at the accessible lavatory.

604.8.1.1 Size. Wheelchair accessible compartments shall be 60 inches (1525 mm) wide minimum measured perpendicular to the side wall, and 56 inches (1420 mm) deep minimum for wall hung water closets and 59 inches (1500 mm) deep minimum for floor mounted water closets measured perpendicular to the rear wall. Wheelchair accessible compartments for children's use shall be 60 inches (1525 mm) wide minimum measured perpendicular to the side wall, and 59 inches (1500 mm) deep minimum for wall hung and floor mounted water closets measured perpendicular to the rear wall.

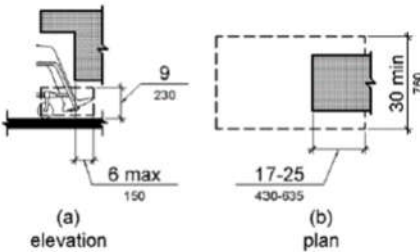


Figure 306.2 Toe Clearance

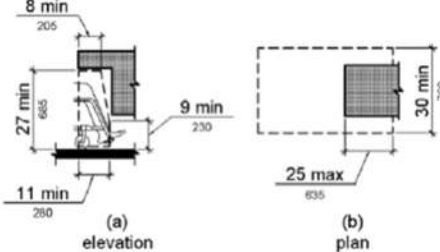


Figure 306.3 Knee Clearance

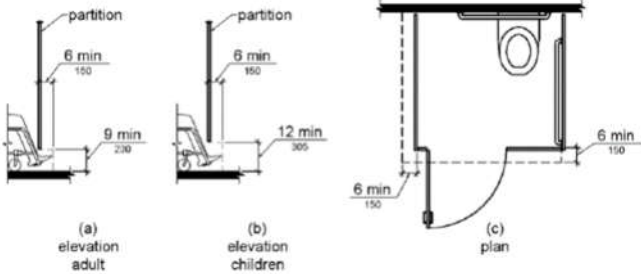


Figure 604.8.1.4 Wheelchair Accessible Toilet Compartment Toe Clearance

604.8.1.4 Toe Clearance. The front partition and at least one side partition shall provide a toe clearance of 9 inches (230 mm) minimum above the finish floor and 6 inches (150 mm) deep minimum beyond the compartment-side face of the partition, exclusive of partition support members. Compartments for children's use shall provide a toe clearance of 12 inches (305 mm) minimum above the finish floor. **EXCEPTION:** Toe clearance at the front partition is not required in a compartment greater than 62 inches (1575 mm) deep with a wall-hung water closet or 65 inches (1650 mm) deep with a floor-mounted water closet. Toe clearance at the side partition is not required in a compartment greater than 66 inches (1675 mm) wide. Toe clearance at the front partition is not required in a compartment for children's use that is greater than 65 inches (1650 mm) deep.

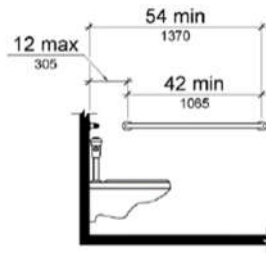


Figure 604.5.1 Side Wall Grab Bar at Water Closets

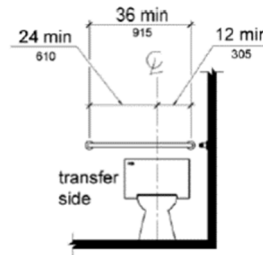


Figure 604.5.2 Rear Wall Grab Bar at Water Closets

604.5.1 Side Wall. The side wall grab bar shall be 42 inches (1065 mm) long minimum, located 12 inches (305 mm) maximum from the rear wall and extending 54 inches (1370 mm) minimum from the rear wall.

604.5.2 Rear Wall. The rear wall grab bar shall be 36 inches (915 mm) long minimum and extend from the centerline of the water closet 12 inches (305 mm) minimum on one side and 24 inches (610 mm) minimum on the other side.

609.4 Position of Grab Bars. Grab bars shall be installed in a horizontal position, 33 inches (840 mm) minimum and 36 inches (915 mm) maximum above the finish floor measured to the **TOP** of the gripping surface, except that at water closets for children's use complying with 604.9, grab bars shall be installed in a horizontal position 18 inches (455 mm) minimum and 27 inches (685 mm) maximum above the finish floor measured to the top of the gripping surface. The height of the lower grab bar on the back wall of a bathtub shall comply with 607.4.1.1 or 607.4.2.1.

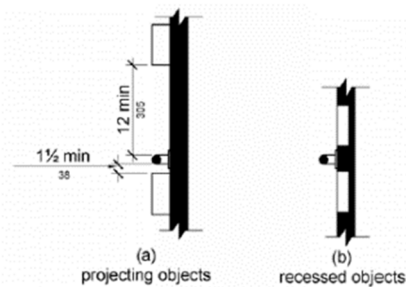


Figure 609.3 Spacing of Grab Bars

609.3 Spacing. The space between the wall and the grab bar shall be 1 1/2 inches (38 mm). The space between the grab bar and projecting objects below and at the ends shall be 1 1/2 inches (38 mm) minimum. The space between the grab bar and projecting objects above shall be 12 inches (305 mm) minimum.

35. The sinks in each restroom have exposed pipes underneath. Exposed plumbing must be protected against contact.



606.5 Exposed Pipes and Surfaces. Water supply and drain pipes under lavatories and sinks shall be insulated or otherwise configured to protect against contact. There shall be no sharp or abrasive surfaces under lavatories and sinks.

36. The hardware on the various doors and sink faucets are not operable. Hardware must be operable and cannot require tight gripping/twisting.



309.4 Operation. Operable parts shall be operable with one hand and shall not require tight grasping, pinching, or twisting of the wrist. The force required to activate operable parts shall be 5 pounds (22.2 N) maximum.

404.2.7 Door and Gate Hardware. Handles, pulls, latches, locks, and other operable parts on doors and gates shall comply with 309.4. Operable parts of such hardware shall be 34 inches (865 mm) minimum and 48 inches (1220 mm) maximum above the finish floor or ground. Where sliding doors are in the fully open position, operating hardware shall be exposed and usable from both sides.

602.3 Operable Parts. Operable parts shall comply with 309.

606.4 Faucets. Controls for faucets shall comply with 309. Hand-operated metering faucets shall remain open for 10 seconds minimum.

37. The paper towel dispensers in each restroom are too high at 60". The coat hook in the women's restroom is too high as well. They must be in the 48" reach range.



603.4 Coat Hooks and Shelves. Coat hooks shall be located within one of the reach ranges specified in 308. Shelves shall be located 40 inches (1015 mm) minimum and 48 inches (1220 mm) maximum above the finish floor.

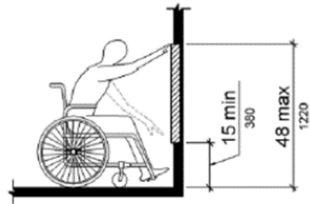


Figure 308.2.1 Unobstructed Forward Reach

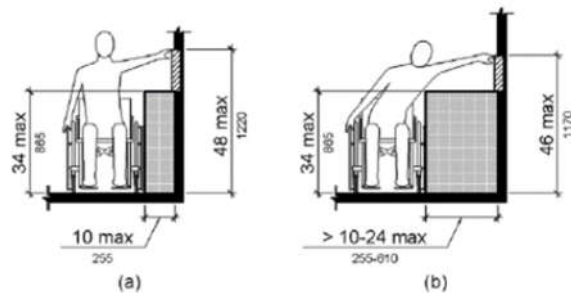


Figure 308.3.2 Obstructed High Side Reach

308.2.1 Unobstructed. Where a forward reach is unobstructed, the high forward reach shall be 48 inches (1220 mm) maximum and the low forward reach shall be 15 inches (380 mm) minimum above the finish floor or ground.

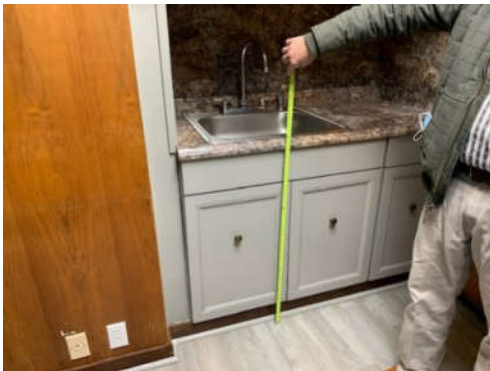
308.3.2 Obstructed High Reach. Where a clear floor or ground space allows a parallel approach to an element and the high side reach is over an obstruction, the height of the obstruction shall be 34 inches (865 mm) maximum and the depth of the obstruction shall be 24 inches (610 mm) maximum. The high side reach shall be 48 inches (1220 mm) maximum for a reach depth of 10 inches (255 mm) maximum. Where the reach depth exceeds 10 inches (255 mm), the high side reach shall be 46 inches (1170 mm) maximum for a reach depth of 24 inches (610 mm) maximum.

38. The sink in the break room is too high at 35-1/2". It cannot be higher than 34" to the rim.



606.3 Height. Lavatories and sinks shall be installed with the front of the higher of the rim or counter surface 34 inches (865 mm) maximum above the finish floor or ground.

39. The sink in the break room does not allow proper knee/toe clearance for a forward approach. This is required.



606.2 Clear Floor Space. A clear floor space complying with 305, positioned for a forward approach, and knee and toe clearance complying with 306 shall be provided.

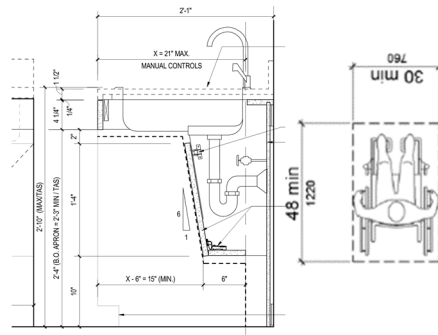
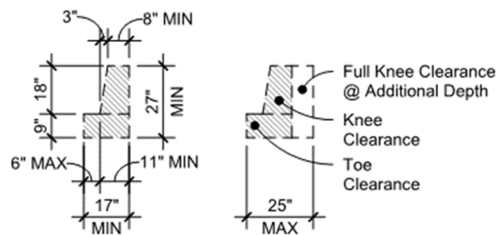
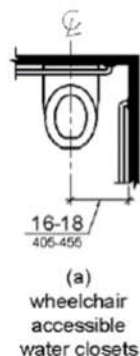
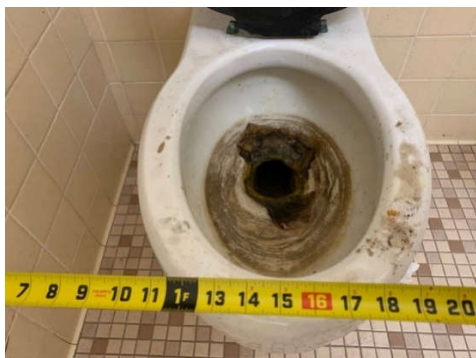


Figure 305.3 Clear Floor or Ground Space

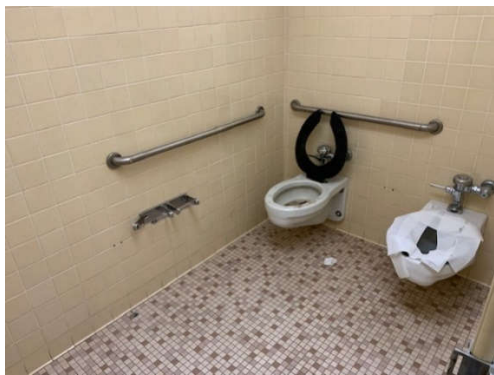
3rd Floor (main “big ADA” restrooms and proposed finish-out plans)

40. The toilet in the men’s accessible stall is too close to the wall at 15”. It should be located 16”-18” from the side wall.



604.2 Location. The water closet shall be positioned with a wall or partition to the rear and to one side. The centerline of the water closet shall be 16 inches (405 mm) minimum to 18 inches (455 mm) maximum from the side wall or partition, except that the water closet shall be 17 inches (430 mm) minimum and 19 inches (485 mm) maximum from the side wall or partition in the ambulatory accessible toilet compartment specified in 604.8.2. Water closets shall be arranged for a left-hand or right-hand approach.

41. The accessible stall in the men’s restroom has two toilets. The second toilet cannot be in the 60” wide clear floor space of the accessible toilet.



604.8.1.1 Size. Wheelchair accessible compartments shall be 60 inches (1525 mm) wide minimum measured perpendicular to the side wall, and 56 inches (1420 mm) deep minimum for wall hung water closets and 59 inches (1500 mm) deep minimum for floor mounted water closets measured perpendicular to the rear wall. Wheelchair accessible compartments for children's use shall be 60 inches (1525 mm) wide minimum measured perpendicular to the side wall, and 59 inches (1500 mm) deep minimum for wall hung and floor mounted water closets measured perpendicular to the rear wall.

42. The flush lever on the men's accessible toilet is on the wrong side. It must be located on the open side of the stall.



604.6 Flush Controls. Flush controls shall be hand operated or automatic. Hand operated flush controls shall comply with 309. Flush controls shall be located on the open side of the water closet except in ambulatory accessible compartments complying with 604.8.2.

43. There is no accessible urinal in the men's restroom. Both are too high. At least one should not be higher than 17" to the rim.

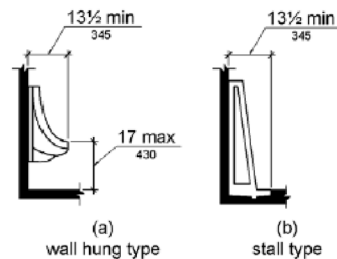


Figure 605.2 Height and Depth of Urinals

605.2 Height and Depth. Urinals shall be the stall-type or the wall-hung type with the rim 17 inches (430 mm) maximum above the finish floor or ground. Urinals shall be 13 1/2 inches (345 mm) deep minimum measured from the outer face of the urinal rim to the back of the fixture.

44. The toilet paper dispensers in each accessible stall are too far from the toilet. They must be located 7"-9" from the front of the toilet to the center of dispenser.

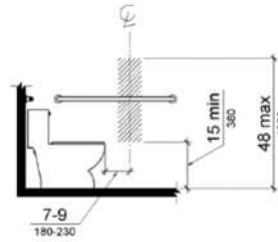


Figure 604.7 Dispenser Outlet Location

604.7 Dispensers. Toilet paper dispensers shall comply with 309.4 and shall be 7 inches (180 mm) minimum and 9 inches (230 mm) maximum in front of the water closet measured to the centerline of the dispenser. The outlet of the dispenser shall be 15 inches (380 mm) minimum and 48 inches (1220 mm) maximum above the finish floor and shall not be located behind grab bars. Dispensers shall not be of a type that controls delivery or that does not allow continuous paper flow.

45. The plumbing under the sinks in each restroom is exposed. This piping must be protected against contact.



606.5 Exposed Pipes and Surfaces. Water supply and drain pipes under lavatories and sinks shall be insulated or otherwise configured to protect against contact. There shall be no sharp or abrasive surfaces under lavatories and sinks.

- 46. The mirrors in each restroom are too high. They cannot be higher than 40” to the bottom of the reflective surface.**



603.3 Mirrors. Mirrors located above lavatories or countertops shall be installed with the bottom edge of the reflecting surface 40 inches (1015 mm) maximum above the finish floor or ground. Mirrors not located above lavatories or countertops shall be installed with the bottom edge of the reflecting surface 35 inches (890 mm) maximum above the finish floor or ground.

- 47. The doors in each restroom do not have operable hardware. Hardware must not require tight gripping and twisting and must be within the reach range.**



404.2.7 Door and Gate Hardware. Handles, pulls, latches, locks, and other operable parts on doors and gates shall comply with 309.4. Operable parts of such hardware shall be 34 inches (865 mm) minimum and 48 inches (1220 mm) maximum above the finish floor or ground. Where sliding doors are in the fully open position, operating hardware shall be exposed and usable from both sides.

309.3 Height. Operable parts shall be placed within one or more of the reach ranges specified in 308.

309.4 Operation. Operable parts shall be operable with one hand and shall not require tight grasping, pinching, or twisting of the wrist. The force required to activate operable parts shall be 5 pounds (22.2 N) maximum.

48. There is only one high water fountain. It is too high for standing persons at 45" to spout. It must be 38"-43" to spout. It is also a protruding object due to its height and depth. A low fountain must also be provided.

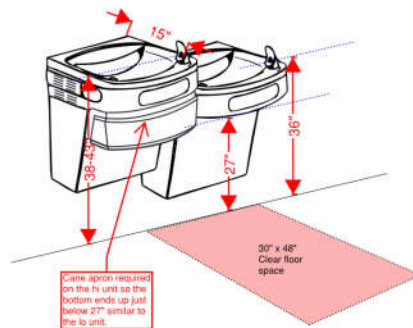


211.2 Minimum Number. No fewer than two drinking fountains shall be provided. One drinking fountain shall comply with 602.1 through 602.6 and one drinking fountain shall comply with 602.7. **EXCEPTION:** Where a single drinking fountain complies with 602.1 through 602.6 and 602.7, it shall be permitted to be substituted for two separate drinking fountains.

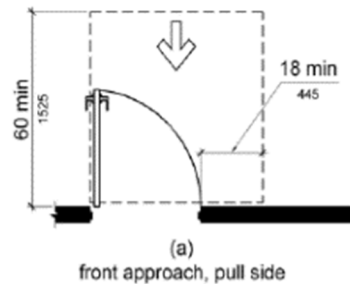
602.2 Clear Floor Space. Units shall have a clear floor or ground space complying with 305 positioned for a forward approach and centered on the unit. Knee and toe clearance complying with 306 shall be provided.

602.4 Spout Height. Spout outlets shall be 36 inches (915 mm) maximum above the finish floor or ground.

602.7 Drinking Fountains for Standing Persons. Spout outlets of drinking fountains for standing persons shall be 38 inches (965 mm) minimum and 43 inches (1090 mm) maximum above the finish floor or ground.



49. The main door to the women's restroom does not have proper maneuvering clearance with only 8" on the pull side. There must be at least 18" provided for proper clearance.



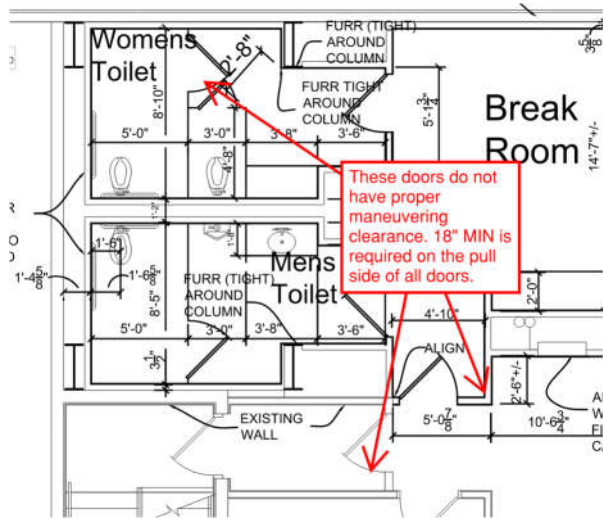
404.2.4 Maneuvering Clearances. Minimum maneuvering clearances at doors and gates shall comply with 404.2.4. Maneuvering clearances shall extend the full width of the doorway and the required latch side or hinge side clearance.

50. The accessible stall door in each restroom does not have a proper pull on each side of the door. This is required. The accessible stall door in the women's restroom opens into the stall's minimum compartment area. It cannot open into that space.

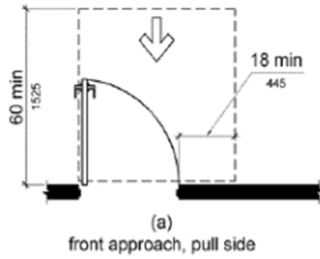


604.8.1.2 Doors. Toilet compartment doors, including door hardware, shall comply with 404 except that if the approach is to the latch side of the compartment door, clearance between the door side of the compartment and any obstruction shall be 42 inches (1065 mm) minimum. Doors shall be located in the front partition or in the side wall or partition farthest from the water closet. Where located in the front partition, the door opening shall be 4 inches (100 mm) maximum from the side wall or partition farthest from the water closet. Where located in the side wall or partition, the door opening shall be 4 inches (100 mm) maximum from the front partition. The door shall be self-closing. A door pull complying with 404.2.7 shall be placed on both sides of the door near the latch. Toilet compartment doors shall not swing into the minimum required compartment area.

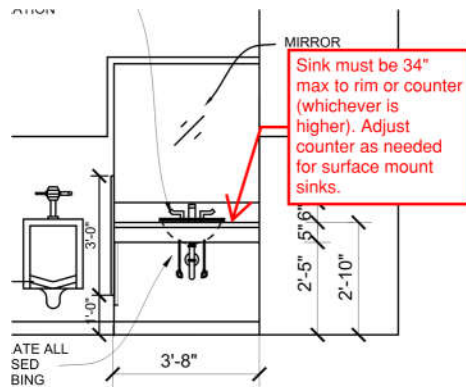
51. The proposed plans for the finish out of the 3rd floor are not ADA compliant. See plan review comments below.



Sheet 3 of 10

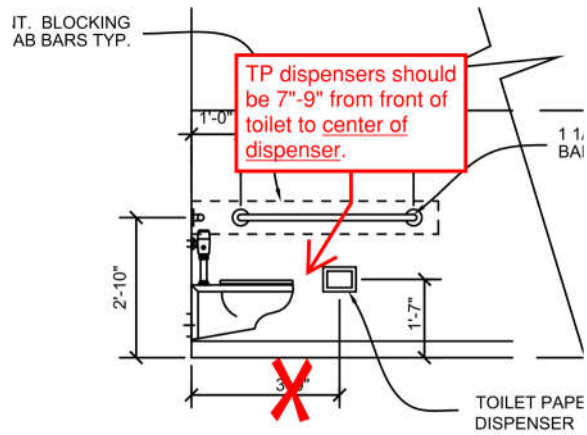


404.2.4 Maneuvering Clearances. Minimum maneuvering clearances at doors and gates shall comply with 404.2.4. Maneuvering clearances shall extend the full width of the doorway and the required latch side or hinge side clearance.



Sheet 4 of 10

606.3 Height. Lavatories and sinks shall be installed with the front of the higher of the rim or counter surface 34 inches (865 mm) maximum above the finish floor or ground.



Sheet 4 of 10

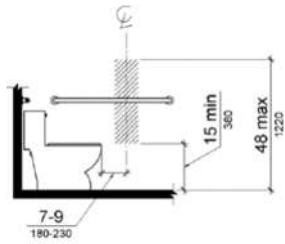


Figure 604.7 Dispenser Outlet Location

604.7 Dispensers. Toilet paper dispensers shall comply with 309.4 and shall be 7 inches (180 mm) minimum and 9 inches (230 mm) maximum in front of the water closet measured to the centerline of the dispenser. The outlet of the dispenser shall be 15 inches (380 mm) minimum and 48 inches (1220 mm) maximum above the finish floor and shall not be located behind grab bars. Dispensers shall not be of a type that controls delivery or that does not allow continuous paper flow.

Comments for discussion are always welcome- E mail to TASbyJeff@gmail.com

Jeff Gutknecht, RAS # 0472

WR's Lease Requirement	BB's Representations	True or False?
The building must meet all accessibility requirements of the American with Disabilities Act (ADA).	Big Blue is ADA compliant. There is a large ADA compliant bathroom on floor 3 (one of the floor we're proposing). One of the elevators was recently modernized according to ADA standards in anticipation of this Workforce Solutions RFP.	<p>This is false, The bathrooms on the first, second and eight floor are required to be accessible.</p> <p>The bathroom if completed to the plans on the 3rd floor would not have been ADA compliant. JG</p>
The building must provide the required number of accessible parking spaces based on total spaces in the lot meeting ADA requirements.	Currently we have ADA compliant parking. We can expand this as needed to meet Workforce Solutions requirements.	<p>This is false, the accessible parking spaces are in violation of the ADA standards according to several of the ADA Standards. JG</p>
Each accessible parking space must be marked with the International Symbol of Accessibility with signage located 60" above ground surface and the required number of spaces with "Van Accessible" signage as required by ADA.	Currently we have ADA compliant parking. We can expand this as needed to meet Workforce Solutions requirements.	<p>This is false, The accessible parking spaces signage is not compliant, the cross slope is not complaint and the general layout and correct numbers are not compliant. JG</p>
All public restrooms must meet ADA accessibility requirements.	The main floor that we're proposing, floor 3, has a very large ADA compliant bathroom. The woman's bathroom has a large waiting room at the entrance to the bathroom, with multiple stalls.	<p>False, the bathroom on the 3rd floor Main tower are not ADA compliant.</p> <p>JG</p>



January 2021

Customers Served by County in January

Fund	Archer	Baylor	Clay	Cottle	Foard	Hardeman	Jack	Montague	Wichita	Wilbarger	Young	Other	Total	Oct 2020 - Jan 2021
WIOA Youth	0	0	0	0	0	0	0	0	3	0	0	0	3	3
WIOA AD/DW	0	0	0	0	0	1	1	2	31	0	1	4	40	54
ES	15	7	26	2	1	7	10	42	426	46	19	57	658	3,533
Vets	1	0	0	0	0	1	0	7	15	0	1	3	28	191
TAA	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TANF/Choices	0	0	0	0	0	0	0	1	1	0	0	0	2	5
SNAP E&T	0	1	0	0	0	0	1	1	8	0	1	0	12	38
WIT ES	47	23	81	13	2	22	59	202	1722	183	121	314	2789	7,913
Total	63	31	107	15	3	31	71	255	2206	229	143	378	3532	11,737

WIT Entered Employment

33 Placements + 18 Went to work = **51 Total** Entered Employment for January 2021

Employer Services

Employers Served	Total Services to Employers
<u>187</u>	<u>363</u>

Job Order Report - by County

Region/LWIA: North Texas WF Board

County	State	Country	Total Job Orders	Total Job Openings	Total Job Referrals
Rogers County	OK	US	1	3	0
Archer County	TX	US	3	3	6
Baylor County	TX	US	10	10	4
Clay County	TX	US	5	17	0
Cottle County	TX	US	1	1	0
Hardeman County	TX	US	3	3	0
Jack County	TX	US	2	2	1
Montague County	TX	US	4	153	2
Wichita County	TX	US	170	394	205
Wilbarger County	TX	US	45	178	27
Young County	TX	US	19	75	30
County	State	Country	Total Job Orders	Total Job Openings	Total Job Referrals
Report Totals			272	848	278

DRIVE-THRU
JOB FAIR

Archer & Clay County


WEDNESDAY, JANUARY 27, 2021
12:30 PM - 2:30 PM

Archer County Courthouse

100 S. Center St.
Archer City, TX 76351

Wells Fargo Building


210 N. Bridge St.
Henrietta, TX 76365



Questions? Call 940.322.1801

Job Seekers Option 2 | Employers Option 3

Workforce Solutions North Texas is an equal opportunity employer/organizational unit and services are available upon request to individuals with disabilities. Relay Texas: (800)735-2889 or (800)735-2888 (voice) or TTY.



VIRTUAL

LIVE ONLINE INTERVIEWS & APPLICATIONS

JOB FAIR

NORTH TEXAS STATE HOSPITAL

Thursday, Jan 21 • 10am - 1pm

PRE-REGISTER NOW: NorthTexasStateHospital.com/careers



Number of job postings offered at hiring events	41
Number of job openings offered at hiring events	140
Number of job seekers attending hiring events	78
Number of employers attending hiring events	14
Number of hires reported from hiring events held in the month**	35

Archer County Courthouse



Tracy Barrett



Casey Parkhurst and Tracy Barrett

Clay County – Wells Fargo Building



Crystal Eason



Crystal Eason

WORKFORCE SOLUTIONS
NORTH TEXAS

Workforce Solutions North Texas – Bowie



Nocona (Parking Lot next to Fenoglio's BBQ)



Montague County Drive-Thru Job Fair



Upcoming Events

Spring Job Fair – March 17, 2021

Jack and Young County Job Fair – April 21, 2021

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NEXT INTERVIEW**

➔ **WORKFORCE
WEDNESDAY**

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Workforce Wednesdays

Workforce Wednesdays is a virtual workshop, highlighting different career fields, services, and employers to meet the needs of a changing workforce. The first program spotlighted the services of Workforce Solutions North Texas and Texas Workforce Vocational Rehabilitation. Since then experts in nursing, law enforcement, journalism, fire service, and real estate have joined the workshop.

Sargent Charlie Eipper, of the Wichita Falls Police Department, gave listeners insight into the background necessary to be successful in law enforcement and the importance of great communications skills, not just in life, but in his work.

Claire Kowalik, an editor for the Times Record, illuminated what it's like to work in the journalism field and probably shocked many when she shared that most people get their start in journalism by writing obituaries.

Chief Ken Prillaman, fire chief for the Wichita Falls Fire Department, underlined the importance of integrity when talking about the fire service and the many different services they provide.

Allison Gray, a realtor with Soaring Realty, gave listeners the ins and outs of real estate. Countless listeners have had the opportunity to learn and ask questions of professionals for a variety of occupations in a low stress, learning environment.

The poster is split into two main sections. On the left is a portrait of Chief Ken Prillaman, a man with a mustache and glasses, wearing a dark police uniform with several medals on his chest. Above the portrait is a blue box with the text "VIRTUAL WORKSHOP" in white. Below the portrait is the "WORKFORCE SOLUTIONS NORTH TEXAS" logo. On the right is a dark blue background with the text "Workforce Wednesday" in large, bold, red and white letters. Below this, in a white box, is the text "Featuring: Chief Ken Prillaman" in red and blue, followed by "Fire Chief, City of Wichita Falls" in blue. The date and time "Wednesday, January 27 1:00 PM" are also in blue. At the bottom, in white text on the blue background, is "Call 940.322.1801 (ext. 145) to register."

VIRTUAL WORKSHOP



WORKFORCE SOLUTIONS
NORTH TEXAS


Workforce Wednesday

Featuring:
Allison Gray
Realtor & Relocation Specialist

Wednesday, January 20
1:00 PM

Call 940.322.1801 (ext. 145) to register.

WORKFORCE WEDNESDAY **VIRTUAL WORKSHOP**



Featuring:
Claire Kowalick
News Editor
Times Record News

Wed., January 6
1:00 PM

WORKFORCE SOLUTIONS
NORTH TEXAS

Call 940.322.1801 (ext. 145) to register.

VIRTUAL WORKSHOP



WORKFORCE SOLUTIONS
NORTH TEXAS

Workforce Wednesday

Featuring:
Chad Conville
ICU Nurse

Wednesday, December 30
1:00 PM

Call 940.322.1801 (ext. 145) to register.



WIOA Cases by County

Archer	0	Jack	1
Baylor	1	Montague	1
Clay	0	Wichita	30
Cottle	0	Wilbarger	1
Foard	0	Young	1
Hardeman	1	TOTAL	36

Community Engagement

Hirschi High School Senior Presentation: 2nd and last Thursday each month

Region 9 Texoma STEM Conference: June 9-10, 2021

Region 9 Senior Blast Off: April 26, 2021, 9:00a-12:00p

Mobile Food Pantry Outreach: February 23, 2021, 2:30p-4:00p

Region 9 PEN Project, Navigating the Unknown: March 2, 2021, 7:00p

Shannon – Link Up Group with Wichita Falls Chamber of Commerce (Networking Group)

Rotary North Weekly Meetings



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Brandie, Est. 108
Danae, Ext. 109

Bowie
Phone: 940.872.2424
Toll Free: 877.972.2424
Jessie, Ext. 402

Graham
Phone: 940.549.6363
Toll Free: 866.549.6363
Paige, Ext. 203

Vernon
Phone: 940.552.9381
Toll Free: 940.552.9381
Janie, Ext. 306

Workforce Solutions North Texas | www.ntxworksolutions.org | WIOA@ntxworksolutions.org

Success Story

Demetrius, a WIOA Adult customer, was approved for CDL training on September 15, 2020 and started at Continental Truck Driving School on September 2020.

He had several barriers to employment including an extensive criminal history. Demetrius also had to take his first week of training off due to an unforeseen medical situation.

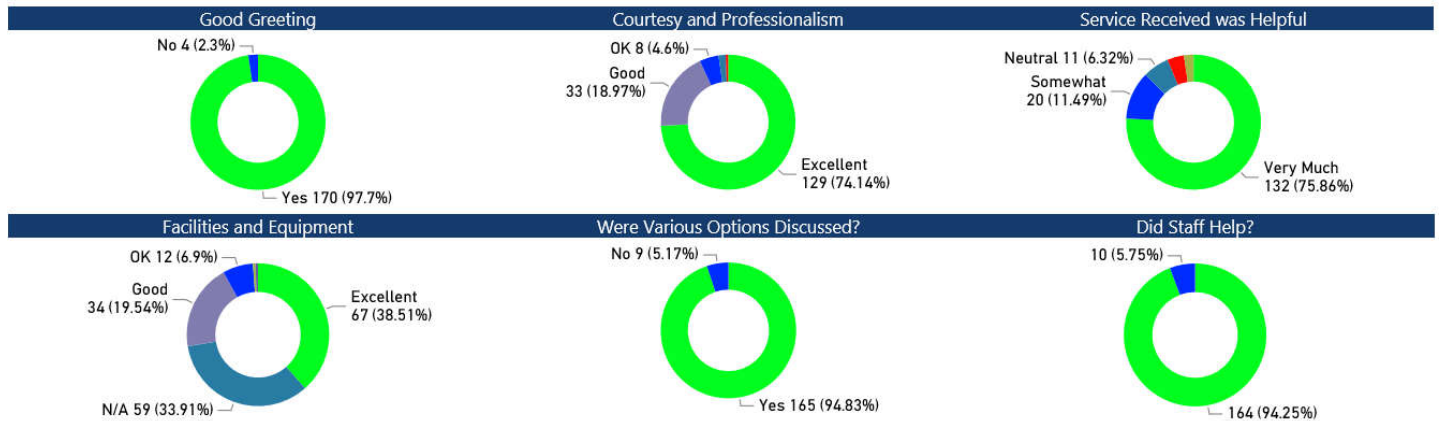
He always kept in touch with his Case Manager, Cynthia Humphrey. Cynthia said he was always very courteous and was a pleasure to work with. She celebrated his wins and encouraged him throughout the entire process. He finished his training and obtained his CDL permit in December 2020.

Demetrius was very grateful and said, **“Thanks to my WIOA case manager, Ms. Cynthia Humphrey, I was able to get funding and complete truck driving school. She was very helpful and made the process very easy. If you want to change your career path, I recommend the WIOA program.”**

Demetrius found employment at TransVerge Freight Systems in January 2021.



90.75% Positive December-February Survey Results



“I received more service, information, kindness, and care than I ever have before. Mary directed me and selflessly gave me the resources and education I need to help my family in our 4 walls and with food on the table. My husband and I are professionals, pharmacists, and never imagined in our lifetime that we would be at a point where we gave zero savings, have sold everything, yet still are far behind. **Mary is a very special person.**”

“The information was clear and concise.”

“**Maria D. was very patient with me in helping me understand my issue.** She explained things very well. She did not make me feel rushed to end the convo. I felt like I could have as much of her time as I needed. She was very friendly and understanding. She offered her future assistance, if needed and provided her contact info. **I was very impressed with her knowledge and customer service skills.** Thank you so much!”

“My unemployment advisor **Candy Dewey went above and beyond to help me understand the process.** She has been so very helpful.”

“They helped me tremendously for 2 days straight until I got my resume finished and applied for jobs. I would not be able to complete all that without them.”

“**Maria was helpful and patient with me throughout the entire phone call.** She quickly resolved my issue as well.”

“Everything went well, and I hope to hear back from them soon.”

“**Ms. Humphreys enunciates her words well.** It is easy for one to catch up with what she is saying because she does not speak fast. Just the right speed. She was respectful of her callers, too.”

“I cannot say enough how helpful and at ease the assistant made me feel with the help that she provided. She provided me with all the help I needed to get started back in the workforce. Her help was lifesaving.”

“**Maria Duran is very awesome she helped in so many ways.**”

BOARD SUMMARY REPORT - CONTRACTED MEASURES

Year-to-Date Performance Periods*

BOARD NAME: **NORTH TEXAS**

FINAL RELEASE
As Originally Published 2/10/2021
DECEMBER 2020 REPORT

Status Summary		With Positive Performance (+P):	Meeting Performance (MP):	With Negative Performance (-P):	% +P & MP											
Contracted Measures		4	1	6	45.45%											
Source	Measure	Status	% Current Target	Current Target	EOY Target	Current Perf.	Prior Year End	2 Years Ago YE	YTD Num	YTD Den	QTR 1	QTR 2	QTR 3	QTR 4	From	To
Notes																

Reemployment and Employer Engagement Measures

1	Claimant Reemployment within 10 Weeks	---	-----	-----	-----	n/a	64.10%	62.37%	100	100	n/a				7/20	9/20
2,3	# of Employers Receiving Workforce Assistance	---	-----	-----	-----	542	1,244	1,489	-----	-----	542				10/20	12/20

- During the period in which work search was suspended, this measure was no longer meaningfully reportable. However, with the reimplementation of work search, we anticipate the measure to become reportable again later this year.
- Though the Texas Workforce System has remained open to the public throughout the COVID-19 pandemic offering services remotely, whether due to lockdowns, general health concerns, or business interruptions, demand for employer services was generally since March 2020 making current data largely incomparable to prior periods.
- Because of the impact of COVID-19 on demand for services, we adjusted the BCY20 performance period to Mar 2019 to Feb 2020 to reflect how Boards were doing before COVID-19 and to ensure that no Board would be considered to have failed to meet BCY20 performance solely because of COVID-19.

Program Participation Measures

	Choices Full Work Rate - All Family Total	---	-----	-----	-----	0.00%	25.50%	50.20%	0	55	0.00%				10/20	12/20
TWC 4	Avg # Children Served Per Day - Combined	-P	75.07%	1,143	1,143	858	1,012	1,007	56,631	66	858				10/20	12/20

- TWC took a number of actions to mitigate the impact of COVID-19 on child care providers and families and to ensure the availability of child care for working parents in Texas. Some of these actions resulted in a increased costs of care. In addition, many families suspended care during the summer. The system began ramping enrollment back up but has not yet reached the level of enrollment expected because it takes several months to accomplish this.

WIOA Outcome Measures

LBB-K 5	Employed/Enrolled Q2 Post Exit – C&T Participants	n/a	n/a	n/a	n/a	68.94%	69.11%	71.46%	1,998	2,898	70.48%	66.69%			7/19	12/19
LBB-K 6	Employed/Enrolled Q2-Q4 Post Exit – C&T Participants	n/a	n/a	n/a	n/a	81.53%	85.45%	86.01%	2,093	2,567	83.51%	79.53%			1/19	6/19
TWC	Median Earnings Q2 Post Exit – C&T Participants	n/a	n/a	n/a	n/a	\$4,884.71	\$5,216.08	\$5,209.80	n/a	1,812	\$4,800.00	\$4,992.09			7/19	12/19
LBB-K 7	Credential Rate – C&T Participants	n/a	n/a	n/a	n/a	100.00%	86.84%	85.56%	6	6	100.00%	100.00%			1/19	6/19
DOL-C	Employed Q2 Post Exit – Adult (DOL)	+P	114.38%	76.50%	76.50%	87.50%	91.30%	87.50%	7	8	66.70%	100.00%			7/19	12/19
DOL-C	Employed Q4 Post Exit – Adult (DOL)	-P	86.96%	76.70%	76.70%	66.70%	87.90%	93.00%	2	3	n/a	66.70%			1/19	6/19
DOL-C	Median Earnings Q2 Post Exit – Adult (DOL)	-P	37.47%	\$5,500.00	\$5,500.00	\$2,060.94	\$7,107.88	\$7,379.07	n/a	7	\$1,737.38	\$5,390.97			7/19	12/19
DOL-C	Credential Rate – Adult (DOL)	+P	120.92%	82.70%	82.70%	100.00%	90.00%	87.50%	1	1	n/a	100.00%			1/19	6/19
DOL-C	Employed Q2 Post Exit – DW (DOL)	-P	0.00%	85.80%	85.80%	0.00%	75.00%	88.90%	0	1	n/a	0.00%			7/19	12/19

Note: In some cases historic data not available at time of original publication (such as when a new measure is created) has been added to the MPR retroactively to allow trend analysis.

BOARD SUMMARY REPORT - CONTRACTED MEASURES

Year-to-Date Performance Periods*

BOARD NAME: **NORTH TEXAS**

FINAL RELEASE

As Originally Published 2/10/2021

DECEMBER 2020 REPORT

Source	Measure	Status	% Current Target	Current Target	EOY Target	Current Perf.	Prior Year End	2 Years Ago YE	YTD Num YTD Den	QTR 1	QTR 2	QTR 3	QTR 4	From	To
Notes															

WIOA Outcome Measures

DOL-C	Employed Q4 Post Exit – DW (DOL)	-P	80.11%	74.90%	74.90%	60.00%	85.70%	86.20%	3	50.00%	66.70%			1/19	6/19
									5						
DOL-C	Median Earnings Q2 Post Exit – DW (DOL)	n/a	n/a	n/a	\$7,300.00	n/a	\$9,567.79	\$8,995.45	n/a	n/a	n/a			7/19	12/19
									0						
DOL-C	Credential Rate – DW (DOL)	+P	142.86%	70.00%	70.00%	100.00%	50.00%	87.50%	2	100.00%	100.00%			1/19	6/19
									2						
DOL-C	Employed/Enrolled Q2 Post Exit – Youth (DOL)	+P	121.53%	72.00%	72.00%	87.50%	81.30%	84.60%	7	80.00%	100.00%			7/19	12/19
									8						
DOL-C	Employed/Enrolled Q4 Post Exit – Youth (DOL)	MP	95.29%	70.00%	70.00%	66.70%	91.70%	86.80%	6	100.00%	50.00%			1/19	6/19
									9						
DOL-C	Credential Rate – Youth (DOL)	-P	60.78%	61.70%	61.70%	37.50%	71.40%	58.10%	3	50.00%	33.30%			1/19	6/19
									8						

5. TWC has not formally set targets on this measure yet but has traditionally used statewide numbers such as those in the agency's Legislative Appropriations Request as the Board target. For BCY21, this would be 65.6%.
6. TWC has not formally set targets on this measure yet but has traditionally used statewide numbers such as those in the agency's Legislative Appropriations Request as the Board target. For BCY21, this would be 81.7%.
7. TWC has not formally set targets on this measure yet but has traditionally used statewide numbers such as those in the agency's Legislative Appropriations Request as the Board target. For BCY21, this would be 69.4%.

Note: In some cases historic data not available at time of original publication (such as when a new measure is created) has been added to the MPR retroactively to allow trend analysis.

BOARD SUMMARY REPORT - CONTRACTED MEASURES

Rolling Performance Periods*

BOARD NAME: **NORTH TEXAS**

FINAL RELEASE
As Originally Published 2/10/2021
DECEMBER 2020 REPORT

Status Summary		With Positive Performance (+P):	Meeting Performance (MP):	With Negative Performance (-P):	% +P & MP
Contracted Measures		2	5	5	58.33%

Source Notes	Measure	Status	% Current Target	Current Target	EOY Target	Current Perf.	One Year Earlier	Two Years Earlier	YTD Num YTD Den	QTR 1	QTR 2	QTR 3	QTR 4	From	To
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Reemployment and Employer Engagement Measures

1	Claimant Reemployment within 10 Weeks	---	-----	-----	-----	n/a	n/a	62.72%	636 934	n/a	n/a	n/a	n/a	10/19	9/20
2,3	# of Employers Receiving Workforce Assistance	---	-----	-----	-----	1,060	1,513	1,362	----- -----	487	496	550	542	1/20	12/20

1. During the period in which work search was suspended, this measure was no longer meaningfully reportable. However, with the reimplementation of work search, we anticipate the measure to become reportable again later this year.
2. Though the Texas Workforce System has remained open to the public throughout the COVID-19 pandemic offering services remotely, whether due to lockdowns, general health concerns, or business interruptions, demand for employer services was generally since March 2020 making current data largely incomparable to prior periods.
3. Because of the impact of COVID-19 on demand for services, we adjusted the BCY20 performance period to Mar 2019 to Feb 2020 to reflect how Boards were doing before COVID-19 and to ensure that no Board would be considered to have failed to meet BCY20 performance solely because of COVID-19.

Program Participation Measures

	Choices Full Work Rate - All Family Total	---	-----	-----	-----	12.16%	47.49%	52.53%	5 45	41.08%	6.86%	0.72%	0.00%	1/20	12/20
TWC 4	Avg # Children Served Per Day - Combined	-P	93.04%	1,035	1,143	963	1,044	868	252,430 262	1,039	1,039	920	858	1/20	12/20

4. TWC took a number of actions to mitigate the impact of COVID-19 on child care providers and families and to ensure the availability of child care for working parents in Texas. Some of these actions resulted in a increased costs of care. In addition, many families suspended care during the summer. The system began ramping enrollment back up but has not yet reached the level of enrollment expected because it takes several months to accomplish this.

WIOA Outcome Measures

LBB-K 5	Employed/Enrolled Q2 Post Exit – C&T Participants	n/a	n/a	n/a	n/a	68.99%	70.27%	71.06%	4,565 6,617	70.68%	67.42%	70.48%	66.69%	1/19	12/19
LBB-K 6	Employed/Enrolled Q2-Q4 Post Exit – C&T Participants	n/a	n/a	n/a	n/a	83.30%	86.36%	85.20%	4,250 5,102	86.02%	83.93%	83.51%	79.53%	7/18	6/19
TWC	Median Earnings Q2 Post Exit – C&T Participants	n/a	n/a	n/a	n/a	\$5,163.53	\$5,420.15	\$5,096.59	n/a 4,116	\$5,512.93	\$5,186.01	\$4,800.00	\$4,992.09	1/19	12/19
LBB-K 7	Credential Rate – C&T Participants	n/a	n/a	n/a	n/a	87.10%	85.25%	85.58%	27 31	89.47%	66.67%	100.00%	100.00%	7/18	6/19
DOL-C	Employed Q2 Post Exit – Adult (DOL)	MP	107.79%	84.33%	76.50%	90.90%	81.80%	93.00%	10 11	n/a	100.00%	66.70%	100.00%	1/19	12/19
DOL-C	Employed Q4 Post Exit – Adult (DOL)	MP	102.62%	84.78%	76.70%	87.00%	95.00%	83.90%	20 23	85.70%	100.00%	n/a	66.70%	7/18	6/19
DOL-C	Median Earnings Q2 Post Exit – Adult (DOL)	-P	82.11%	\$6,303.94	\$5,500.00	\$5,176.14	\$6,743.22	\$7,660.04	n/a 10	n/a	\$7,249.71	\$1,737.38	\$5,390.97	1/19	12/19
DOL-C	Credential Rate – Adult (DOL)	MP	107.40%	83.33%	82.70%	89.50%	91.20%	83.70%	17 19	92.90%	75.00%	n/a	100.00%	7/18	6/19
DOL-C	Employed Q2 Post Exit – DW (DOL)	-P	69.37%	72.08%	85.80%	50.00%	85.70%	89.70%	3 6	50.00%	66.70%	n/a	0.00%	1/19	12/19

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BOARD SUMMARY REPORT - CONTRACTED MEASURES

Rolling Performance Periods*

BOARD NAME: **NORTH TEXAS**

FINAL RELEASE

As Originally Published 2/10/2021

DECEMBER 2020 REPORT

Source	Measure	Status	% Current Target	Current Target	EOY Target	Current Perf.	One Year Earlier	Two Years Earlier	YTD Num YTD Den	QTR 1	QTR 2	QTR 3	QTR 4	From	To
Notes															

WIOA Outcome Measures

DOL-C	Employed Q4 Post Exit – DW (DOL)	-P	85.76%	87.45%	74.90%	75.00%	88.90%	85.20%	6 8	100.00%	100.00%	50.00%	66.70%	7/18	6/19
DOL-C	Median Earnings Q2 Post Exit – DW (DOL)	+P	157.76%	\$8,433.89	\$7,300.00	\$13,305.12	\$6,430.33	\$8,894.91	n/a 3	\$35,274.90	\$8,662.43	n/a	n/a	1/19	12/19
DOL-C	Credential Rate – DW (DOL)	+P	118.43%	63.33%	70.00%	75.00%	83.30%	89.50%	3 4	50.00%	n/a	100.00%	100.00%	7/18	6/19
DOL-C	Employed/Enrolled Q2 Post Exit – Youth (DOL)	MP	104.08%	73.50%	72.00%	76.50%	100.00%	84.20%	13 17	100.00%	50.00%	80.00%	100.00%	1/19	12/19
DOL-C	Employed/Enrolled Q4 Post Exit – Youth (DOL)	MP	97.81%	76.68%	70.00%	75.00%	92.30%	88.90%	12 16	66.70%	100.00%	100.00%	50.00%	7/18	6/19
DOL-C	Credential Rate – Youth (DOL)	-P	78.71%	68.35%	61.70%	53.80%	83.30%	61.00%	7 13	100.00%	50.00%	50.00%	33.30%	7/18	6/19

5. TWC has not formally set targets on this measure yet but has traditionally used statewide numbers such as those in the agency's Legislative Appropriations Request as the Board target. For BCY21, this would be 65.6%.
6. TWC has not formally set targets on this measure yet but has traditionally used statewide numbers such as those in the agency's Legislative Appropriations Request as the Board target. For BCY21, this would be 81.7%.
7. TWC has not formally set targets on this measure yet but has traditionally used statewide numbers such as those in the agency's Legislative Appropriations Request as the Board target. For BCY21, this would be 69.4%.

Note: In some cases historic data not available at time of original publication (such as when a new measure is created) has been added to the MPR retroactively to allow trend analysis.

AT-A-GLANCE COMPARISON - BOARD CONTRACTED MEASURES

FINAL RELEASE

Percent of Target (Year-to-Date Performance Periods)

As Originally Published 2/10/2021

DECEMBER 2020 REPORT

Green = +P White = MP Yellow = MP but At Risk Red = -P

Board	Reemployment and Employer Engagement		Participation		WIOA Outcome Measures															Total Measures				
			Choices Full Work Rate-All Family Total	Avg # Children Svd Per Day-Combined	C&T Participants				Adult				DW				Youth			+P	MP	-P	% MP & +P	
	Empl/ Enrolled Q2 Post-Exit	Empl/ Enrolled Q2-Q4 Post-Exit			Median Earnings Q2 Post-Exit	Credentia Rate	Employ- ed Q2 Post-Exit	Employ- ed Q4 Post-Exit	Median Earnings Q2 Post-Exit	Credentia Rate	Employ- ed Q2 Post-Exit	Employ- ed Q4 Post-Exit	Median Earnings Q2 Post-Exit	Credentia Rate	Empl/ Enrolled Q2 Post-Exit	Empl/ Enrolled Q4 Post-Exit	Credentia Rate							
	Clmnt ReEmpl within 10 Weeks	Emplyrs Rcvg Wkfc Assist																						
Alamo	n/a	n/a	n/a	91.95%	n/a	n/a	n/a	n/a	92.05%	110.14%	94.23%	97.37%	80.26%	111.95%	116.97%	107.60%	89.82%	113.12%	150.53%	5	4	3	75%	
Borderplex	n/a	n/a	n/a	72.91%	n/a	n/a	n/a	n/a	97.00%	120.79%	142.51%	107.63%	113.33%	96.80%	115.91%	113.48%	79.29%	98.26%	74.78%	5	4	3	75%	
Brazos Valley	n/a	n/a	n/a	92.49%	n/a	n/a	n/a	n/a	101.17%	89.25%	98.92%	54.59%	79.03%	81.24%	118.32%	123.00%	100.41%	132.87%	246.15%	4	3	5	58%	
Cameron	n/a	n/a	n/a	89.96%	n/a	n/a	n/a	n/a	93.20%	108.61%	106.92%	106.05%	97.02%	106.81%	109.38%	113.50%	95.03%	110.11%	172.14%	3	8	1	92%	
Capital Area	n/a	n/a	n/a	75.39%	n/a	n/a	n/a	n/a	109.60%	112.73%	175.05%	113.42%	92.04%	104.66%	153.24%	87.62%	88.54%	122.59%	120.96%	6	3	3	75%	
Central Texas	n/a	n/a	n/a	78.80%	n/a	n/a	n/a	n/a	99.61%	116.56%	175.90%	112.09%	77.28%	112.06%	73.75%	96.62%	92.97%	124.27%	120.00%	6	3	3	75%	
Coastal Bend	n/a	n/a	n/a	84.28%	n/a	n/a	n/a	n/a	100.96%	109.08%	131.20%	69.57%	107.21%	100.52%	115.45%	40.86%	96.35%	122.59%	60.35%	3	5	4	67%	
Concho Valley	n/a	n/a	n/a	79.55%	n/a	n/a	n/a	n/a	92.17%	107.44%	110.26%	79.51%	81.59%	122.10%	169.92%	93.49%	91.15%	126.38%	87.72%	4	4	4	67%	
Dallas	n/a	n/a	n/a	86.73%	n/a	n/a	n/a	n/a	91.01%	97.84%	115.94%	97.61%	92.33%	106.11%	107.20%	106.67%	95.54%	114.89%	122.78%	3	8	1	92%	
Deep East	n/a	n/a	n/a	85.38%	n/a	n/a	n/a	n/a	116.96%	88.77%	99.39%	116.42%	83.67%	97.86%	101.86%	83.02%	109.78%	121.17%	154.32%	4	4	4	67%	
East Texas	n/a	n/a	n/a	78.46%	n/a	n/a	n/a	n/a	79.35%	103.51%	81.78%	97.51%	86.37%	88.40%	64.24%	92.61%	96.22%	102.93%	42.81%	0	5	7	42%	
Golden Cresce	n/a	n/a	n/a	73.42%	n/a	n/a	n/a	n/a	119.15%	120.03%	114.61%	117.89%	101.19%	106.05%	89.95%	133.57%	81.38%	106.10%	0.00%	5	3	4	67%	
Gulf Coast	n/a	n/a	n/a	85.51%	n/a	n/a	n/a	n/a	99.13%	105.27%	82.54%	87.77%	95.24%	96.13%	104.95%	91.00%	89.72%	113.90%	101.47%	1	7	4	67%	
Heart of Texas	n/a	n/a	n/a	77.20%	n/a	n/a	n/a	n/a	101.05%	97.78%	122.25%	0.00%	95.24%	121.80%	145.46%	71.43%	88.04%	114.29%	93.81%	4	4	4	67%	
Lower Rio	n/a	n/a	n/a	80.23%	n/a	n/a	n/a	n/a	102.53%	104.58%	95.30%	102.30%	99.75%	110.33%	143.43%	94.72%	97.73%	101.64%	123.86%	3	8	1	92%	
Middle Rio	n/a	n/a	n/a	79.59%	n/a	n/a	n/a	n/a	117.26%	105.96%	114.64%	108.07%	93.24%	110.72%	84.47%	120.29%	100.13%	126.38%	n/a	5	4	2	82%	
North Central	n/a	n/a	n/a	82.33%	n/a	n/a	n/a	n/a	100.73%	104.83%	118.65%	105.50%	90.44%	96.97%	119.60%	107.44%	105.12%	115.40%	86.30%	3	7	2	83%	
North East	n/a	n/a	n/a	91.31%	n/a	n/a	n/a	n/a	113.33%	121.12%	100.68%	60.46%	100.64%	108.86%	105.43%	117.71%	122.79%	127.09%	106.96%	5	5	2	83%	
North Texas	n/a	n/a	n/a	75.07%	n/a	n/a	n/a	n/a	114.38%	86.96%	37.47%	120.92%	0.00%	80.11%	n/a	142.86%	121.53%	95.29%	60.78%	4	1	6	45%	
Panhandle	n/a	n/a	n/a	78.97%	n/a	n/a	n/a	n/a	100.00%	105.99%	116.93%	111.70%	121.80%	121.80%	84.30%	114.29%	94.27%	119.69%	126.24%	7	3	2	83%	
Permian Basin	n/a	n/a	n/a	73.91%	n/a	n/a	n/a	n/a	102.34%	95.90%	128.93%	110.24%	81.59%	103.20%	145.52%	84.86%	70.05%	138.70%	250.53%	5	3	4	67%	
Rural Capital	n/a	n/a	n/a	93.16%	n/a	n/a	n/a	n/a	99.35%	106.89%	120.18%	115.72%	100.13%	102.06%	88.32%	101.60%	97.66%	124.83%	115.52%	4	6	2	83%	
South Plains	n/a	n/a	n/a	91.94%	n/a	n/a	n/a	n/a	93.04%	109.65%	135.41%	117.33%	69.93%	121.80%	165.91%	114.29%	90.76%	123.30%	137.12%	7	3	2	83%	
South Texas	n/a	n/a	n/a	65.44%	n/a	n/a	n/a	n/a	89.91%	91.26%	116.57%	116.32%	124.07%	133.51%	90.95%	114.29%	88.93%	125.52%	162.07%	7	2	3	75%	
Southeast	n/a	n/a	n/a	100.60%	n/a	n/a	n/a	n/a	110.61%	100.27%	107.25%	144.80%	102.04%	101.55%	136.82%	114.29%	97.37%	102.66%	148.42%	5	7	0	100%	
Tarrant	n/a	n/a	n/a	86.58%	n/a	n/a	n/a	n/a	99.28%	109.52%	127.39%	100.28%	103.81%	97.15%	109.49%	103.94%	103.83%	114.81%	150.00%	3	8	1	92%	
Texoma	n/a	n/a	n/a	97.36%	n/a	n/a	n/a	n/a	113.46%	118.77%	134.02%	107.93%	n/a	60.90%	n/a	114.29%	83.31%	118.86%	94.56%	5	3	2	80%	
West Central	n/a	n/a	n/a	90.05%	n/a	n/a	n/a	n/a	95.03%	114.79%	180.19%	117.58%	116.55%	93.67%	137.96%	76.23%	115.88%	125.04%	43.86%	7	2	3	75%	
+P	0	0	0	0	0	0	0	0	7	8	18	12	4	9	13	12	3	22	15				123	
MP	0	0	0	2	0	0	0	0	19	17	7	10	14	15	7	10	16	6	4				127	
-P	0	0	0	26	0	0	0	0	2	3	3	6	9	4	6	6	9	0	8				82	
% MP & +P	N/A	N/A	N/A	7%	N/A	N/A	N/A	N/A	93%	89%	89%	79%	67%	86%	77%	79%	68%	100%	70%				75%	
From				10/20					7/19	1/19	7/19	1/19	7/19	1/19	7/19	1/19	7/19	1/19	1/19				From	
To				12/20					12/19	6/19	12/19	6/19	12/19	6/19	12/19	6/19	12/19	6/19	6/19				To	

Children receiving or waiting for Child Care services as of January 31, 2021:

County	Children on the Waitlist as of January 31, 2021	Children in Care as of January 31, 2021	Discretionary Children in Care as of January 31, 2021
Archer	5	5	3
Baylor	3	20	18
Clay	5	13	10
Cottle	0	0	0
Foard	0	0	0
Hardeman	0	0	0
Jack	8	19	18
Montague	4	30	22
Wichita	267	857	781
Wilbarger	4	24	22
Young	23	44	28
Totals	319	1012	** 902

**TWC Performance Data Facts

- Discretionary children are those children that count towards the TWC performance target of 1143 average children in care per day.
- Children referred by DFPS (also called Mandatory children) count in the overall number of children served, however, those numbers are not applicable to the performance target.
- Meeting or Not Meeting Performance is ultimately final in September of the current fiscal year and is a YTD average percentage.
- For the month of January 2021, child care performance is calculated at **78.92%** and is **not meeting** TWC performance standards.

Why performance is suffering...

1. Attrition data for the last 12 months shows a substantial increase in the number of families choosing to voluntarily withdraw from child care services due to alternate child care arrangements. Parents are choosing friends or family members as a more safe and stable child care option, as opposed to child care centers.
2. Attrition also shows that of those families who fail to renew program eligibility or return redetermination paperwork, 40% are unemployed or no longer in school.
3. Out of those parents who are working, many have seen reduced hours or are telecommuting and no longer need before and/or after school care for their school-aged children as before.

Our efforts to increase performance...

- Eff January 1, 2021, child care staff have shifted to a more aggressive placement model and are outreaching new families daily instead of outreaching groups of families at a time.

Month	Families Outreached
October 2020	46
November 2020	40
December 2020	54
January 2021	81
Total	221

Out of 221 families outreached. 64 families were determined eligible for services (28%).

Average conversion ratio range: 61% - 67%

- Intake staff are gathering important eligibility documentation up front as families are applying for the waiting list, as opposed to gathering the information at outreach.

Outreach efforts continue until enough children are added to meet the TWC performance target

Direct Services Expenditures by County- BCY 2021

Expenditures listed below are direct care expenditures per county paid per child in the county of residence.

County	Oct-20	Nov-20	Dec-20	Jan-21	Total
Archer	\$ 1,947.77	\$ 1,447.59	\$ 2,069.81	\$ 2,174.68	\$ 7,639.85
Baylor	\$ 4,037.51	\$ 3,806.28	\$ 4,749.64	\$ 4,364.00	\$ 16,957.43
Clay	\$ 3,055.88	\$ 3,175.94	\$ 4,172.95	\$ 3,594.31	\$ 13,999.08
Cottle	\$ -	\$ -	\$ -	\$ -	\$ -
Foard	\$ -	\$ -	\$ -	\$ -	\$ -
Hardeman	\$ -	\$ -	\$ -	\$ -	\$ -
Jack	\$ 5,666.61	\$ 6,003.01	\$ 7,197.65	\$ 5,794.33	\$ 24,661.60
Montague	\$ 9,383.93	\$ 8,503.76	\$ 9,331.78	\$ 8,930.41	\$ 36,149.88
Wichita	\$ 279,122.48	\$ 277,409.20	\$ 309,121.10	\$ 268,253.86	\$ 1,133,906.64
Wilbarger	\$ 5,652.04	\$ 5,416.35	\$ 6,370.89	\$ 5,903.68	\$ 23,342.96
Young	\$ 13,879.41	\$ 14,131.87	\$ 18,123.34	\$ 15,674.80	\$ 61,809.42
Totals:	\$ 322,745.63	\$ 319,894.00	\$ 361,137.16	\$ 314,690.07	\$ 1,318,466.86

Note: The above expenditures DO NOT include bonus payment expenditures made to child care centers.

Provider Services Data and Quality Initiative Projects

Effective Feb 2021	Licensed Child Care Centers		Licensed Child Care Homes		Registered Child Care Homes		Totals
	TRS	Non-TRS	TRS	Non-TRS	TRS	Non-TRS	
County							
Archer		1	1	1			3
Baylor		2					2
Clay		1		1		1	3
Cottle	1						1
Foard	1						1
Hardeman	1						1
Jack	1	2					3
Montague		3					3
Wichita	21	16	2	7		2	48
Wilbarger		4	1	1			6
Young	2	2					4
TOTALS	27	31	4	10	0	3	75

36 Rural Providers	
Archer Co.	Country Campus Kristi's Day Care Play Alley
Baylor Co.	Busy Bee Panther Tots
Clay Co.	First Baptist Church Jamie Lambeth Tippy Toes
Cottle Co.	Paducah CDC
Foard Co.	Crowell CDC
Hardeman Co.	Turner CDC
Jack Co.	Jacksboro ISD Learn & Play Lewis Learning Center
Montague Co.	Cherished Dreams Machelle's Day Care Nocona Day Care Center
Wichita Co. <i>Outside Wichita Falls City Limits</i>	Abundant Life Imagination Station Itty Bitty Itty Bitty 2 Kidz Zone KNA Day Care Little World Ms. Tammie's Teresa Love
Wilbarger Co.	Discovery Days Jen's Day Care Lynn's Play Station McBride's Day Care St Paul Lutheran Tot City
Young Co.	Bethel CDC Kiddie Kottage Olney CDC Olney ISD

41.33% of contracted child care centers are Texas Rising Star accredited!

Quality Initiative Projects 2020-2021

Quality Initiative Activities in Progress:

1.) CDA Certification Course @ Vernon College-

- Classes started February 8, 2021
- Classes end May 4, 2021
- 19 students enrolled

2.) Rural Services- Technology Needs Assessment and Procurement-

- This rural services grant allows for support to small business owners who operate child care facilities.
- As COVID 19 has continued to impact our communities, it has also made technology a critical component for any small business to survive. Workforce Solutions Child Care wants to alleviate the financial burden of purchasing new or updated technology equipment or IT support service purchases and has developed a technology needs assessment designed to address and document the needs for all 36 contracted rural child care providers.
- TRS staff have completed on-site assessments with each center director/owner at all 36 rural child care centers
- Child Care staff is currently analyzing and charting results and will be determining what equipment/services are most needed according to those results.

3.) Child Care Professionals Leadership Course @ Vernon College Campus in Vernon, TX-

- WS Child Care and Vernon College Continuing Ed Dept are offering a 6-week mini-series of business management courses tailored for Child Care professionals, administrators, owners, directors or any other supervisory child care center staff. Four courses will be offered independent of one another during the six weeks to accommodate a hands-on learning environment.
- Maximum continuing ed credits= 48
- Maximum participants= 20
- Class start date: TBA

Completed Quality Initiative Activities:

Feb 2020 – October 2020- Infant/Toddler Outdoor Learning Environments:

- Eleven (11) TRS child care centers received Infant/Toddler specific outdoor play equipment
- Six (6) TRS child care centers received shade structures for Infant/Toddler outdoor play areas
- TRS child care centers chosen for outdoor learning environments were results from the 2019-2020 Quality Needs Assessment.

I have included some of the before & after pictures below...

Jacksboro ISD Child Care Center, Jacksboro, TX

Before:



Installation...



After:



Serving the employment and training needs for:

Archer, Baylor, Clay, Cottle, Foard, Hardeman, Jack, Montague, Wichita, Wilbarger and Young counties.

4309 Jacksboro Hwy, Suite 230, Wichita Falls, Texas 76302 **Voice:** 940.723.8774 **Fax:** 940.723.1818 **TDD:** 800.735.2989 **Toll Free:** 800.232.8359

Perfected Praise Child Development Center, Wichita Falls, TX

Before:



After:



Imagination Station, Electra, TX

Before:



After:



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Kinder Kids, Wichita Falls, TX

Before:



After:



PPE Supply Purchase December 2020 through January 2021

- With the onset of COVID19, TWC encouraged continued support of all contracted child care providers by allowing Child Care Quality Funds to be used for the purchase of PPE equipment and supplies. Child Care Quality Funds are normally supportive funds for those Texas Rising Star accredited providers choosing to serve subsidized children.
- PPE supplies listed below were purchased and distributed to 76 contracted child care centers in January 2021.
- The child care program has allocated additional funding for a second supply purchase scheduled for May 2021.

<u>PPE Equipment Purchased</u>	<u># of supplies</u>	<u>Total Cost</u>
No-Touch Thermometers	49	\$ 1,838.43
Face Shields	1,200	\$ 1,332.00
Adult Face Masks	12,000	\$ 1,440.00
Sanitizing Wipes	168 canisters	\$ 2,503.20
Gloves	24,000	\$ 3,432.00
Antibacterial Hand Soap	408 bottles	\$ 2,540.02
Miscellaneous PPE requested by providers	N/A	\$ 198.62
		<u>\$ 13,284.27</u>

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**TRS Staff, Adela, Mark & Belinda,
packed up and delivered more
than 200 bags of PPE supplies!!**

Thank you for all of your hard work!



FBC Discovery Days,
Vernon, TX



***"Thank you for knowing that we
need supplies and taking care of us."***

***-Sheryl Burlison, Owner/Director-
Stepping Stones in Development***



Imagination Station, Electra, TX

***"Thank you so much! This
is greatly needed and
appreciated!"
Lynn Dennis
Lynn's Play Station Vernon,
TX***

McBride's Daycare, Vernon, TX



Turner Child Development Center, Quanah, TX



The Kids Castle, Wichita Falls, TX

Thank you so much! This will really help, as all of these supplies have been a burden on the already tight budget!

***Debbie Parker / Kinder Kids
Wichita Falls, TX***



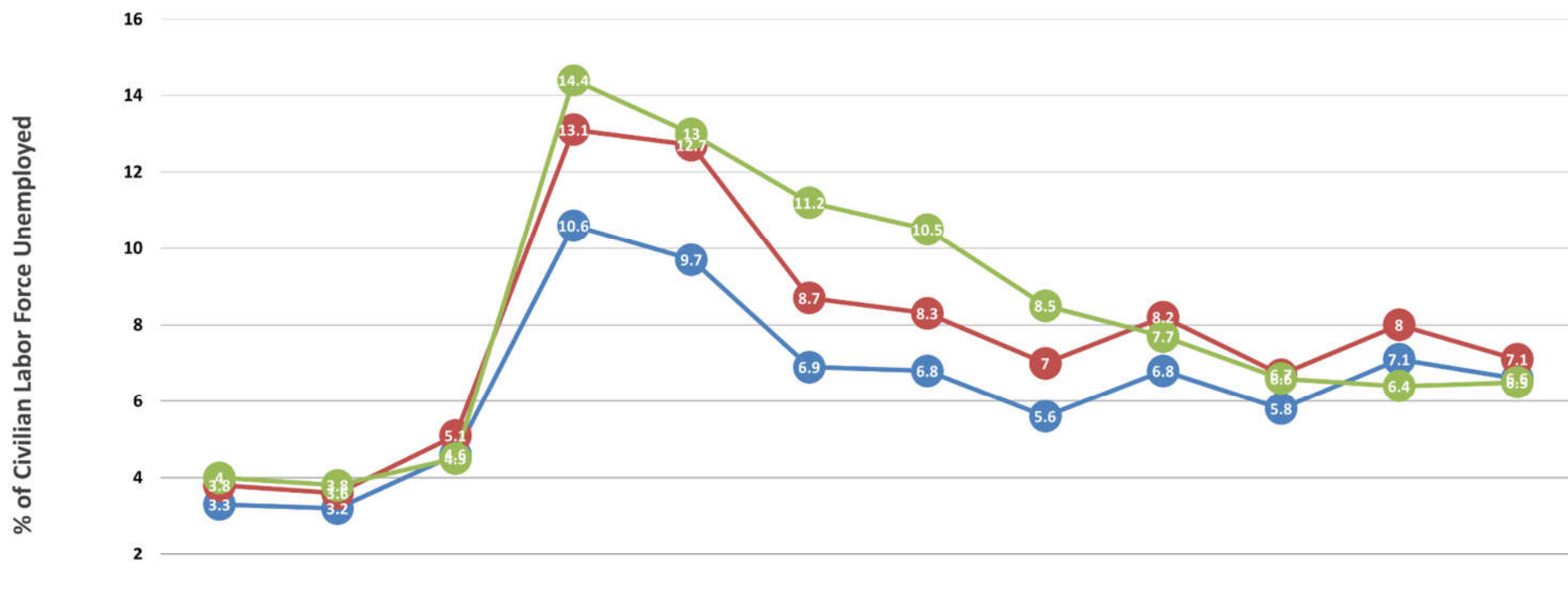
Thank you! What a blessing. These have been tough times and financially challenging. This will help immensely, and we appreciate all you do to help our industry.

*Matt Yell- Branch Manager
YMCA*

Tot City, Vernon, TX



North Texas Unemployment Rate



	January	February	March	April	May	June	July	August	September	October	November	December
North Texas*	3.3	3.2	4.6	10.6	9.7	6.9	6.8	5.6	6.8	5.8	7.1	6.6
Texas	3.8	3.6	5.1	13.1	12.7	8.7	8.3	7	8.2	6.7	8	7.1
U.S.	4	3.8	4.5	14.4	13	11.2	10.5	8.5	7.7	6.6	6.4	6.5

* North Texas includes the counties of Archer, Baylor, Clay, Cottle, Foard, Hardeman, Jack, Montague, Wichita, Wilbarger, and Young.

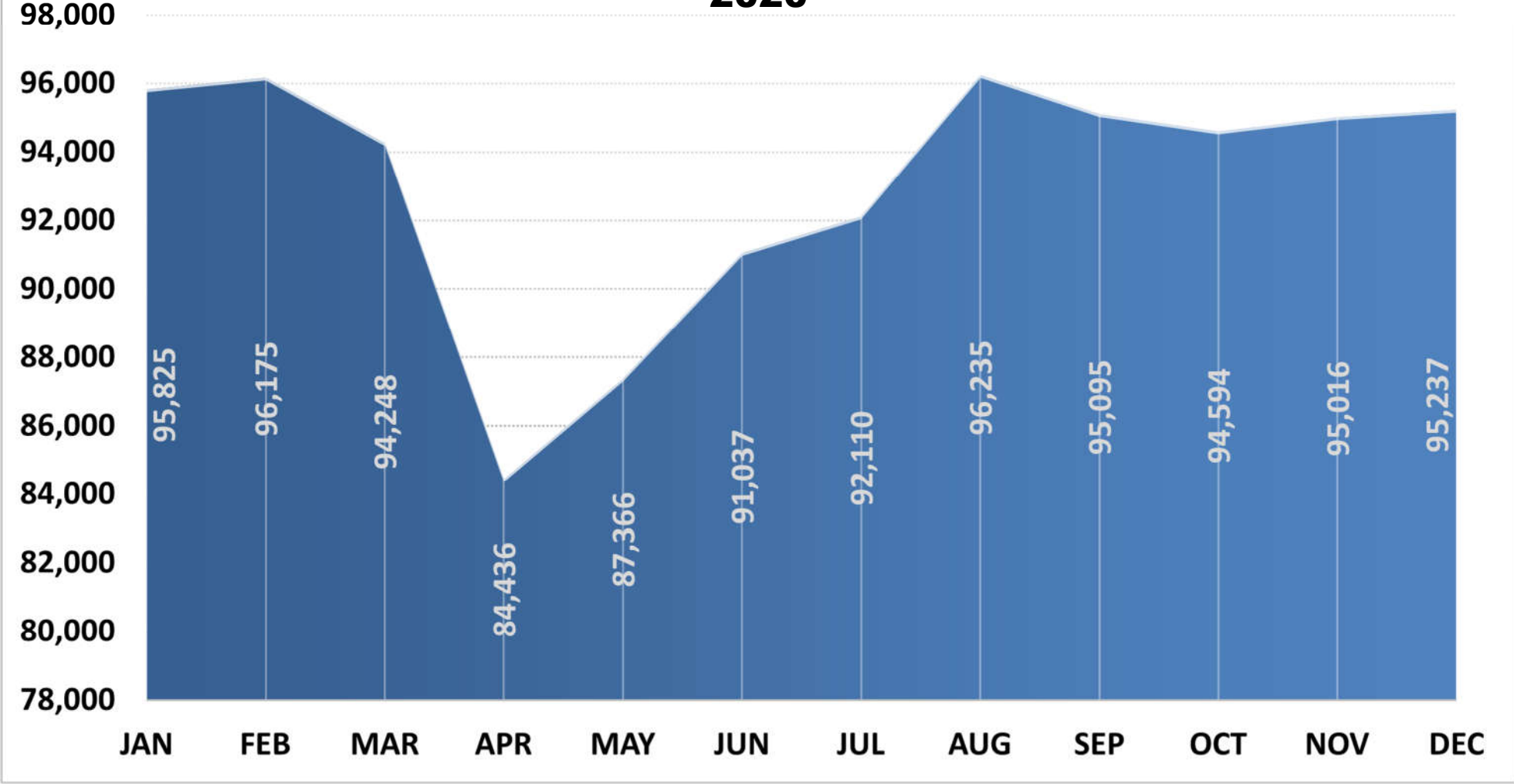
North Texas* Texas U.S.

Source: TexasLMI.com



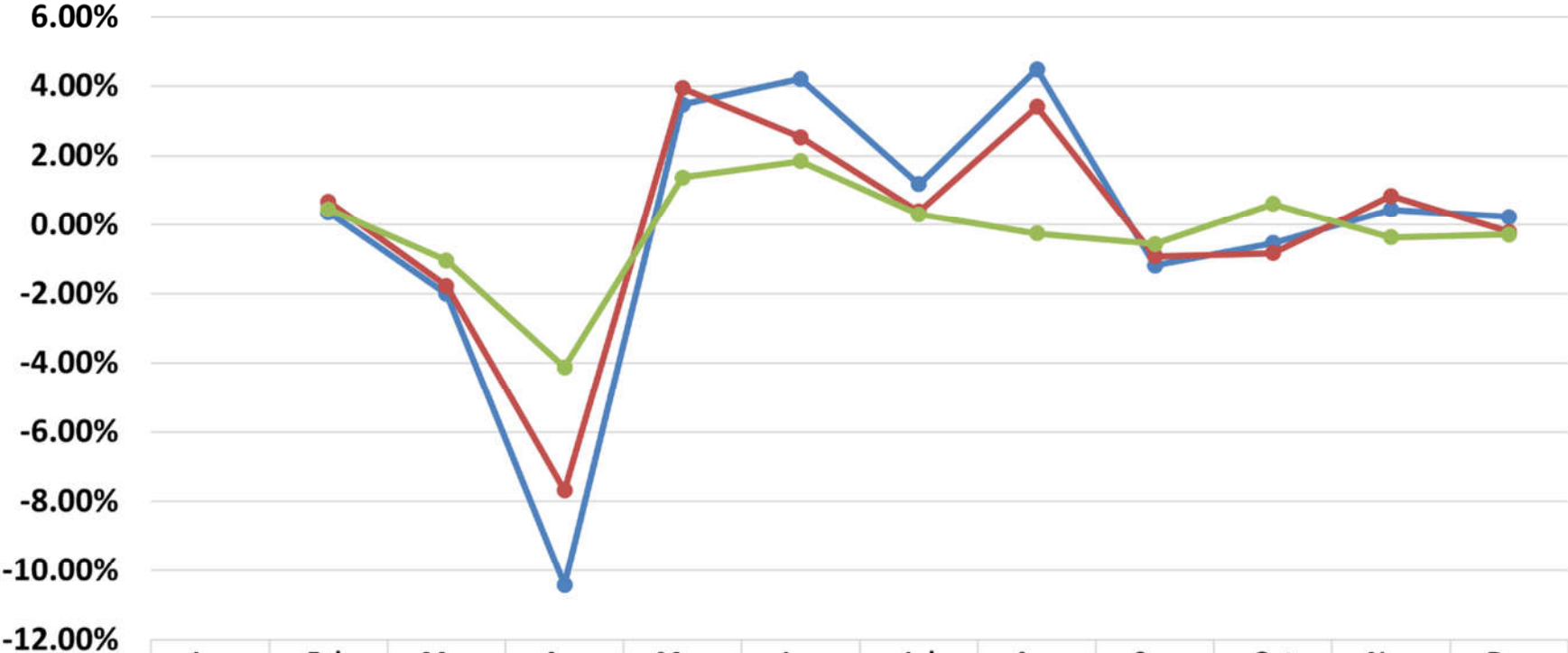
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North Texas Civilian Labor Force 2020



A proud partner of the [americanjobcenter](#) network

Change in Civilian Labor Force



* North Texas includes the counties of Archer, Baylor, Clay Cottle, Foard, Hardeman, Jack, Montague, Wichita, Wilbarger and Young

Source: TexasLMI.com



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2020 Rapid Response Summary Report

2020 Layoffs Reported to Staff by County		
County	# Businesses	# Workers
Archer	7	42
Baylor	5	13
Clay	9	280
Cottle	2	2
Foard	1	30
Hardeman	10	28
Jack	13	95
Montague	23	376
Wichita	349	5306
Wilbarger	44	584
Young	57	1106
TOTAL	520	7862

In lieu of the ability to safely (and in some instances legally) conduct on-site group Rapid Responses during the 2020 COVID-19 Pandemic, staff at the Workforce Centers have provided 1-on-1 services to individuals and employers reporting layoffs and furloughs. The numbers in this chart show an estimate of workers affected by layoffs in 2020 as reported by unemployed workers and businesses directly to Workforce Solutions Staff. These numbers should not be quoted as official data, and are used for illustration purposes as they are based on self-reported data.



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