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Workforce Solutions North Texas Board Administration
1501 Midwestern Parkway, Suite 101
Wichita Falls, TX 76302
Phone: 940-767-1432 | Fax: 940-322-2683
Email: NTXBoard@ntxworksolutions.org
Website: www.ntxworksolutions.org

Workforce Solutions Board Meeting Agenda

April 16, 2021

Members of the Workforce Solutions North Texas Workforce Development Board will meet on **THURSDAY, April 22, 2021** at 12:00 pm (noon) via Zoom.

Due to the ongoing health concerns with the COVID-19 pandemic, we will be observing social distancing. *In-person attendance at the Nortex Regional Planning Commission Conference Room, 4309 Old Jacksboro Hwy, Suite 200 in Wichita Falls, will be **limited** to staff and board members.* Please let us know in advance if you will attend in person due to limited meeting space. We appreciate your patience and understanding in this matter.

If attending remotely, **please register** no later than **12:00 pm, April 22nd** to be granted access to the Zoom meeting:

Register in advance for this meeting:

<https://us06web.zoom.us/meeting/register/tZEIcuygqTksHdRVKDwYWP0Iq1IgwC48qLdw>

After registering, you will receive a confirmation email containing information about joining the meeting.

AGENDA

1. Welcome
2. Call to order and roll call
3. Public Comment
4. Declaration of Conflict of Interest
5. Consent agenda:
 - A. Board and Committee Meeting recordings are posted to the board website and can be found at <https://ntxworksolutions.org/board-meetings/>.
 - B. These recordings are posted in lieu of written meeting minutes.
 - C. Approval requested for In-Demand Industry & In-Demand Occupations lists
 - D. Approval requested for Board Plan 2021-2024

6. Items for discussion and possible action:
 - A. Report from Procurement Evaluation Team
 - RFP for Workforce Services
 - B. Report from Monitoring Committee
 - 2020 TWC Audit Resolution Letter and DRP for 2021 Audit
 - 2021.02 Rolling YTD Procurement List
 - RFP Fiscal Monitoring
 - C. Report from Youth Advisory Committee
 - Year-round paid work experience
 - Summer Earn and Learn
7. Executive Director Report
 - A. 2021.02 Grant Spending Report
 - B. Cyber Security Assessment
 - C. Outreach Updates
 - D. Helping Offices Manage Electronically (Home) Grant
 - E. Big Blue Lawsuit-Plea to Jurisdiction Hearing
 - F. Co-location with Vocational Rehabilitation
 - G. Committee Realignment
8. Updates: (in the interest of time, please refer to reports in board packet)
 - A. Workforce Solutions Workforce Center
 - B. Workforce Solutions Childcare
 - C. Rapid Response Coordinator

9. Announcements – Next Board meeting on June 24, 2021

10. Adjourn

The Workforce Solutions North Texas Board reserves the right to adjourn into executive session at any time during this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices).

The facility is wheelchair accessible and accessible parking spaces are available. Individuals who require auxiliary aids or services for this meeting should contact the Workforce Solutions Board Office at (940) 767-1432 at least two days before the meeting so that the appropriate arrangements can be made.

In Demand Industries List

Revisions adopted 04.22.2021

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	Projected Employment (2028)	Industry Sector
1	17,628	Health Care and Social Assistance
2	10,433	Retail Trade
3	8,760	Accommodation and Food Services
4	8,579	Educational Services
5	8,502	Manufacturing
6	4,240	Administrative and Waste Services
7	3,561	Other Services, Except Public Administration
8	3,551	Construction
9	2,559	Transportation and Warehousing
10	2,525	Finance and Insurance

DRAFT

In Demand Occupations List

Revisions adopted 04.22.2021

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	Occupational Code (SOC)	Occupation	Annual Average Employment 2018	Projected Growth 2018-2028
1	35-3021	Combined Food Preparation and Serving Workers, Including Fast Food	2,382	403
2	39-9021	Personal Care Aides	1,246	310
3	43-4051	Customer Service Representatives	1,546	247
4	29-1141	Registered Nurses	1,673	199
5	47-2061	Construction Laborers	1,313	193
6	31-1014	Nursing Assistants	1,336	184
7	47-5071	Roustabouts, Oil and Gas	558	173
8	35-2014	Cooks, Restaurant	629	163
9	11-1021	General and Operations Managers	1,305	158
10	41-2031	Retail Salespersons	3,212	153
11	29-2061	Licensed Practical and Licensed Vocational Nurses	1,794	146
12	35-3031	Waiters and Waitresses	1,735	140
13	53-3032	Heavy and Tractor-Trailer Truck Drivers	1,864	116
14	37-2011	Janitors and Cleaners, Except Maids and Housekeeping Cleaners	1,426	108
15	43-6013	Medical Secretaries	817	91
16	53-7062	Laborers and Freight, Stock, and Material Movers, Hand	1,126	76
17	49-9071	Maintenance and Repair Workers, General	837	59

Texas Workforce Commission

A Member of Texas Workforce Solutions

Bryan Daniel, Chairman
Commissioner Representing
the Public

Julian Alvarez
Commissioner Representing
Labor

Aaron Demerson
Commissioner Representing
Employers

Edward Serna
Executive Director

March 4, 2021

Ms. Lisa McDaniel, Executive Director
Workforce Solutions North Texas
1501 Midwestern Pkwy, Suite 101
Wichita Falls, Texas 76302

Audit Resolution Report

Dear Ms. McDaniel:

This letter is regard to a finding identified in the Texas Workforce Commission (TWC) Monitoring Report #20.03.0001. This report included a review of the Supplemental Nutrition Assistance Program Employment and Training (SNAP E&T) program administered by Workforce Solutions North Texas (Board). This monitoring review identified one finding that was referred to Audit Resolution for final disposition, as outlined below:

Finding: Ensure SNAP E&T Sanctions are Requested Appropriately

In four of 15 (27 percent) applicable case files tested, a penalty for noncompliance was inappropriately initiated for SNAP E&T participants. The Board's Subrecipient penalized clients even after clients informed case managers that they obtained employment.

Improperly requesting sanctions can cause a participant to lose or to receive less than the maximum amount of SNAP E&T benefits, even when participating and meeting program requirements.

Corrective Action Taken:

The Board has proper controls in place to ensure SNAP E&T program requirements are met. This includes but not limited to ongoing monthly compliance monitoring to ensure any issues identified are addressed and corrected promptly by the Service Provider. In addition, the Board provided most recent monitoring of this area with 0% error rates for applicable files tested for the months of December 2020 through February 2021. Lastly, the Board provided agendas and sign-in sheets for weekly training sessions conducted via WebEx utilizing the revised SNAP E&T October 2020 Guide. The corrective actions taken are sufficient to resolve this finding.

Ms. Lisa McDaniel
Page 2
March 4, 2021

The corrective actions taken adequately resolves the finding and the TWC Monitoring Report #20.03.0001 is closed. Thank you for your assistance on this matter. If you have any further questions, please contact Judy Ohn at (512) 936-3040 or judy.ohn@twc.state.tx.us.

Sincerely,

A handwritten signature in blue ink that reads "Charles E. Ross, Jr." with a stylized flourish at the end.

Charles E. Ross, Jr., Deputy Director
Regulatory Integrity Division

Texas Workforce Commission

A Member of Texas Workforce Solutions

April 15, 2021

Ms. Lisa McDaniel, Executive Director
Workforce Solutions North Texas
1501 Midwestern Parkway, Suite 101
Wichita Falls, Texas 76302

Bryan Daniel, Chairman
Commissioner Representing
the Public

Julian Alvarez
Commissioner Representing
Labor

Aaron Demerson
Commissioner Representing
Employers

Edward Serna
Executive Director

Dear Ms. McDaniel:

We received confirmation of the Workforce Solutions North Texas monitoring review beginning **June 14, 2021**. **Lanette McHazzlett Sanchez**, Project Manager, will contact you to schedule an entrance conference time.

We are requesting your assistance in preparing for the review. Please submit the items listed on the attachments below by **May 7, 2021**, including the MOU/IFA and Internal Control questionnaires. Be sure to reference the project number, **21.03.0001**, on review items and correspondence. The FY21 MOU/IFA and Internal Control questionnaires contain the information from your previous questionnaires. Please make any updates as needed. If you have any questions, or if additional time is needed to compile the information, please contact the project manager at (512) 936-3038. Unless otherwise indicated, all requested documentation should be uploaded to SharePoint.

Lanette McHazzlett Sanchez, Project Manager (Project Number 21.03.0001)

**Texas Workforce Commission
Subrecipient Monitoring – Room 540
101 East 15th Street
Austin, Texas 78778-0001**

Lanette.mchazlettsanchez@twc.state.tx.us

We appreciate your cooperation in providing the monitoring staff with the necessary data to prepare and conduct a thorough and expedient review of your grant agreements.

Sincerely,



Mary B. Millan, Director of Field Operations
Subrecipient Monitoring
Regulatory Integrity Division

Attachments (6)
Board Document Request List and DRP FAQ
Service Provider Document Subrecipient Request List
Child Care Contractor Subrecipient Document Request List
MOU and IFA Questionnaire
Internal Control Questionnaire

Contractor/Vendor	Purchase date	Total cost	Goods/Services	Type	Since last meeting	12-Month rolling
Adobe	3/31/2020	\$ 16.23	Acrobat Pro Subscription, 1 mo	Micro		
Adobe	4/30/2020	\$ 16.23	Acrobat Pro Subscription, 1 mo	Micro		
Adobe	5/28/2020	\$ 16.23	Acrobat Pro Subscription, 1 mo	Micro		
Adobe	6/30/2020	\$ 16.23	Acrobat Pro Subscription, 1 mo	Micro		
Adobe	7/28/2020	\$ 16.23	Acrobat Pro Subscription, 1 mo	Micro		
Adobe	8/28/2020	\$ 16.23	Acrobat Pro Subscription, 1 mo	Micro		
Adobe	9/28/2020	\$ 16.23	Acrobat Pro Subscription, 1 mo	Micro		
Adobe	10/28/2020	\$ 16.23	Acrobat Pro Subscription, 1 mo	Micro		
Adobe	11/30/2020	\$ 16.23	Acrobat Pro Subscription, 1 mo	Micro		\$ 146.07
Amazon	4/13/2020	\$ 1,016.00	Video Conference Owl	Micro		
Amazon	6/30/2020	\$ 80.96	Surface Docking station	Micro		
Amazon	6/30/2020	\$ 109.84	cables, docking station	Micro		
Amazon	7/31/2020	\$ 71.39	Surface Docking station	Micro		
Amazon	8/4/2020	\$ 55.76	Bluetooth keyboard, mouse	Micro		
Amazon	11/10/2020	\$ 6,551.31	Cisco Meraki System renewal	Micro		
Amazon	12/3/2020	\$ 574.98	Monitors, printer for Admin	Micro		
Amazon	1/10/2021	\$ 84.99	Docking Hub for Surface KB	Micro	\$ 84.99	\$ 8,545.23
B&H Photo	9/23/2020	\$ 128.99	Lighting kit for video	Micro		\$ 128.99
Benchmark	4/28/2020	\$ 5,326.79	Copier	Small		\$ 5,326.79
BestBuy	7/28/2020	\$ 254.38	Apple Air pods	Micro		\$ 254.38
Bluehost.com	4/13/2020	\$ 638.27	Web hosting annual renewal	Micro		\$ 638.27
Boley Featherston	4/17/2020	\$ 948.87	D & O Insurance	Micro		
Boley Featherston	2/24/2021	\$ 955.00	D & O Insurance	Micro	\$ 955.00	\$ 1,903.87
Calendly	10/28/2020	\$ 15.00	Event software for Transition Fair	Micro		\$ 15.00
CDW Government Inc	4/27/2020	\$ 1,629.11	Surface Pros and keyboard	Micro		
CDW Government Inc	4/28/2020	\$ 179.81	Keyboard and cover	Micro		
CDW Government Inc	8/4/2020	\$ 8,812.00	Battery Backups, staff	Micro		
CDW Government Inc	9/16/2020	\$ 928.82	Battery Backups, racks	Micro		
CDW Government Inc	9/18/2020	\$ 297.25	New staff equipment	Micro		
CDW Government Inc	9/29/2020	\$ 9,559.24	Unitrends backup, recovery, cloud storage	Micro		
CDW Government Inc	12/1/2020	\$ 90.10	Ethernet cables for Childcare phones	Micro		
CDW Government Inc	12/9/2020	\$ 164.10	Printer cartridges	Micro		
CDW Government Inc	12/16/2020	\$ 1,832.24	Battery backups for Racks	Micro		\$ 23,492.67
DELL MARKETING LP	7/15/2020	\$ 2,230.68	Cottle County Project	Micro		\$ 2,230.68
DocuSign	5/10/2020	\$ 2,794.50	DocuSign license for 5 users	Micro		\$ 2,794.50
Doodly.com	12/28/2020	\$ 164.00	YouTube	Micro		\$ 164.00
Edgin, Parkman, Fleming & Fleming PC	7/31/2020	\$ 850.00	Annual Audit for Fiscal Agent	Micro		\$ 850.00
El Chico Cafe	10/20/2020	\$ 162.58	October Board Mtg meals	Micro		\$ 162.58
Empire Paper	6/26/2020	\$ 291.40	Paper office supplies	Micro		
Empire Paper	11/7/2020	\$ 213.80	Paper office supplies	Micro		\$ 505.20
Faronics/Deep Freeze	12/28/2020	\$ 1,560.00	Antivirus protection renewal lab computers	Micro		\$ 1,560.00
Gallion Consulting	5/4/2020	\$ 7,650.00	Additional user license for paperless system	Micro		
Gallion Consulting	1/28/2021	\$ 6,758.49	Paperless system renewal 9/20-9/21	Micro	\$ 6,758.49	\$ 14,408.49
Liberty Mutual Ins	1/13/2021	\$ 1,695.00	Ins on Mobile Unit contents	Micro	\$ 1,695.00	\$ 1,695.00
LogMeIn	10/1/2020	\$ 2,383.20	GoToAssist Remote access annual	Micro		
LogMeIn	12/19/2020	\$ 1,299.99	Remote access staff	Micro		\$ 3,683.19
McAlister's Deli	6/26/2020	\$ 196.24	Boxed lunch for board meeting	Micro		
McAlister's Deli	8/28/2020	\$ 150.83	Boxed lunch for board meeting	Micro		\$ 347.07
Microsoft	7/6/2020	\$ 3,241.33	Office 365 annual renewal	Micro		
Microsoft	2/28/2021	\$ 72.00	Office 365	Micro	\$ 72.00	\$ 3,313.33

Contractor/Vendor	Purchase date	Total cost	Goods/Services	Type	Since last meeting	12-Month rolling
NameCheap.com	3/20/2020	\$ 13.16	Website domain fee	Micro		
NameCheap.com	9/17/2020	\$ 55.98	ntxworksolutions.org domain and private registration	Micro		
NameCheap.com	9/24/2020	\$ 13.16	wfsntx.com	Micro		\$ 82.30
Office Depot	6/24/2020	\$ 19.28	Copier paper, pens	Micro		\$ 19.28
Philadelphia Ins	2/26/2021	\$ 3,700.00	NonProfit umbrella package	Micro	\$ 3,700.00	\$ 3,700.00
Pond, Brayden	7/21/2020	\$ 70.00	Pest control service	Micro		\$ 70.00
RED HAWK HVAC SERVICES	3/9/2020	\$ 3,360.00	A/C unit for board server room.	Micro		\$ 3,360.00
Rib Crib	11/23/2020	\$ 173.82	Boxed lunch for board meeting	Small		\$ 173.82
Richard Rogers Consulting	9/2/2020	\$ 5,780.00	Risk Assessment	Small		
Richard Rogers Consulting	11/9/2020	\$ 5,227.00	Program Monitoring	Small		
Richard Rogers Consulting	12/18/2020	\$ 2,975.00	Program Monitoring	Small		\$ 13,982.00
Ronald Johnson	6/30/2020	\$ 875.00	Child Care appeal hearing officer	Micro		\$ 875.00
SHI Government Solutions Inc	5/29/2020	\$ 5,633.00	Clear Touch Monitor/PC/system	Micro		\$ 5,633.00
Smashballon	4/23/2020	\$ 49.00	Custom Facebook Feed	Micro		\$ 49.00
Solid Border	7/8/2020	\$ 680.00	Antivirus protection annual renewal	Micro		\$ 680.00
Southern Computer Warehouse	3/2/2020	\$ 30.50	Cables	Micro		
Southern Computer Warehouse	4/1/2020	\$ 889.98	Surface	Micro		
Southern Computer Warehouse	4/1/2020	\$ 34.76	Keyboard/mouse	Micro		
Southern Computer Warehouse	4/1/2020	\$ 106.83	Cover	Micro		
Southern Computer Warehouse	5/29/2020	\$ 2,273.04	Storage backup refresh	Micro		
Southern Computer Warehouse	5/29/2020	\$ 1,223.46	Local back up appliances	Micro		
Southern Computer Warehouse	7/29/2020	\$ 900.04	toner supplies	Micro		
Southern Computer Warehouse	9/11/2020	\$ 1,195.99	new staff equipment	Micro		
Southern Computer Warehouse	9/11/2020	\$ 99.99	new staff equipment	Micro		
Southern Computer Warehouse	9/11/2020	\$ 51.78	new staff equipment	Micro		
Southern Computer Warehouse	9/21/2020	\$ 100.40	Toner restock	Micro		\$ 6,906.77
Tech Soup	10/28/2020	\$ 5.00	Admin fee for Creative Cloud	Micro		
Tech Soup	10/28/2020	\$ 259.67	Creative Cloud	Micro		\$ 264.67
TWC	9/16/2020	\$ 10.39	CCIP review disallowed cost	Micro		\$ 10.39
Wal-Mart	5/19/2020	\$ 4.16	hand soap	Micro		
Wal-Mart	6/4/2020	\$ 10.18	Bug and ant spray	Micro		
Wal-Mart	6/21/2020	\$ 64.82	Face mask	Micro		
Wal-Mart	10/28/2020	\$ 37.29	Batteries for camera	Micro		\$ 116.45
Warren Fonville PLLC	4/1/2020	\$ 1,412.50	Lawyer for lease dispute	Small		
Warren Fonville PLLC	5/9/2020	\$ 1,025.00	Lawyer for lease dispute	Small		
Warren Fonville PLLC	7/3/2020	\$ 1,125.00	Lawyer for lease dispute	Small		
Warren Fonville PLLC	8/4/2020	\$ 375.00	Lawyer for lease dispute	Small		
Warren Fonville PLLC	9/1/2020	\$ 575.00	Lawyer for lease dispute	Small		
Warren Fonville PLLC	10/1/2020	\$ 112.50	Lawyer for lease dispute	Small		
Warren Fonville PLLC	11/3/2020	\$ 1,962.50	Lawyer for lease dispute	Small		
Warren Fonville PLLC	11/30/2020	\$ 3,487.50	Lawyer for lease dispute	Small		
Warren Fonville PLLC	1/4/2021	\$ 4,800.00	Lawyer for lease dispute	Small	\$ 4,800.00	
Warren Fonville PLLC	2/3/2021	\$ 5,918.00	Lawyer for lease dispute	Small	\$ 5,918.00	\$ 20,793.00
WF Chamber	10/28/2020	\$ 75.00	Social Media Summit	Micro		\$ 75.00
Wilson's Office supply	5/29/2020	\$ 3,793.08	Conference Chairs	Micro		
Wilson's Office supply	5/29/2020	\$ 2,889.19	Conference Table	Micro		
Wilson's Office supply	10/1/2020	\$ 63.98	Copier paper	Micro		\$ 6,746.25
ZOOM	4/29/2020	\$ 159.80	license 1	Micro		
ZOOM	8/4/2020	\$ 121.27	license increase to 2	Micro		
ZOOM	8/29/2020	\$ 106.82	license increase to 3	Micro		
ZOOM	8/29/2020	\$ 14.45	Webinar -500 user 3 prorated	Micro		
ZOOM	8/30/2020	\$ 447.72	Webinar -500 user 3	Micro		
ZOOM	9/15/2020	\$ 20.63	prorate Cloud recording prorated	Micro		

Contractor/Vendor	Purchase date	Total cost	Goods/Services	Type	Since last meeting	12-Month rolling
ZOOM	10/28/2020	\$ 490.36	Webinar -500 & Cloud recording	Micro		
ZOOM	10/28/2020	\$ 87.13	license increase to 4	Micro		
ZOOM	2/1/2021	\$ 40.00	Cloud recording 12/29 fee	Micro	\$ 40.00	
ZOOM	2/4/2021	\$ 40.00	Cloud recording 1/29 fee	Micro	\$ 40.00	\$ 1,528.18
Total purchases					\$ 24,063.48	\$ 137,230.42

DIR vendors on TX Comptrollers website

Currently this list does not include most leases, travel, training cost, or telecommunications

Workforce Solutions North Texas
Grant Spending Report
Report date: As of 02/28/2021

Acct Code	Grant Number	Workforce Program	Grant Period	Total Grant Award	Total Grant Expended	Balance Remaining	% Remaining
33-851	0319WCI000	Workforce Commission Incentives	10/01/18 - 05/31/21	220,498.00	145,963.04	74,534.96	34%
33-858	0319WAF001	WIOA - Alternative Funding for Statewide	07/15/19 - 08/31/21	172,720.00	123,189.07	49,530.93	29%
33-859	0319WOA001	WIOA - Adult	07/01/19 - 06/30/21	351,553.00	306,104.04	45,448.96	13%
33-860	0319WOD001	WIOA - Dislocated Workers	07/01/19 - 06/30/21	545,702.00	542,034.61	3,667.39	1%
33-861	0319WOY001	WIOA - Youth	07/01/19 - 06/30/21	346,868.00	249,776.63	97,091.37	28%
33-863	0320CCF001	Child Care - CCF	10/01/19 - 12/31/20	6,096,480.00	6,003,380.63	93,099.37	2%
33-868	0320WPA001	Wagner-Peyser Employment Service	10/01/19 - 06/30/21	104,820.00	87,428.75	17,391.25	17%
33-873	0320WCI001	Workforce Commission Incentives	10/01/19 - 09/30/21	54,759.00	13,336.34	41,422.66	76%
33-878	3018VRS180	Paid Work Experience	04/01/19 - 09/30/21	225,000.00	1,707.01	223,292.99	99%
33-879	0320COS001	COS - Skills Development	05/18/20 - 05/31/21	287,500.00	27,440.35	260,059.65	90%
33-880	NT2020-1	PATH	01/01/20 - 03/31/22	90,000.00	15,570.67	74,429.33	83%
33-881	0320WOA001	WIOA - Adult	07/01/20 - 06/30/22	336,747.00	14,917.53	321,829.47	96%
33-882	0320WOD001	WIOA - Dislocated Workers	07/01/20 - 06/30/22	583,641.00	30,517.81	553,123.19	95%
33-883	0320WOY001	WIOA - Youth	07/01/20 - 06/30/22	324,216.00	4,850.15	319,365.85	99%
33-884	0320WOR001	WIOA - Rapid Response	07/01/20 - 06/30/21	34,797.00	4,418.29	30,378.71	87%
33-885	0321CCM001	Child Care Local Match	10/01/20 - 12/31/21	594,818.00	222,230.79	372,587.21	63%
33-886	0321CCP001	Protective Regulatory Services	09/01/20 - 12/31/21	656,200.00	267,555.13	388,644.87	59%
33-887	0321COL001	Infrastructure Support Services - Ongoing	09/01/20 - 10/31/21	98,158.68	36,470.20	61,688.48	63%
33-888	0321TAF001	Temporary Assistance to Needy Families	10/01/20 - 10/31/21	982,014.00	194,306.32	787,707.68	80%
33-889	0321SNE001	SNAP E & T	10/01/20 - 09/30/21	216,947.00	87,208.83	129,738.17	60%
33-890	0321CCQ001	Child Care Quality	10/01/20 - 10/31/21	322,500.00	55,533.53	266,966.47	83%
33-891	0321CCF001	Child Care - CCF	10/01/20 - 12/31/21	5,494,943.00	933,364.95	4,561,578.05	83%
33-892	0321REA001	Reemployment Services and Eligibility Assessment	09/30/20 - 12/31/21	113,288.00	29,099.68	84,188.32	74%
33-893	0321WOO001	WOO - Additional Funding	10/01/20 - 09/30/21	34,333.00	2,806.34	31,526.66	92%
33-894	0321TRA001	Trade Adjustment Act	10/01/20 - 12/31/21	10,000.00	0.00	10,000.00	100%
33-895	0321WCI001	Workforce Commission Incentives	10/01/20 - 09/30/21	30,461.00	0.00	30,461.00	100%
33-896	0321WPA001	Wagner-Peyser Employment Service	10/01/20 - 09/30/21	40,925.00	0.00	40,925.00	100%
33-897	NTWDB/TVC	Texas Veteran's Commission	10/01/20 - 09/30/21	14,000.00	772.01	13,227.99	94%
33-898	3018VRS142	Student Hire Ability Navigator	09/01/20 - 08/31/21	100,000.00	36,076.97	63,923.03	64%
33-899	0321CAA001	Child Care Attendance Automation	10/01/20 - 11/30/21	38,150.00	2,321.00	35,829.00	94%
33-900	3021VRS056	Summer Earn and Learn	02/01/21 - 01/30/22	80,000.00	0.00	80,000.00	100%
33-911	0321WOS001	Military Family Support	01/01/21 - 12/31/21	69,070.00	8,862.50	60,207.50	87%



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Community Engagement and Outreach Updates

- Updating www.ntxworksolutions.org website to be more user-friendly and useful as a “go-to” tool for consumers.
 - Simplified menus
 - General reorganization of pages to align with the simplified menus which will make resources easier to find for consumers.
 - More prominent contact information and locations
 - Adding contact forms to key pages to allow consumers to submit feedback or ask questions via the website rather than calling. These forms will be routed directly to staff upon form submission.
 - Adding FAQ’s (frequently asked questions)
 - Adding Community Events page to highlight hiring and skills training opportunities offered by our partners.
 - Adding Blog which will provide a narrative of services that are timely that we want to highlight 2-4 times per month. We will have (at minimum) 1 internal blogger and 1 guest (external partner) blogger each month.
 - Scraping website for jargon and replacing with plain language.

NOTE: these website updates are the items that are within our control to update. We have an additional “wish list” of items we want to add to the website functionality after the basics are completed which may require procurement of professional website maintenance services. If you have a request for something you would like to see, please let us know!

- Reviewing and updating collateral materials for use of plain language vs. jargon.
- Rebranding “WIOA” to a more user-friendly name that will catch people’s eye and enable our staff to talk about this program more easily.
- 2020 Annual Report digital copy is complete. We are working with the printer to get the hard copies finalized. The digital copy will be released no later than May 1.
- Press releases will be sent to media outlets and interested community partners when new initiatives are launched. We are publishing the following this month:
 - WIOA Youth
 - Summer Earn and Learn (SEAL)
 - Child Care enrollment availability
 - Jack and Young County Job Fair April 21
 - (expired) North Texas Hiring Week March 29-April 2

Workforce Solutions North Texas is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Relay Texas: (800)735-2989 (TDD) or (800)735-2988(Voice) or 711

March 2021

Customers Served by County in March

Fund	Archer	Baylor	Clay	Cottle	Foard	Hardeman	Jack	Montague	Wichita	Wilbarger	Young	Other	Total	Oct 2020 -Mar 2021
WIOA Youth	0	0	0	0	0	0	0	0	3	0	0	0	3	3
WIOA AD/DW	0	0	0	0	0	1	0	2	28	0	0	11	42	66
ES	10	9	22	3	0	7	7	58	437	39	24	80	696	4,879
Vets	1	0	2	0	0	1	0	4	33	0	0	4	45	288
TAA	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TANF/Choices	0	0	0	0	0	0	0	1	0	1	0	0	2	6
SNAP E&T	1	0	0	0	0	0	0	4	16	1	1	2	25	53
WIT ES	30	19	58	16	0	15	44	183	1607	167	137	198	2474	10,207
Total	42	28	82	19	0	24	51	252	2124	208	162	295	3287	15,502

WIT Entered Employment

21 Placements + 15 Went to work = **36 Total** Entered Employment for March 2021

Employer Services

Employers Served	Total Services to Employers
218	577

Job Order Report - by County

County	State	Country	Total Job Orders	Total Job Openings	Total Job Referrals
Archer County	TX	US	1	1	1
Baylor County	TX	US	17	27	0
Clay County	TX	US	14	22	16
Cottle County	TX	US	2	3	0
Hardeman County	TX	US	12	17	12
Jack County	TX	US	11	29	10
Montague County	TX	US	2	3	0
Wichita County	OK	US	230	690	433
Wichita County	TX	US	230	690	433
Wilbarger County	TX	US	100	745	81
Young County	TX	US	23	76	23
County	State	Country	Total Job Orders	Total Job Openings	Total Job Referrals
Report Totals			679	2,378	1,034



NORTH TEXAS HIRING WEEK

CONNECT VIRTUALLY
March 29 - April 2
Veteran Entry 1 PM - 2 PM
Open Entry 2 PM - 4 PM

Register Here:
bit.ly/ntx-hiring

WORKFORCE SOLUTIONS
NORTH TEXAS
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Call Workforce Solutions at
940.322.1801 (Option 2) for
1-on-1 assistance

Mar. 29 Healthcare	Mar.30 Manufacturing	Mar.31 State of Texas and Criminal Justice	Apr. 1 Retail and Hospitality	Apr. 2 General Session
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Date	Industry	Employers	Job Seekers	Resumes	Chats	Booth Visits
29-Mar	Healthcare	21	51	25	16	394
30-Mar	Manufacturing	12	55	11	38	271
31-Mar	State of TX/Criminal Justice	11	32	16	12	196
1-Apr	Retail & Hospitality	7	36	0	7	136
2-Apr	General	22	35	29	14	313
Totals		45	199	81	87	1310



NOW HIRING
**THE BEST
RN'S & LVN'S**

WORKFORCE SOLUTIONS
NORTH TEXAS

TEXAS
Health and Human
Services

Thur., March 25
10am - 12pm
REGISTER NOW:
NorthTexasStateHospital.com/careers

**VIRTUAL
JOB
FAIR**
NORTH TEXAS STATE HOSPITAL

7 Job Seekers

March 2021 Combined Job Fair Results

Number of job postings offered at hiring events	50
Number of job openings offered at hiring events	1,254
Number of job seekers attending hiring events	136
Number of employers attending hiring events	46

DRIVE-THRU & VIRTUAL
JOB FAIR

Jack & Young County

WEDNESDAY, APRIL 21, 2021 12:30 PM - 2:30 PM



Jack County Courthouse, 100 N Main St, Jacksboro, TX 76458

Young County Courthouse, 516 4th St, Graham, TX 76450



Virtual job fair: bit.ly/ntx-jack-young

Questions? Call your local Workforce Solutions office:
 Bowie 940.872.2424 • Graham 940.549.6363 • Vernon 940.552.9381
 Wichita Falls 940.322.1801 (Job Seekers Press 2, Employers Press 3)


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VIRTUAL JOB FAIR

NORTH TEXAS STATE HOSPITAL

Thursday April 22

9am - 12pm



TEXAS

Health and Human
Services

PRE-REGISTER: NorthTexasStateHospital.com/careers

Housekeeping • Food Service • Security • PNA

Paid Vacation & Sick Time • Paid Health Insurance • 401K & Pension

Success Story

Keri is a single mom with two, now adult, kids. She told her WIOA Case Manager, Cynthia Humphrey, how difficult it was to find time to work and go to school when her kids were younger. Even though she has worked in an office most of her life, she was very interested in truck driving, a non-traditional career path for women.

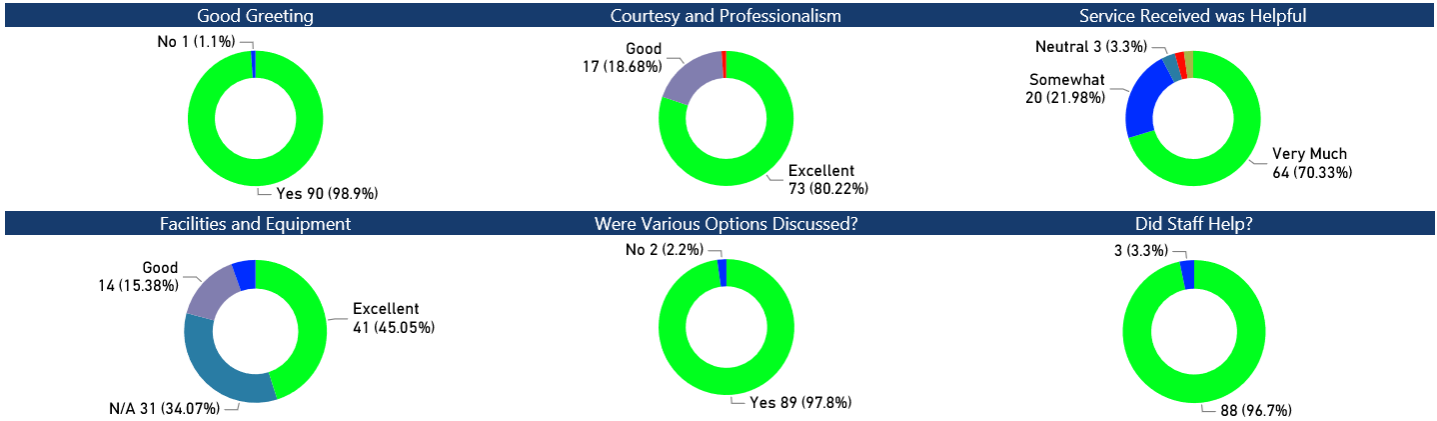
Through the WIOA program Keri participated in several assessments that gauged her interests and aptitudes. It is imperative in career planning that people, regardless of their gender, are allowed to follow their dreams and utilize their interests and skills.

Through the WIOA program, Keri was approved for CDL training at Action Career Training in May 2020. While in training she stayed in contact with her case manager and provided her regular progress reports. She was so excited about learning new things and meeting milestones (passing tests). She successfully completed her training in July 2020. Keri said, **“Without WIOA and truck driving I am not sure how I would have survived.”**

Keri found employment at Freymiller Inc. in September 2020. In February 2021 Keri said she finally got her own truck at Freymiller; she said, **“Thanks to you and the WIOA program. I owe so much gratitude to both for my life today. Dreams really do come true. Thank you again!!!”**



92.43% Positive March Survey Results



“Today Jean helped us get logged in to Work in Texas she also answered questions we had for her. Another associate Candy L. Dewey also has been helpful in the past as we are not very good with computers.”

“Everyone works together like a family... friendly, willing to help you. From the time you walk in everyone was helpful. I would like to with this pandemic and all the world has been through it's great to know people still care to help.”

“Maria Duran is most helpful, very professional, and gave me more information than I've gotten from multiple entities combined. She needs a raise.”

“Giving us the information on free learning!!! I have been looking for continuing education, but being unemployed, can't afford to pay for it at this time. This information is WONDERFUL!!”

“Honestly, I was completely impressed by the assistance and positivity I received from the several people I built relationships with since the beginning. I developed personal and professional relationships with each individual and look forward to staying in touch!”

“I spoke with Maria Duran. She is the nicest lady. She was so helpful. She sent me links to different things that will help me.”

“Michael explained the services & virtual resources that are available to help me find employment. He also provided a web address to help understand the salary range to expect in my area for my current career path (accounting) and provided contact information for a career change (teaching/coaching) I am considering. Michael was very courteous & knowledgeable, & I really don't have any suggestions for improvement.”

“Presented material in an easy-to-follow order. Took time to answer questions and gave personal interview experiences.”

Child Care Services Data

Children Waiting for Child Care Services

Low statewide enrollment numbers for Child Care services has become the main focus of 2021. Child Care staff have moved to a more aggressive approach to placement. We are working to clear the waitlist completely through **Child Care Drive-thru Enrollment**. Drive-Thru enrollment allows staff to serve families quickly and child care services to start as early as the following day. Families must have all documentation available, and a child care center chosen prior to their scheduled drive-thru time.

-Child care staff pulled all waitlist applicants who applied from January 1, 2021 through March 31, 2021 and offered a scheduled Drive-thru time.

	Jan-21	Feb-21	Mar-21	Totals
# of Applicants	44	37	56	137
Applicants who scheduled appts.	25	15	36	76

- Staff have completed 3 of the 4 days of Drive-Thru enrollment and have seen an increase of **60** children in one week!
- Outreach will continue as needed until enough children are added to meet the TWC performance target.

Current waitlist numbers

County	April 14, 2021
Archer	4
Baylor	8
Clay	2
Cottle	0
Foard	3
Hardeman	0
Jack	16
Montague	6
Wichita	174
Wilbarger	4
Young	18
	235

Children Receiving Child Care Services

-As of April 10, 2021, number of children in care = **1036**
(both mandatory and discretionary children included)

-Number of children receiving child care services that reside in rural areas (outside of Wichita Falls city limits) **≈299 (28.86%)**

County	April 10, 2021
Archer	5
Baylor	19
Clay	16
Cottle	0
Foard	0
Hardeman	1
Jack	18
Montague	33
Wichita	868
Wilbarger	24
Young	52
	1036

Children in care by county (discretionary only)- BCY 2021

Children in care numbers listed below reflect children listed as discretionary by TWC (i.e. children that count towards performance target). Our performance target = 1143 effective October 1, 2020.

County	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21
Archer	4	4	4	3	3	3
Baylor	15	17	17	18	18	17
Clay	8	9	11	10	12	13
Cottle	0	0	0	0	0	0
Foard	0	0	0	0	0	0
Hardeman	0	0	0	0	0	0
Jack	16	20	20	18	18	18
Montague	21	23	24	22	21	24
Wichita	780	836	812	781	768	800
Wilbarger	13	20	22	22	19	20
Young	24	26	29	28	33	36
	881	955	939	902	892	931

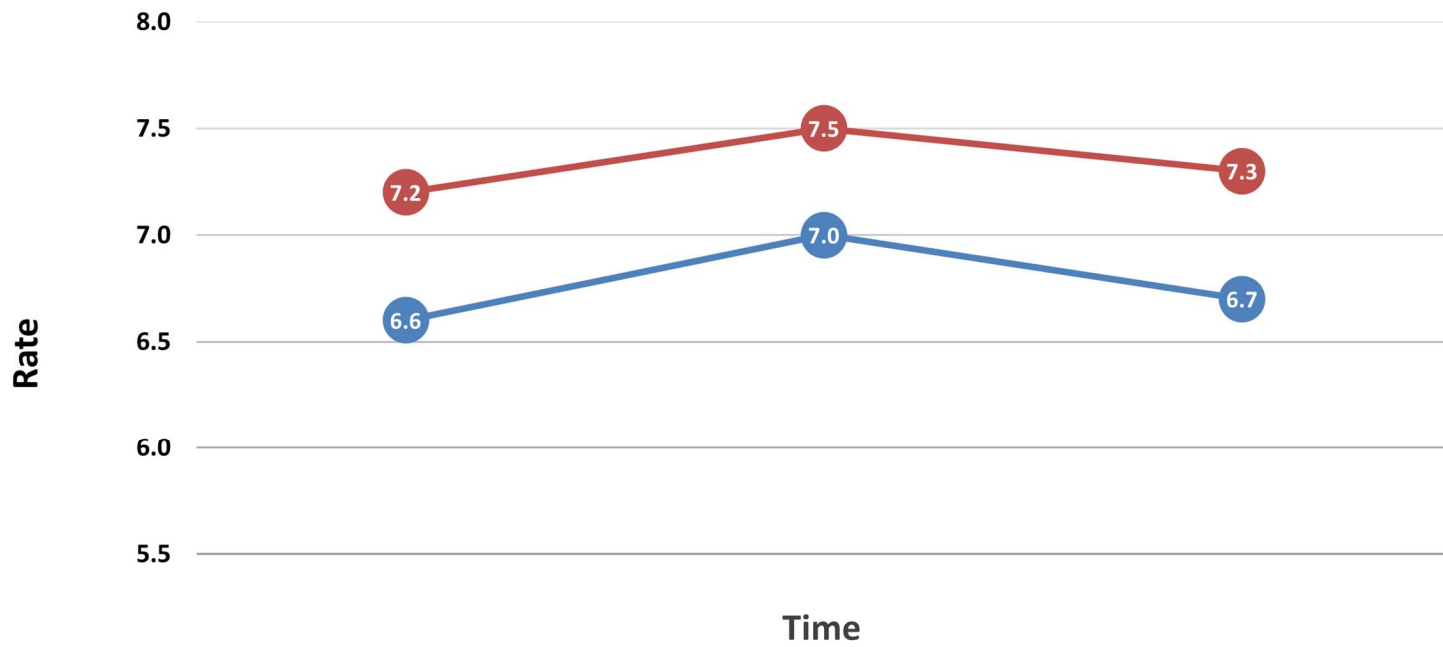
Child Care Provider Data

Effective Feb 2021	Licensed Child Care Centers		Licensed Child Care Homes		Registered Child Care Homes		Totals
	TRS	Non-TRS	TRS	Non-TRS	TRS	Non-TRS	
County							
Archer		1	1	1			3
Baylor		2					2
Clay		1		1		1	3
Cottle	1						1
Foard	1						1
Hardeman	1						1
Jack	1	2					3
Montague		3					3
Wichita	21	16	2	7		2	48
Wilbarger		4	1	1			6
Young	2	2					4
TOTALS	27	31	4	10	0	3	75

41.33% of contracted child care centers are Texas Rising Star accredited!

