
Workforce Solutions North Texas Board Meeting Minutes

June 23, 2022, 12:00 PM

I. Call to Order

Madam Chairman, Kristin Morris, called the Workforce Solutions North Texas Board Meeting to order at 12:06 PM.

I. Roll Call

Members present (in person or via Zoom): Toni Alonzo, Marsha Anderson, Michael Blevins, Billy Clark, Taylor Davis, Keri Goins, Steve Halloway, Tracey Jennings, Brandon Litteken, Anthony Louis, Kristin Morris, Michelle Nelson, Debbie Powell, Glenda Ramsey, Mileasha Rizan, Crystal Sanders, Rhonda Schreiber, Jim Sjolander, Dirk Welch, and Julie Young.

Madam Chairman, Kristin Morris noted a quorum of members present.

Members not present: Mary Aranda, Darren Francis, Lee Harvey, Synthia Kirby, Lee Ritchie Jr., and Linda Whitaker.

Guests present Kendra Ball, