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Workforce Solutions North Texas Board Administration
 1501 Midwestern Parkway, Suite 101
 Wichita Falls, TX 76302
 Phone: 940-767-1432 | Fax: 940-322-2683
 Email: NTXBoard@ntxworksolutions.org
 Website: www.ntxworksolutions.org

Workforce Solutions Board Meeting Agenda

June 17, 2021

Members of the Workforce Solutions North Texas Workforce Development Board will meet on **THURSDAY, June 24, 2021** at 12:00 pm (noon) via Zoom.

Due to the ongoing health concerns with the COVID-19 pandemic, we will be observing social distancing. *In-person attendance at the Nortex Regional Planning Commission Conference Room, 4309 Old Jacksboro Hwy, Suite 200 in Wichita Falls, will be **limited** to staff and board members.* Please let us know in advance if you will attend in person due to limited meeting space. We appreciate your patience and understanding in this matter.

If attending remotely, **please register** no later than **12:00 pm, June 24th** to be granted access to the Zoom meeting:

Register in advance for this meeting:

Join Zoom Meeting

https://us06web.zoom.us/meeting/register/tZUocu6oqzooG9ZXWvHlo22ui08_yZvARciL

After registering, you will receive a confirmation email containing information about joining the meeting.

AGENDA

1. Welcome
2. Call to order and roll call
3. Public Comment
4. Declaration of Conflict of Interest
5. Consent agenda:
 - A. Board and Committee Meeting recordings are posted to the board website and can be found at <https://ntxworksolutions.org/board-meetings/>. (Recordings are posted in lieu of written meeting minutes.)
 - B. Review and approval of Childcare Policy - Metrix Learning and Parent Activity Requirements for Childcare Services (pg. 3-7)

6. Items for discussion and possible action:
 - A. Report from Outreach Committee (pg. 8)
 - In-Demand Industry List
 - B. Report from Monitoring Committee
 - 2021 TWC Audit
 - RFP Fiscal Monitoring
 - 2021.05 Rolling YTD Procurement List (pg. 9-11)
 - C. Report from Youth Advisory Committee
 - Summer Earn and Learn

7. Executive Director Report
 - A. 2021.04 Grant Spending Report (pg. 12)
 - B. Co-location with Vocational Rehabilitation-Letter of Intent
 - C. Re-opening of Centers

8. Updates: (in the interest of time, please refer to reports in board packet)
 - A. Workforce Solutions Workforce Center (pg. 13-28)
 - B. Workforce Solutions Childcare (pg. 29-30)
 - C. Rapid Response (pg. 31-33)

9. Announcements – Next Board meeting on August 26, 2021

10. Adjourn

The Workforce Solutions North Texas Board reserves the right to adjourn into executive session at any time during this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices).

The facility is wheelchair accessible and accessible parking spaces are available. Individuals who require auxiliary aids or services for this meeting should contact the Workforce Solutions Board Office at (940) 767-1432 at least two days before the meeting so that the appropriate arrangements can be made.



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Board Policy Issuance

LOCAL CHILD CARE POLICY

Metrix Learning and Parent Activity Requirements for Child Care Services

Effective Date: <i>Immediately</i>	Last Revised: <i>N/A</i>
Date of Approval:	Date Board Voted (if required): 06/24/2021

Purpose:

The purpose of this Local Child Care Policy is to provide guidance to child care staff on counting Metrix Learning (Metrix) online training hours toward parent activity requirements for child care services.

References:

Through the Skills Enhancement Initiative, the Texas Workforce Commission (TWC) has partnered with Metrix Learning to help all Texans, including the parents of children receiving child care subsidies to access more than 5,000 online courses and more than 100 certifications. The trainings courses assist individuals to brush up on skills to prepare for better employment opportunities.

Policy:

According to TWC Chapter 809 Child Care Services rule §809.41, parents who require child care so that they may work or participate in education and/or training activities are eligible for child care subsidies. Additionally, §809.50 states that families are required to work or participate in education and/or training activities for a combination of at least 25 hours per week, on average, for a single-parent family and at least 50 hours per week for a two-parent family.

According to §809.2, an individual is considered to be attending job training or an education program if:

- the program considers the individual to be officially enrolled;
- the individual meets all attendance requirements established by the program; and
- the individual is making progress toward successful completion of the program as determined by the Board.

1. Workforce Solutions North Texas Board **shall** allow parents to include participation in Metrix courses when determining eligibility:
 - at initial eligibility determination;
 - at the 12-month eligibility redetermination; and
 - when a parent reports a cessation of work, education, or job training activities.
2. The number of hours a parent participates in Metrix courses **shall** be included in the parent's activity-participation hours calculation along with other work, job training, or education activities in which the parent is participating.
3. Workforce Solutions North Texas Board **shall** document number of hours and the course

completion progress at eligibility recertification, to determine the parent's progress toward successful completion of the Metrix training, as follows:

- The parent may provide a printout or screenshot from Metrix listing his or her course participation.
 - Staff may access a parent's Metrix course participation information through WorkInTexas.com (WIT) and document the information with a printout or screenshot.
4. Pursuant to §809.73, the Workforce Solutions North Texas Board **shall**:
 - require parents to report a permanent cessation of participation in all training or education activities, including Metrix courses, within 14 calendar days of cessation: and
 - inform parents that failure to report a permanent cessation of participation might result in fact-finding for suspected fraud.
 5. Workforce Solutions North Texas Board **shall** inform parents that Metrix courses are available free of charge and that the courses may be accessed through the following:
 - WIT at www.workintexas.com
 - MyTxCareer at www.mytxcareer.com
 - The Metrix portal at <https://tx.metrixlearning.com>
 6. Workforce Solutions North Texas Board **shall** inform parents that information and instructions related to Metrix courses may be found at the Skills Enhancement Initiative website at <https://www.twc.texas.gov/jobseekers/skillsenhancementtools>.
 7. Workforce Solutions North Texas Board **shall** require parents to be registered in WIT or MyTxCareer. to access an individual's Metrix information.
 8. Staff may access Metrix information through WIT, including course completions and training hours, for parents who access Metrix training as registered WIT or MyTxCareer users.
 9. Workforce Solutions North Texas Board **shall** encourage child care staff to seek assistance from WIT in accessing information regarding Metrix through WIT.
 10. PowerPoint presentations on Metrix are available for WIT Liaisons at: https://www.twc.texas.gov/development/wit/wit_staff_rec.html.

**Note: This site is available to TWC, Board, and approved contractor staff and is unavailable to the public.*
 11. Workforce Solutions North Texas Board **shall** make the presentation for job seekers available to parents.

Approved by:
Executive Director or Designee
Workforce Solutions North Texas

Approved by (If Required):
Board Chair
Workforce Solutions North Texas

Note: Any deviation from this procedure must be approved and thoroughly documented on the policy exception template.



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Board Policy Issuance

LOCAL CHILD CARE POLICY

Initial Job Search Child Care (Waiver)

Effective Date: July 1, 2021	Last Revised:
Date of Approval:	Date Board Voted (if required): 06/24/2021

Purpose:

The purpose of this WD Letter is to provide guidance to child care staff on the implementation of child care for parents engaged in job search at the time of eligibility determination or at redetermination.

Reference:

On June 15, 2021, TWC's three-member Commission (Commission) approved a temporary waiver for [§809.41\(a\)\(3\)\(B\)](#) to provide additional flexibility, allowable under federal CCDBG law and regulations, to support families who do not meet the activity requirements when eligibility is determined. This waiver will allow up to three months of child care, with zero Parent Share of Cost (PSOC) for those parents searching for work.

Unemployed parents who are looking for work are not initially qualified to receive child care subsidies under Texas Workforce Commission (TWC) Child Care Services rule [§809.41](#). According to [§809.50\(a\)\(2\)](#), only families in which the parents are working or in education/training for at least 25 hours a week for a single-parent family or 50 hours a week for a dual-parent family are initially qualified to receive child care subsidies. Once determined eligible and receiving child care, if a parent has a permanent job loss, the parent is afforded a three-month period of child care under [§809.51\(b\)](#) to provide the parent with an opportunity to become reemployed.

Additionally, under federal Child Care Development Block Grant (CCDBG) regulation 45 CFR [§98.21\(a\)\(2\)\(iii\)](#), states may initially qualify a family for assistance if the parent is seeking employment or engaging in job search and may end assistance after a minimum of three months if the parent has not found employment.

CCDBG regulations set forth parameters for how states are required to establish the parent copayment. Per [45 CFR §98.45\(k\)\(2\)](#), copayments must be based on family income and family size. According to [45 CFR §98.21\(a\)\(3\)](#), "Lead Agencies cannot increase family co-payment amounts, established in accordance with [§98.45\(k\)](#), within the minimum 12-month eligibility period...."

Policy:

This temporary waiver will allow up to three months of child care services with zero co-payment for unemployed parents who are looking for work but do not meet the activity requirements when eligibility is determined at initial eligibility or at redetermination. In accordance with [§809.50\(a\)\(2\)](#), only families in which the parents are working or in education/training for at least 25 hours a week for a single-parent family or 50 hours a week for a dual-parent family are initially qualified to receive child care subsidies. Once determined eligible and receiving child care, if a parent has a permanent job loss, the parent is afforded a three-month period of child care under [§809.51\(b\)](#) to provide the parent with an opportunity to become reemployed.

Workforce Solutions North Texas Child Care staff shall comply with all the following elements:

1. Effective July 1, 2021, through September 30, 2022, families who do not meet the minimum participation requirements for At-Risk child care eligibility but who are otherwise eligible shall qualify for child care services while searching for work that will meet the minimum activity requirements.
2. Two-parent families qualify for initial job search child care if their combined hours do not meet the weekly activity requirement as defined in TWC Child Care Services rule [§809.50](#).
3. At the end of the initial three months of eligibility, if the family still does not meet minimum activity requirements, care must be terminated.
4. If child care is terminated, the family must receive written notification, including parent rights and parent appeal rights pursuant to [§809.71](#) and [§809.74](#), at least 15 calendar days before termination of child care.
5. The Workforce Information System of Texas (TWIST) will be updated to include a new special projects code value for initial job search (12–Job Search). Child Care contractor must ensure that staff uses the new special projects code when setting up child care services for initial job search.
6. If participation requirements are met within three months, eligibility will continue for a total of 12 months, inclusive of the three-month initial job search period. If participation requirements are met, staff will end the “Job Search” program detail and open a “Low Income” program detail for the remainder of the 12-month time frame.
7. Child Care may extend an initial job search period for a maximum of 30 calendar days to ensure continuity of care while staff determine eligibility for a parent who has gained employment that meets activity requirements. Any extensions for the initial three months of eligibility should be clearly documented in TWIST Counselor Notes and will be counted in the total 12-month eligibility time frame.
8. Child Care staff shall not collect income information or activity hours for parents that qualify for initial job search child care. However, staff must collect all other eligibility information that is normally required for At-Risk child care, as outlined in TWC’s Child Care Services Guide, Section D-100.
9. Child Care staff must ensure that parents are aware of the requirement to report non-temporary changes in work attendance, including gaining employment, pursuant to TWC Child Care Services rule [§809.73](#). If a parent reports meeting the work activity requirement within the three-month period, Child Care staff must determine eligibility for continued care under At-Risk child

care and collect required eligibility documentation for income and activity hours.

10. Child Care staff must be aware that PSOC will be initially assessed at the Board's highest amount based on the family's size and number of children in care. The initially assessed amount will immediately be waived, and no PSOC will be collected by the child care provider for the duration of the initial job search period.
11. Child Care staff must ensure that the initially assessed PSOC is documented in TWIST Counselor Notes. The maximum PSOC amount, based on family size and the number of children in care, must be documented in TWIST Counselor Notes and communicated to the family.
12. Child Care staff must be aware that if the parent begins to meet participation requirements within or by the end of the three months, PSOC must be reinstated either at the initially assessed PSOC or at an amount based on the actual family income, whichever is lower.
13. Child Care staff must ensure that priority of service, as outlined in [§809.43](#), is followed when serving initial job search cases.
14. Child Care staff must update online screening questions and applications to allow job search applicants to apply for child care services.

Approved by:
Executive Director or Designee
Workforce Solutions North Texas

Approved by (If Required):
Board Chair
Workforce Solutions North Texas

Note: Any deviation from this procedure must be approved and thoroughly documented on the policy exception template.

Outreach Committee Report

Meeting Date: June 14, 2021



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3 factors were considered for an industry to be considered for our In-Demand Industries list:

1. Projected employment in 2028 will be >1,000
2. Increase in employment 2018-2028 >100
3. % increase in employment 2018-2028 >25%

Item for discussion:

- Three of the industries projected to have >1,000 employment in 2028 are in government (grey line items at bottom of the list), however two show a significant decline in employment over the next 10 years. The one showing an increase in employment does not fit the other two criteria of >100 increase in employment or >25% increase in employment.

COMBINED TOP IN-DEMAND INDUSTRIES by 4-DIGIT NAICS CODE									
Governor's Industry Cluster	NAICS Code	Industry Title	Employment (2018)	Projected Employment (2028)	Change In Employment >1,000	Percentage Change >100	Percentage Change >25%		
*	2111	Oil and gas extraction	809	943		134	16.56		on all 3 lists
	2131	Support activities for mining	2,398	3,229		831	34.65		on 2 lists
	2381	Building foundation and exterior contractors	1,091	1,334		243	22.27		
	2382	Building equipment contractors	984	1,133		149	15.14		
*	3364	Aerospace product and parts manufacturing	1,837	1,862		25	1.36		
	4411	Automobile dealers	1,038	1,151		113	10.89		
	5321	Automotive equipment rental and leasing	160	231		71	44.38		
*	5416	Management and technical consulting services	125	158		33	26.4		
*	5419	Other professional and technical services	332	453		121	36.45		
	5614	Business support services	1,071	1,392		321	29.97		
	5617	Services to buildings and dwellings	970	1,009		39	4.02		
	6111	Elementary and secondary schools	6,548	6,686		138	2.11		
	6116	Other schools and instruction	96	180		84	87.5		
	6211	Offices of physicians	1,797	2,026		229	12.74		
	6213	Offices of other health practitioners	600	764		164	27.33		
	6216	Home health care services	1,933	2,082		149	7.71		
	6231	Nursing care facilities, skilled nursing	1,869	2,244		375	20.06		
	6241	Individual and family services	381	584		203	53.28		
	7225	Restaurants and other eating places	6,768	7,675		907	13.4		
	8113	Commercial machinery repair and maintenance	147	191		44	29.93		
	999100	Federal government, ex postal services	1,697	1,634		-63	-3.71		
	999200	State government, ex. education & hospitals	1,672	1,695		23	1.38		
	999300	Local government, ex. education & hospitals	3,798	3,615		-183	-4.82		

6/22/2021

Board Procurement List

5/1/2020 - 4/30/2021

Contractor/Vendor	Purchase date	Total cost	Goods/Services	Type	Since last meeting	12-Month rolling
Adobe	5/28/2020	\$ 16.23	Acrobat Pro Subscription, 1 mo	Micro		
Adobe	6/30/2020	\$ 16.23	Acrobat Pro Subscription, 1 mo	Micro		
Adobe	7/28/2020	\$ 16.23	Acrobat Pro Subscription, 1 mo	Micro		
Adobe	8/28/2020	\$ 16.23	Acrobat Pro Subscription, 1 mo	Micro		
Adobe	9/28/2020	\$ 16.23	Acrobat Pro Subscription, 1 mo	Micro		
Adobe	10/28/2020	\$ 16.23	Acrobat Pro Subscription, 1 mo	Micro		
Adobe	11/30/2020	\$ 16.23	Acrobat Pro Subscription, 1 mo	Micro		
Adobe	04/29/2021	\$ 84.98	Acrobat Pro DC for 5	Micro	\$ 84.98	\$ 198.59
Amazon	6/30/2020	\$ 80.96	Surface Docking station	Micro		
Amazon	6/30/2020	\$ 109.84	cables, docking station	Micro		
Amazon	7/31/2020	\$ 71.39	Surface Docking station	Micro		
Amazon	8/4/2020	\$ 55.76	Bluetooth keyboard, mouse	Micro		
Amazon	11/10/2020	\$ 6,551.31	Cisco Meraki System renewal	Micro		
Amazon	12/3/2020	\$ 574.98	Monitors, printer for Admin	Micro		
Amazon	1/10/2021	\$ 84.99	Docking Hub for Surface KB	Micro		
Amazon	04/10/2021	\$ 19.99	Wireless Keyboard	Micro	\$ 19.99	
Amazon	04/10/2021	\$ 7.85	HMDI 6ft Cable	Micro	\$ 7.85	\$ 7,557.07
B&H Photo	9/23/2020	\$ 128.99	Lighting kit for video	Micro		
B&H photo	04/01/2021	\$ 3,316.00	4 Laptops Center	Micro	\$ 3,316.00	\$ 3,444.99
BestBuy	7/28/2020	\$ 254.38	Apple Air pods	Micro		\$ 254.38
Blue Host	04/29/2021	\$ 638.27	Bluehost Annual Web-Hosting	Micro	\$ 638.27	
Bluehost	03/30/2021	\$ 85.11	Comodo SSL Certificate renewal	Micro	\$ 85.11	\$ 723.38
Boley Featherston	2/24/2021	\$ 955.00	D & O Insurance	Micro		\$ 955.00
Calendly	10/28/2020	\$ 15.00	Event software for Transition Fair	Micro		\$ 15.00
CDW Government Inc	8/4/2020	\$ 8,812.00	Battery Backups, staff	Micro		
CDW Government Inc	9/16/2020	\$ 928.82	Battery Backups, racks	Micro		
CDW Government Inc	9/18/2020	\$ 297.25	New staff equipment	Micro		
CDW Government Inc	9/29/2020	\$ 9,559.24	Unitrends backup, recovery, cloud storage	Micro		
CDW Government Inc	12/1/2020	\$ 90.10	Ethernet cables for Childcare phones	Micro		
CDW Government Inc	12/9/2020	\$ 164.10	Printer cartridges	Micro		
CDW Government Inc	12/16/2020	\$ 1,832.24	Battery backups for Racks	Micro		\$ 21,683.75
DAVE'S BUG PRO	3/24/2021	\$ 60.00	Pest control service	Micro	\$ 60.00	\$ 60.00
DELL MARKETING LP	7/15/2020	\$ 2,230.68	Cottle County Project	Micro		\$ 2,230.68
DocuSign	5/10/2020	\$ 2,794.50	DocuSign license for 5 users	Micro		\$ 2,794.50
Doodle	03/01/2021	\$ 71.88	Annual renewal 2/12/22	Micro	\$ 71.88	
Doodly.com	12/28/2020	\$ 164.00	YouTube	Micro		\$ 235.88
Edgin, Parkman, Fleming & Fleming PC	7/31/2020	\$ 850.00	Annual Audit for Fiscal Agent	Micro		\$ 850.00
El Chico Cafe	10/20/2020	\$ 162.58	October Board Mtg meals	Micro		\$ 162.58
Empire Paper	6/26/2020	\$ 291.40	Paper office supplies	Micro		
Empire Paper	11/7/2020	\$ 213.80	Paper office supplies	Micro		\$ 505.20
Facebook	04/29/2021	\$ 4.85	Instagram posts 4/18	Micro	\$ 4.85	
Facebook	04/29/2021	\$ 25.00	Instagram posts 3/18-4/18	Micro	\$ 25.00	\$ 29.85
Faronics/Deep Freeze	12/28/2020	\$ 1,560.00	Antivirus protection renewal lab computers	Micro		\$ 1,560.00
FaceBook	03/01/2021	\$ 15.00	Archer Clay Job Fair ad	Micro	\$ 15.00	
FaceBook	3/28/2021	\$ 25.00	NTX hiring week 3/17-3/28	Micro	\$ 25.00	\$ 40.00
Gallion Consulting	5/4/2020	\$ 7,650.00	Additional user license for paperless system	Micro		
Gallion Consulting	1/28/2021	\$ 6,758.49	Paperless system renewal 9/20-9/21	Micro		\$ 14,408.49
GSM	1/13/2021	\$ 349.00	Social Media Conference	Micro		\$ 349.00
Hobby Lobby	04/01/2021	\$ 21.64	Frames	Micro	\$ 21.64	\$ 21.64
Liberty Mutual Ins	1/13/2021	\$ 1,695.00	Ins on Mobile Unit contents	Micro		\$ 1,695.00
LogMeIn	10/1/2020	\$ 2,383.20	GoToAssist Remote access annual	Micro		