36 Rural Providers	
Archer Co.	Country Campus Kristi's Day Care Play Alley
Baylor Co.	Busy Bee Panther Tots
Clay Co.	First Baptist Church Jamie Lambeth Tippy Toes
Cottle Co.	Paducah CDC
Foard Co.	Crow ell CDC
Hardeman Co.	Turner CDC
Jack Co.	Jacksboro ISD Learn & Play Lewis Learning Center
Montague Co.	Cherished Dreams Machelle's Day Care Nocona Day Care Center
Wichita Co. <i>Outside Wichita Falls City Limits</i>	Abundant Life Imagination Station Itty Bitty Itty Bitty 2 Kidz Zone KNA Day Care Little World Ms. Tammie's Teresa Love
Wilbarger Co.	Discovery Days Jen's Day Care Lynn's Play Station McBride's Day Care St Paul Lutheran Tot City
Young Co.	Bethel CDC Kiddie Kottage Olney CDC Olney ISD

2021 Unemployment Rate North Texas vs. Texas



	March	Feb	Jan
North Texas	6.6	7.0	6.7
Texas	7.2	7.5	7.3

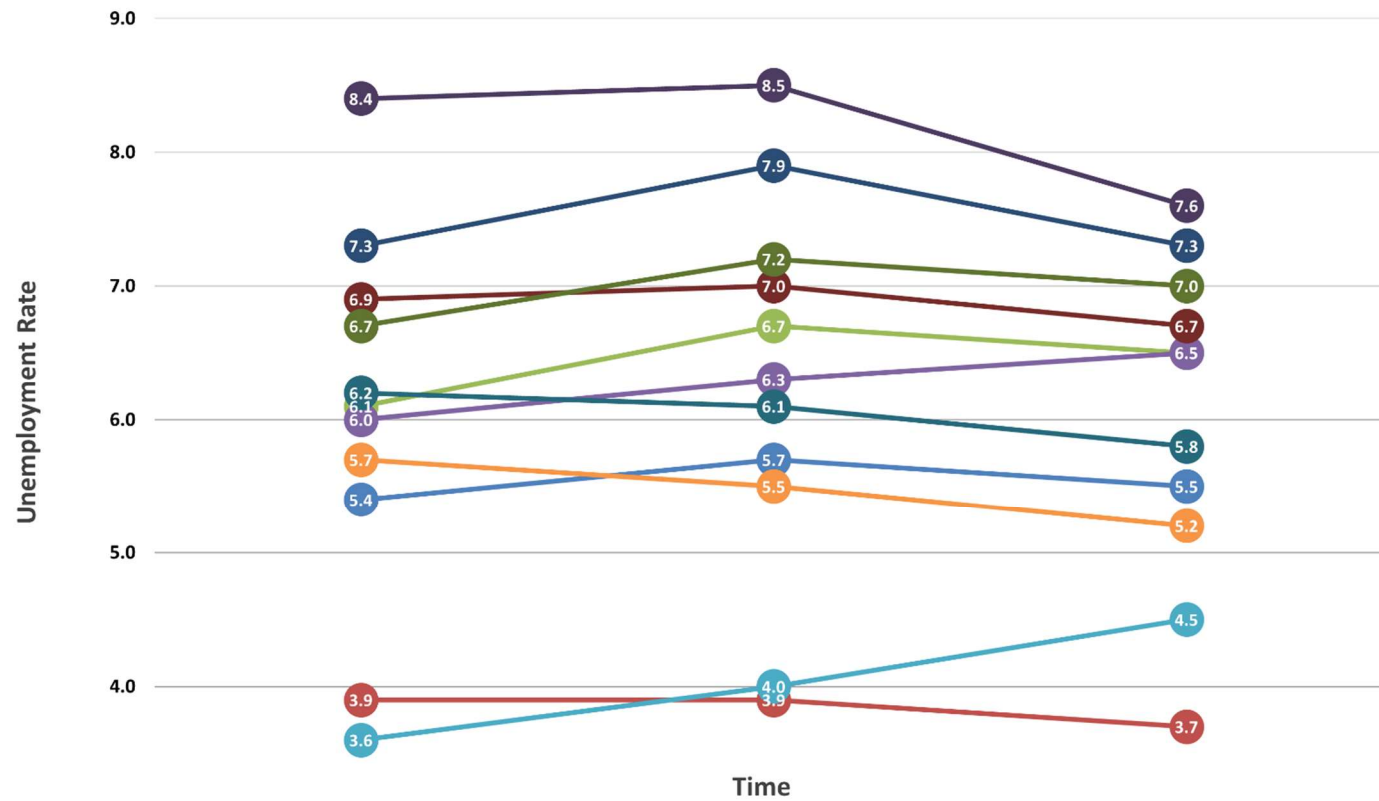
Source: TexasLMI.com

* North Texas includes the counties of Archer, Baylor, Clay, Cottle, Foard, Hardeman, Jack, Montague, Wichita, Wilbarger, and Young.



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2021 Unemployment Rates by County



	March	Feb	Jan
Archer	5.4	5.7	5.5
Baylor	3.9	3.9	3.7
Clay	6.1	6.7	6.5
Cottle	6.0	6.3	6.5
Foard	3.6	4.0	4.5
Hardeman	5.7	5.5	5.2
Jack	7.3	7.9	7.3
Montague	6.9	7.0	6.7
Wichita	6.7	7.2	7.0
Wilbarger	8.4	8.5	7.6
Young	6.2	6.1	5.8

Source: TexasLMI.com

Archer Baylor Clay Cottle Foard Hardeman Jack Montague Wichita Wilbarger Young



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Website: www.ntxworksolutions.org

Rapid Response Update – Georgia Pacific

April 22, 2021

Here is an outline of actions with regards to the impending closure of the Georgia Pacific location near Quanah, TX:

- September 2020 – Announcement that GP will close Quanah location in 2022.
- February 2021 – Roundtable discussion with Quanah EDC, TWC Office of Employer Initiatives, Vernon College & Workforce regarding coordination of services to ease the impact of this closure on the workers and the community.
- April 2021 – Meeting with GP administration regarding coordination of services, business and employee needs, timeline, etc. Other participants included: TWC, Vernon College, and Workforce. GP would like to develop “Menu of Services” for workers by end of Q2.
- April 2021 – 1-on-1 meeting with GP consultant, local HR, and regional/management representative to drill down on specific services and needs. Next steps from this meeting include local GP HR scheduling for us to come out and conduct voluntary career pathway assessments and options for online learning. If additional training is desired, we will connect the individual(s) with appropriate training providers (Vernon College, e.g.). We also offered a group financial management seminar or similar, which will also be scheduled by the local GP HR representative. Projected dates for these is May 2021.

These are the steps taken so far, and we will continue conversations with the plant to help them and their workers throughout the transition.