6/22/2021

Board Procurement List

5/1/2020 - 4/30/2021

Contractor/Vendor	Purchase date	Total cost	Goods/Services	Type	Since last meeting	12-Month rolling
LogMeIn	12/19/2020	\$ 1,299.99	Remote access staff	Micro		\$ 3,683.19
McAlister's Deli	6/26/2020	\$ 196.24	Boxed lunch for board meeting	Micro		
McAlister's Deli	8/28/2020	\$ 150.83	Boxed lunch for board meeting	Micro		\$ 347.07
Microsoft	7/6/2020	\$ 3,241.33	Office 365 annual renewal	Micro		
Microsoft	2/28/2021	\$ 72.00	Office 365	Micro		\$ 3,313.33
Movo Photo	03/01/2021	\$ 69.95	Transmitter and Mic	Micro	\$ 69.95	\$ 69.95
Namecheap	04/01/2021	\$ 13.16	Domain renewal ntxworksolutions.com	Micro	\$ 13.16	
NameCheap.com	9/17/2020	\$ 55.98	ntxworksolutions.org domain and private registration	Micro		
NameCheap.com	9/24/2020	\$ 13.16	wfsntx.com	Micro		\$ 82.30
Office Depot	6/24/2020	\$ 19.28	Copier paper, pens	Micro		\$ 19.28
Paypro Global	04/29/2021	\$ 86.29	Flipbook PDF BIZ 1 yr subscription	Micro	\$ 86.29	\$ 86.29
Philadelphia Ins	2/26/2021	\$ 3,700.00	NonProfit umbrella package	Micro		\$ 3,700.00
Pond, Brayden	7/21/2020	\$ 70.00	Pest control service	Micro		\$ 70.00
Rib Crib	11/23/2020	\$ 173.82	Boxed lunch for board meeting	Small		
Rib Crib	3/4/2021	\$ 164.84	Board Meeting meals	Micro	\$ 164.84	\$ 338.66
Richard Rogers Consulting	9/2/2020	\$ 5,780.00	Risk Assessment	Small		
Richard Rogers Consulting	11/9/2020	\$ 5,227.00	Program Monitoring	Small		
Richard Rogers Consulting	12/18/2020	\$ 2,975.00	Program Monitoring	Small		\$ 13,982.00
Ronald Johnson	6/30/2020	\$ 875.00	Child Care appeal hearing officer	Micro		\$ 875.00
SHI Government Solutions Inc	5/29/2020	\$ 5,633.00	Clear Touch Monitor/PC/system	Micro		\$ 5,633.00
Smash Balloon	04/29/2021	\$ 98.00	Annual Facebook Word Press Support	Micro	\$ 98.00	\$ 98.00
Solid Border	7/8/2020	\$ 680.00	Antivirus protection annual renewal	Micro		\$ 680.00
Southern Computer Warehouse	5/29/2020	\$ 2,273.04	Storage backup refresh	Micro		
Southern Computer Warehouse	5/29/2020	\$ 1,223.46	Local back up appliances	Micro		
Southern Computer Warehouse	7/29/2020	\$ 900.04	toner supplies	Micro		
Southern Computer Warehouse	9/11/2020	\$ 1,195.99	new staff equipment	Micro		
Southern Computer Warehouse	9/11/2020	\$ 99.99	new staff equipment	Micro		
Southern Computer Warehouse	9/11/2020	\$ 51.78	new staff equipment	Micro		
Southern Computer Warehouse	9/21/2020	\$ 100.40	Toner restock	Micro		
Southern Computer Warehouse	4/6/2021	\$ 191.30	Fax copier	Micro	\$ 191.30	\$ 6,036.00
Tech Soup	10/28/2020	\$ 5.00	Admin fee for Creative Cloud	Micro		
Tech Soup	10/28/2020	\$ 259.67	Creative Cloud	Micro		\$ 264.67
The Retail Coach	3/22/2021	\$ 2,000.00	Mobile Phone Analysis	Micro	\$ 2,000.00	\$ 2,000.00
Tiger Direct	04/29/2021	\$ 99.99	Docking Station	Micro	\$ 99.99	\$ 99.99
Times Record News	4/20/2021	\$ 148.91	TRN advertising Public Comment	Micro	\$ 148.91	\$ 148.91
TWC	9/16/2020	\$ 10.39	CCIP review disallowed cost	Micro		
TWC	4/19/2021	\$ 45.00	Business cards	Micro	\$ 45.00	\$ 55.39
Twitter	1/21/2021	\$ 3.50	NTS virtual job fairs	Micro		
Twitter	1/28/2021	\$ 11.50	NTS virtual job fairs	Micro		
Twitter	04/01/2021	\$ 5.00	NTX hiring week	Micro	\$ 5.00	
Twitter	04/29/2021	\$ 20.00	North Texas Hiring Week 3/24-3/28	Micro	\$ 20.00	\$ 40.00
Wal-Mart	5/19/2020	\$ 4.16	hand soap	Micro		
Wal-Mart	6/4/2020	\$ 10.18	Bug and ant spray	Micro		
Wal-Mart	6/21/2020	\$ 64.82	Face mask	Micro		
Wal-Mart	10/28/2020	\$ 37.29	Batteries for camera	Micro		\$ 116.45
Warren Fonville PLLC	5/9/2020	\$ 1,025.00	Lawyer for lease dispute	Small		
Warren Fonville PLLC	7/3/2020	\$ 1,125.00	Lawyer for lease dispute	Small		
Warren Fonville PLLC	8/4/2020	\$ 375.00	Lawyer for lease dispute	Small		
Warren Fonville PLLC	9/1/2020	\$ 575.00	Lawyer for lease dispute	Small		
Warren Fonville PLLC	10/1/2020	\$ 112.50	Lawyer for lease dispute	Small		
Warren Fonville PLLC	11/3/2020	\$ 1,962.50	Lawyer for lease dispute	Small		
Warren Fonville PLLC	11/30/2020	\$ 3,487.50	Lawyer for lease dispute	Small		

6/22/2021

Board Procurement List

5/1/2020 - 4/30/2021

Contractor/Vendor	Purchase date	Total cost	Goods/Services	Type	Since last meeting	12-Month rolling
Warren Fonville PLLC	1/4/2021	\$ 4,800.00	Lawyer for lease dispute	Small		
Warren Fonville PLLC	2/3/2021	\$ 5,918.00	Lawyer for lease dispute	Small		\$ 19,380.50
WF Chamber	10/28/2020	\$ 75.00	Social Media Summit	Micro		\$ 75.00
Which Wich Sandwiches	4/6/2021	\$ 188.00	Board Meeting meals	Micro	\$ 188.00	\$ 188.00
Wilson's Office supply	5/29/2020	\$ 3,793.08	Conference Chairs	Micro		
Wilson's Office supply	5/29/2020	\$ 2,889.19	Conference Table	Micro		
Wilson's Office supply	10/1/2020	\$ 63.98	Copier paper	Micro		
Wilson's Office supply	3/12/2021	\$ 3,748.00	Staff office furniture	Micro	\$ 3,748.00	
Wilson's Office supply	4/30/2021	\$ 352.94	Office supplies	Micro	\$ 352.94	\$ 10,847.19
ZOOM	8/4/2020	\$ 121.27	license increase to 2	Micro		
ZOOM	8/29/2020	\$ 106.82	license increase to 3	Micro		
ZOOM	8/29/2020	\$ 14.45	Webinar -500 user 3 prorated	Micro		
ZOOM	8/30/2020	\$ 447.72	Webinar -500 user 3	Micro		
ZOOM	9/15/2020	\$ 20.63	prorate Cloud recording prorated	Micro		
ZOOM	10/28/2020	\$ 490.36	Webinar -500 & Cloud recording	Micro		
ZOOM	10/28/2020	\$ 87.13	license increase to 4	Micro		
ZOOM	2/1/2021	\$ 40.00	Cloud recording 12/29 fee	Micro		
ZOOM	2/4/2021	\$ 40.00	Cloud recording 1/29 fee	Micro		
Zoom	04/01/2021	\$ 80.00	Cloud recording Mar/Apr	Micro	\$ 80.00	
Zoom	04/29/2021	\$ 6.13	Zoom	Micro	\$ 6.13	
Zoom	04/29/2021	\$ 789.50	Annual renewal Standard Pro for 5	Micro	\$ 789.50	\$ 2,244.01

Total purchases

Currently this list does not include most leases, travel, training cost, or telecommunications

DIR vendors on TX Comptrollers website

Workforce Solutions North Texas
Grant Spending Report
Report date: As of 04/30/2021

Acct Code	Grant Number	Workforce Program	Grant Period	Total Grant Award	Total Grant Expended	Balance Remaining	% Remaining
33-851	0319WCI000	Workforce Commission Incentives	10/01/18 - 05/31/21	\$ 220,498.00	\$ 146,717.82	\$ 73,780.18	33%
33-858	0319WAF001	WIOA - Alternative Funding for Statewide	07/15/19 - 08/31/21	\$ 172,720.00	\$ 132,166.75	\$ 40,553.25	23%
33-859	0319WOA001	WIOA - Adult	07/01/19 - 06/30/21	\$ 351,553.00	\$ 351,553.00	\$ -	0%
33-860	0319WOD001	WIOA - Dislocated Workers	07/01/19 - 06/30/21	\$ 545,702.00	\$ 545,702.00	\$ 0.00	0%
33-861	0319WOY001	WIOA - Youth	07/01/19 - 06/30/21	\$ 346,868.00	\$ 303,671.68	\$ 43,196.32	12%
33-873	0320WCI001	Workforce Commission Incentives	10/01/19 - 09/30/21	\$ 54,759.00	\$ 15,673.39	\$ 39,085.61	71%
33-878	3018VRS180	Paid Work Experience	04/01/19 - 09/30/21	\$ 225,000.00	\$ 6,168.41	\$ 218,831.59	97%
33-879	0320COS001	COS - Skills Development	05/18/20 - 08/31/21	\$ 287,500.00	\$ 28,650.21	\$ 258,849.79	90%
33-880	NT2020-1	PATH	01/01/20 - 03/31/22	\$ 90,000.00	\$ 16,455.09	\$ 73,544.91	82%
33-881	0320WOA001	WIOA - Adult	07/01/20 - 06/30/22	\$ 336,747.00	\$ 65,833.63	\$ 270,913.37	80%
33-882	0320WOD001	WIOA - Dislocated Workers	07/01/20 - 06/30/22	\$ 583,641.00	\$ 166,189.77	\$ 417,451.23	72%
33-883	0320WOY001	WIOA - Youth	07/01/20 - 06/30/22	\$ 324,216.00	\$ 6,417.01	\$ 317,798.99	98%
33-884	0320WOR001	WIOA - Rapid Response	07/01/20 - 06/30/21	\$ 34,797.00	\$ 8,265.92	\$ 26,531.08	76%
33-885	0321CCM001	Child Care Local Match	10/01/20 - 12/31/21	\$ 594,818.00	\$ 263,347.62	\$ 331,470.38	56%
33-886	0321CCP001	Protective Regulatory Services	09/01/20 - 12/31/21	\$ 656,200.00	\$ 375,811.23	\$ 280,388.77	43%
33-887	0321COL001	Infrastructure Support Services - Ongoing	09/01/20 - 10/31/21	\$ 98,158.68	\$ 47,324.43	\$ 50,834.25	52%
33-888	0321TAF001	Temporary Assistance to Needy Families	10/01/20 - 10/31/21	\$ 982,014.00	\$ 269,385.98	\$ 712,628.02	73%
33-889	0321SNE001	SNAP E & T	10/01/20 - 09/30/21	\$ 182,064.00	\$ 124,833.20	\$ 57,230.80	31%
33-890	0321CCQ001	Child Care Quality	10/01/20 - 10/31/21	\$ 322,500.00	\$ 83,076.21	\$ 239,423.79	74%
33-891	0321CCF001	Child Care - CCF	10/01/20 - 12/31/21	\$5,950,258.00	\$1,921,835.39	\$4,028,422.61	68%
33-892	0321REA001	Reemployment Services and Eligibility Assessment	09/30/20 - 12/31/21	\$ 113,288.00	\$ 53,435.42	\$ 59,852.58	53%
33-893	0321WOO001	WOO - Additional Funding	10/01/20 - 09/30/21	\$ 34,333.00	\$ 2,985.05	\$ 31,347.95	91%
33-894	0321TRA001	Trade Adjustment Act	10/01/20 - 12/31/21	\$ 10,000.00	\$ -	\$ 10,000.00	100%
33-895	0321WCI001	Workforce Commission Incentives	10/01/20 - 09/30/21	\$ 30,461.00	\$ 2,000.00	\$ 28,461.00	93%
33-896	0321WPA001	Wagner-Peyser Employment Service	10/01/20- 09/30/21	\$ 40,925.00	\$ 2,052.38	\$ 38,872.62	95%
33-897	NTWDB/TVC	Texas Veteran's Commission	10/01/20 - 09/30/21	\$ 14,000.00	\$ 1,593.08	\$ 12,406.92	89%
33-898	3018VRS142	Student Hire Ability Navigator	09/01/20 - 08/31/21	\$ 100,000.00	\$ 46,267.60	\$ 53,732.40	54%
33-899	0321CAA001	Child Care Attendance Automation	10/01/20 - 11/30/21	\$ 38,150.00	\$ 9,047.79	\$ 29,102.21	76%
33-900	3021VRS056	Summer Earn and Learn	02/01/21 - 01/30/22	\$ 80,000.00	\$ 792.92	\$ 79,207.08	99%
33-911	0321WOS001	Military Family Support	01/01/21 - 12/31/21	\$ 69,070.00	\$ 19,564.99	\$ 49,505.01	72%

May 2021

Customers Served by County in May

Fund	Archer	Baylor	Clay	Cottle	Foard	Hardeman	Jack	Montague	Wichita	Wilbarger	Young	Other	Total	Oct 2020 - May 2021
WIOA Youth	0	0	0	0	0	0	0	0	3	0	0	0	3	3
WIOA AD/DW	0	0	1	0	0	1	0	1	44	0	2	0	49	84
ES	11	4	13	1	0	6	7	34	306	27	22	69	500	5,642
Vets	0	0	1	0	0	0	0	1	19	1	0	3	25	324
TAA	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TANF/Choices	0	0	0	0	0	0	0	0	1	0	0	0	1	7
SNAP E&T	0	0	0	0	0	0	2	2	21	0	0	0	25	66
WIT ES	30	13	83	13	0	41	52	153	1611	170	214	73	2453	12,474
Total	41	17	98	14	0	48	61	191	2005	198	238	145	3056	18,600

WIT Entered Employment

35 Placements + 25 Went to work = 60 Total Entered Employment for May 2021

Employers Served	Total Services to Employers
<u>258</u>	<u>551</u>

May Job Order Report - by County

County	State	Country	Total Job Orders	Total Job Openings	Total Job Referrals
Archer County	TX	US	2	2	2
Baylor County	TX	US	12	64	3
Clay County	TX	US	2	2	1
Cottle County	TX	US	4	4	0
Foard County	TX	US	9	10	0
Hardeman County	TX	US	25	29	21
Jack County	TX	US	2	11	0
Montague County	TX	US	2	2	9
Wichita County	TX	US	196	252	357
Wilbarger County	TX	US	117	227	128
Young County	TX	US	5	83	5
County	State	Country	Total Job Orders	Total Job Openings	Total Job Referrals
Report Totals			387	766	552

No Appointments Required – effective June 1, 2021

★ ★ ★ ★ ★
WORKFORCE SOLUTIONS
NORTH TEXAS

SAFETY GUIDELINES



Wash your hands and use sanitizer frequently.



We encourage wearing a mask.



Please do not enter if you are sick.



Our offices are closed 4-5pm for cleaning.

Monday-Thursday 8am to 4pm
Friday 8:45am to 4pm

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Job Fair Results

JOB FAIR

Jack & Young County

Join us by driving up or online

WEDNESDAY, APRIL 21, 2021

12:30 PM - 2:30 PM



Drive-thru Locations

Jack County Courthouse in Jacksboro, TX
Young County Courthouse in Graham, TX



Online

bit.ly/ntx-jack-young

Questions? Call your local Workforce Solutions office:
Bowie 940.872.2424 · Graham 940.549.6363 · Vernon 940.552.9381
Wichita Falls 940.322.1801 (Job Seekers Press 2, Employers Press 3)

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NORTH TEXAS
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24 Employers
21 Job Seekers



Tracy Barrett hands out bags to job seekers in their car.



From left: Tracy Barrett and Rosa Castillo

JACK & YOUNG COUNTY JOB FAIR - APRIL 21

NOW HIRING!

Air Tractor	Olney Hamilton Hospital
AirFlow Clean Solutions	Richeson Dairy Queen
City of Olney	Rolling Plains Management Corp
Dairy Land Drive Inn	Seed-Tex Grain & Cattle
Doyle's Construction	Silverado Custom Door and Window
Express	Stewart's Food Store
Fox Hollow Resort	Subway
Keeter Aerial Spraying	Texas Dept. of Transportation
Kwik Stop	Tower Extrusions
Live Oak Vet Clinic	Wildcatter Ranch
NCTC	Zack Burkett
Neri's	
Next Level Hospitality Services	

VIRTUAL
JOB FAIR
NORTH TEXAS STATE HOSPITAL

Thursday
April 22
9am - 12pm

TEXAS Health and Human Services

PRE-REGISTER: NorthTexasStateHospital.com/careers

Housekeeping • Food Service • Security • PNA

Paid Vacation & Sick Time • Paid Health Insurance • 401K & Pension

15 Job Seekers, 168 Job Openings

Cinco de Mayo
Student Job Fair

11 Employers, 18 Job Seekers, 19 Job Postings



From left: Crystal Ojeda, Crystal Eason, and Ginger Hannah

JOB FAIR

Wilbarger & Hardeman County

Join us by driving up or online

WEDNESDAY, MAY 19, 2021
12:30 PM - 2:30 PM

 **Drive-thru Locations**
 Wilbarger County Courthouse in Vernon, TX
 Hardeman County Courthouse in Quanah, TX

 **Online**
bit.ly/ntx-wlbrgr-hrdmn

Questions? Call your local Workforce Solutions office:
 Bowie 940.872.2424 • Graham 940.549.6363 • Vernon 940.552.9381
 Wichita Falls 940.322.1801 (Job Seekers Press 2, Employers Press 3)

WORKFORCE SOLUTIONS
 NORTH TEXAS
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46 Employers
43 Job Seekers





**VIRTUAL
JOB FAIR**

HIRING

WHO: Spherion Staffing & Recruiting

WHEN: May 20, 2021 at 2 PM - 4 PM

REGISTRATION: bit.ly/spherion-job-fair

Questions?
Call 940.322.1801 (Option 2)

SPHERION™
STAFFING & RECRUITING



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8 Job Seekers

May 2021 Combined Job Fair Results

Number of in-person hiring events (including drive thru events)	3
Number of virtual hiring events	2
Number of job postings offered at hiring events	166
Number of job openings offered at hiring events	261
Number of job seekers attending hiring events	69
Number of employers attending hiring events in person	2

In the Community

Santa Rosa Parade in Vernon, TX on May 12, 2021



From left: Crystal Eason, Rosa Castillo, and Janie Valverde



Work Services Corporation held a DRIVE-THROUGH JOB FAIR from 10am-2pm on Friday, April 30th!



Paige Bailey, WIOA Case Manager, recruiting at Vernon College on April 15, 2021.

Online Career Interest Assessments at Georgia Pacific - <https://ntx.traify.com>

May 17th, 19th, and 21st



Workforce Solutions North Texas-Community Resources Transition Expo 6/8/21, Graham High School



Workforce Solutions North Texas-Jacksboro Chamber Non-Profit of the month for May 2021



Graham Community Resource Fair – Saturday, May 15th



Award-Winning

Management & Training Corporation (MTC) was selected for the Workforce Solutions North Texas 2020 Local Employer of Excellence Award for their partnership in developing the training initiative at the Lindsey State Jail.



From left: Sandy Peevy (MTC), David Larson (Weatherford College), Grady Wallace (MTC), Scott Essary, Cynthia Humphrey and Lyka Walton (Workforce Solutions North Texas)

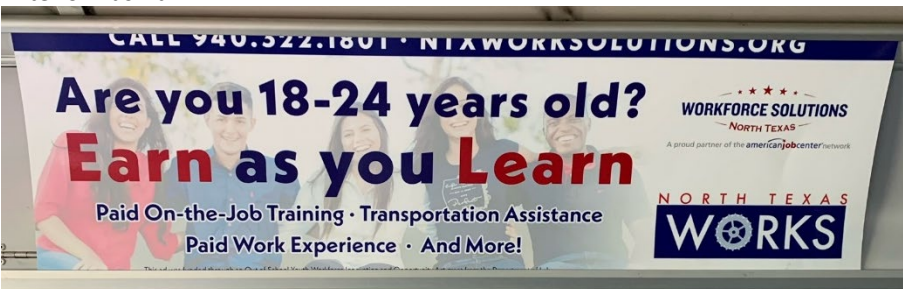


On May 27, 2021 six inmates completed an 88-hour logistics program. These students have earned two certifications (CLA & CLT) that will enable them to obtain employment upon release. To date, 36 inmates have earned a Logistics certification through this program.

“We want to express our thanks to Workforce Solutions for funding this program.” – MTC



Interior Bus Ad



Ginger Hannah displaying the size of our new job fair flags

Success Story

Eunice Lalam entered the WIOA program to attend nursing school at Vernon College in January 2020. She is from another country, so she had language barrier. She also has no family or relatives here for a support system. WIOA helped her overcome these barriers. She said, **“WIOA has been of great help to me, especially when the COVID pandemic struck, and I lost my part-time job.”**

Eunice earned an Associate in Applied Science in Nursing from Vernon College on May 15, 2021. While in training she earned two awards: one for academic excellence and the Faculty Scholastic award.

Eunice found employment as a Graduate Nurse at Advanced Rehab and Healthcare of Wichita Falls on May 27, 2021 making \$31/hr.

She said, **“Thank you from the bottom of my heart. I wouldn’t have made it this far without you. The tuition, Needs Related Payment checks, gas, and scholastic materials. I can add emotional, my list would be endless because all these factors go hand in hand. I emerged the best student in the nursing program. I am lost for words. You made this happen for me. Thank you so much!”**



Upcoming Events



Registration:
bit.ly/ntx-works

JOB FAIR WEEK

Connect Online
June 21 - 25
Veterans 1 - 2 PM
Open Entry 2 - 4 PM

Questions? Call
940.322.1801 (Option 2)



JOBS AVAILABLE NOW!

June 21
Healthcare

June 22
Manufacturing

June 23
State of Texas &
Criminal Justice

June 24
Retail &
Hospitality

June 25
Various
Industries

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NORTH TEXAS STATE HOSPITAL

Hiring Event

Thursday, July 1
10am - 1pm

Wilbarger County Auditorium
2100 Yamparika St.
Vernon, TX

Region 9 ESC
301 TX-11 Loop
Wichita Falls, TX



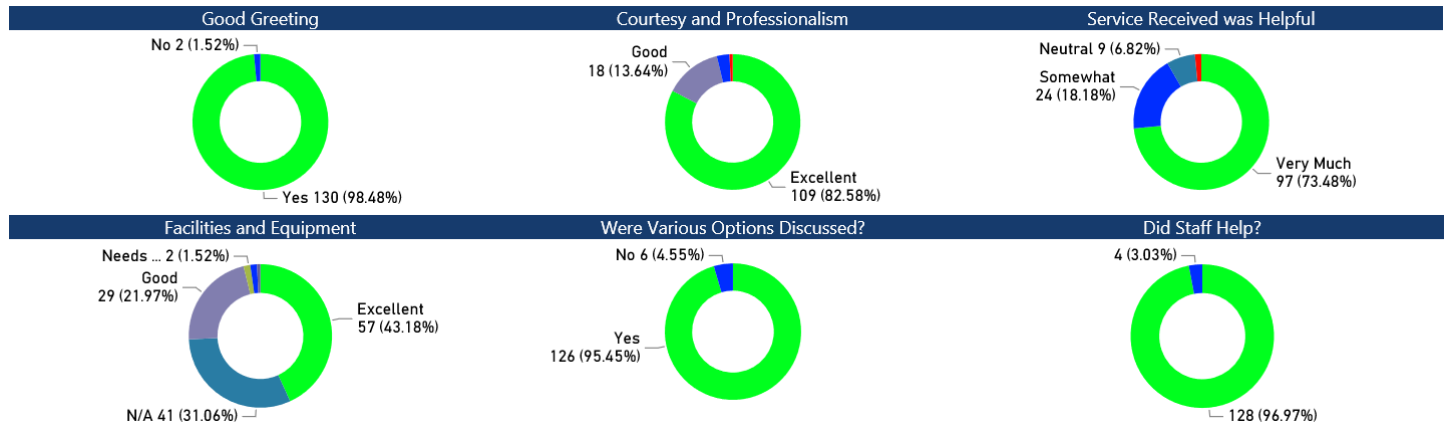
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TEXAS
Health and Human Services

Paid Vacation and Sick Time · Paid Employee Insurance · 401K and State Retirement

Customer Surveys

92.41% Positive April-May Survey Results

“Always great Communication! Always willing to help and go the extra mile to send information in when we couldn't or didn't have the time! I appreciate everyone!”

“Maria is an excellent employee that goes the extra mile every time I speak with her.”

“Everyone had very good customer service they helped me a lot thank you.”

“Michael helpfully advised on successful resume writing and job searching. I additionally appreciate his positive reinforcement.”

“Great class, very informative and instructors were respectful. Thank you!”

“I'm thankful that there are wonderful people to help me I'm not good at some things they take the time to help”

“Jesse Graham has been an exceptional case manager and it has only been a few weeks that I have had her! She goes above and beyond in all that she does! Thank you, Jesse, for all that you are! I am beyond grateful to have you as a case manager in this hectic nursing program! Thank you WIOA for allowing me the opportunity to be a participant in this program as it has provided me the tools to be successful in my nursing program! -Meri”

“Very informative and helpful.”

“Ms. Cynthia is a caring person with lots of patience and listening skills. I hope she would be assigned to me for her patience to listen to me to give me all the services I might need from workforce. Thank you everybody in this center for a job well done. I APPRECIATE YOU.”

“The workers all had a warm concern about my needs.”

“Very professional.”

Workforce Solutions Child Care - Board Report June 2021

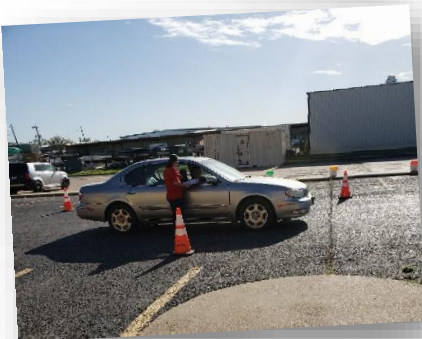


Children **NO LONGER** Waiting for Child Care Services...

The Child Care program enrollment numbers had fallen so low from Oct 2020 – Feb 2021, that by March 2021, we needed **400** children to be placed immediately!

- Aggressive placement efforts began, and staff cleared the waiting list in one month.
- Staff outreached a total of 188 clients that were waiting for services.
- We then set up 4 days of drive-thru appointments to offer an expedited process of getting families determined for eligibility.
- Most of the clients who scheduled a drive-thru appointment, started child care services the following day.

Service Month	# of Children on waitlist
Oct-20	185
Nov-20	198
Dec-20	170
Jan-21	319
Feb-21	285
Mar-21	249
Apr-21	76
May-21	0
Jun-21	0
Jul-21	-
Aug-21	-
Sep-21	-



Drive-Thru Enrollment Statistics	Totals
Total number of applicants outreached	188
Applicants who scheduled drive-thru appts.	91
Applicants who attended appts.	78
Drive-Thru applicants determined eligible	68
Total number of children placed from drive-thru appts.	77
Applicants who received a determination packet via mail	97
Applicants who received a packet and were determined eligible	37
Total number of children placed from packets mailed	62
Total number of families determined eligible	105
Total number of children placed	139

****85.71% of applicants attended scheduled appointments****

Workforce Solutions Child Care - Board Report

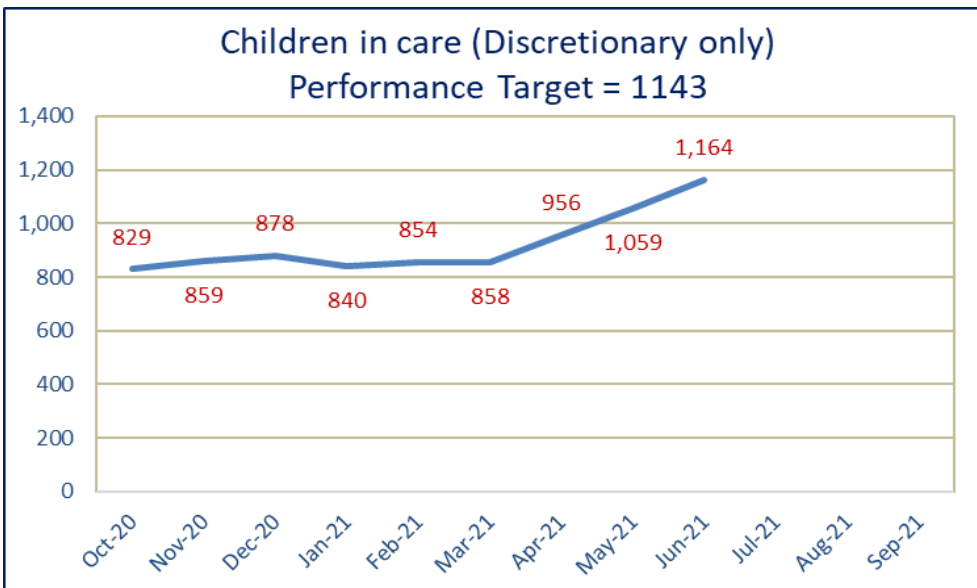
June 2021



Children in care

Children in care numbers listed below reflect children listed as discretionary by TWC (i.e. children that count towards performance target). Our performance target = 1143 effective October 1, 2020.

As of 6/15/2021-



County	Children in care as of 6/15/2021
Archer	8
Baylor	0
Clay	16
Cottle	0
Foard	1
Hardeman	3
Jack	27
Montague	43
Wichita	1119
Wilbarger	30
Young	54
	1301

Child Care Provider Data

Effective Feb 2021	Licensed Child Care Centers		Licensed Child Care Homes		Registered Child Care Homes		Totals
	TRS	Non-TRS	TRS	Non-TRS	TRS	Non-TRS	
Archer		1	1	1			3
Baylor		2					2
Clay		1		1		1	3
Cottle	1						1
Foard	1						1
Hardeman	1						1
Jack	1	2					3
Montague		3					3
Wichita	21	16	2	7		2	48
Wilbarger		4	1	1			6
Young	2	2					4
TOTALS	27	31	4	10	0	3	75

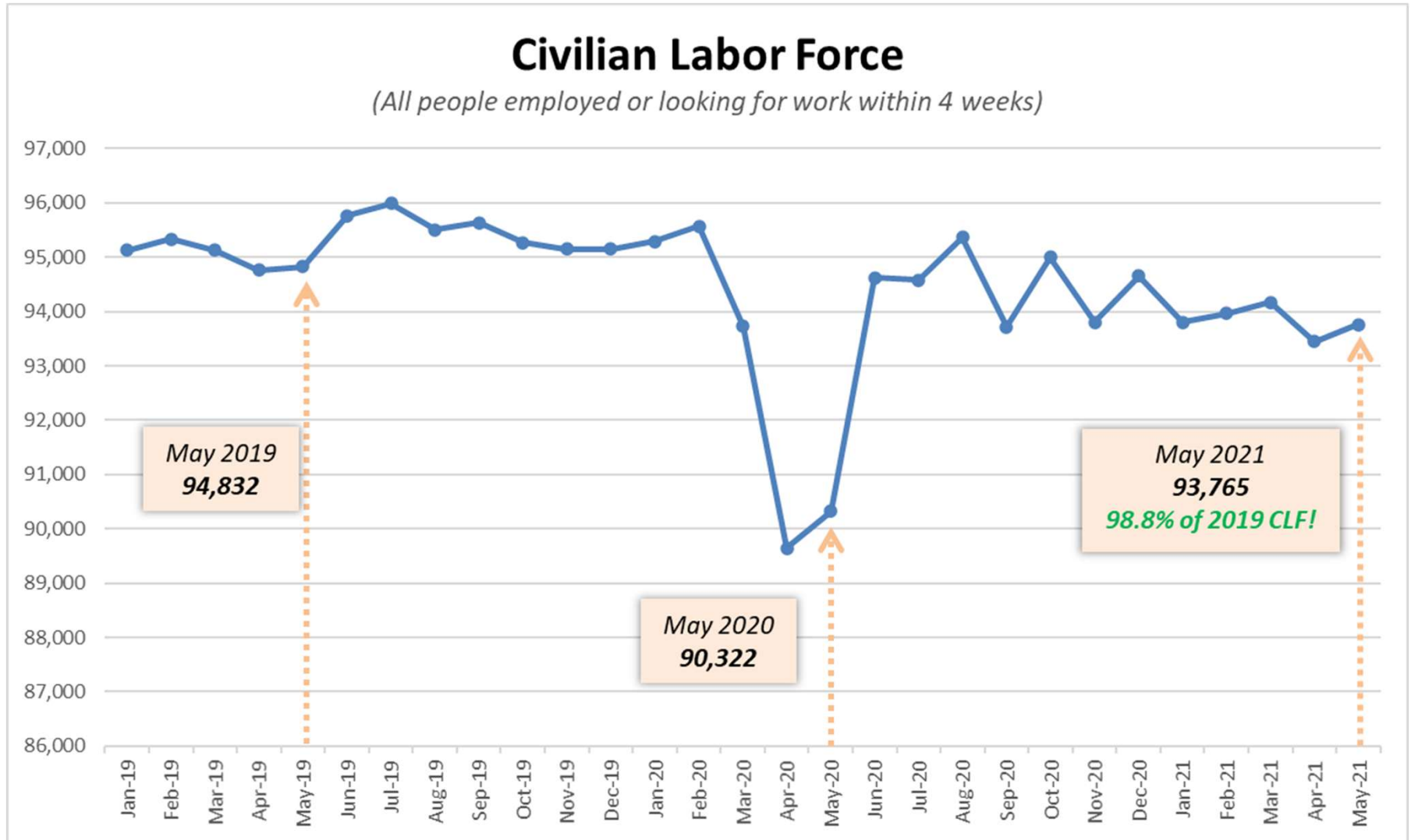
41.33% of contracted child care centers are Texas Rising Star accredited!

Unemployment Report

Through May 2021



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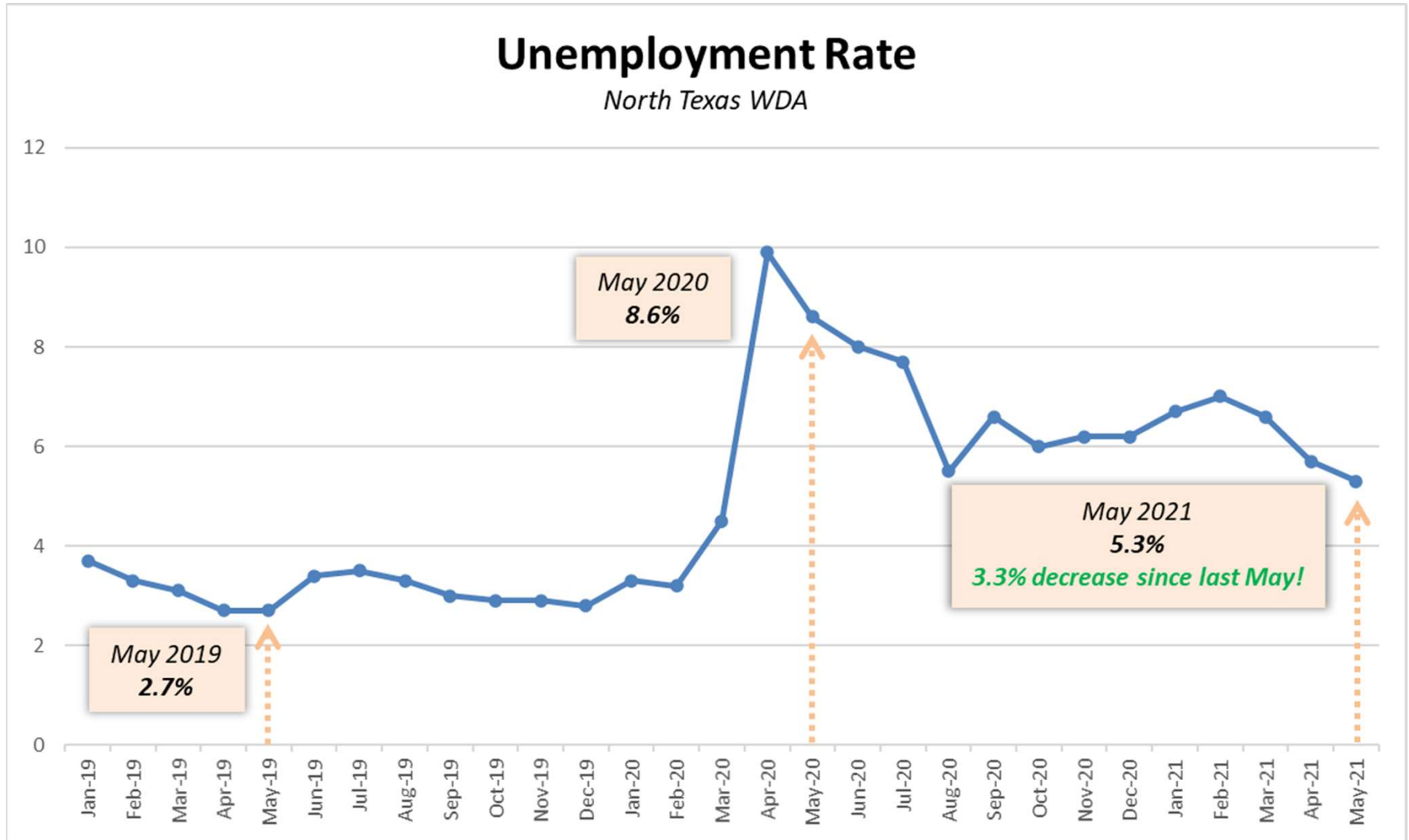


Unemployment Report

Through May 2021



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Rapid Response Report

Through June 2021



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Company Name	Employees Affected	Rapid Response Services Provided?	Past Actions	Future Actions
Georgia Pacific	140	Yes	Multiple meetings with HR & corporate staff; Skills Assessments conducted with staff in May	Closer to closure, we will be invited back in to assist with unemployment and employment services.
Notre Dame Catholic School	40	Yes	Rapid Response scheduled, but cancelled by NDCS. Digital toolkit sent to NDCS administration for distribution to staff.	
Tranter	118	Yes	Met with administration to collect information and plan support for affected employees.	Will provide 3-phased RR services to include: <ol style="list-style-type: none"> 1. RR Orientation 2. Resume/Interview Workshop 3. On-site Career Fair (tentatively: October)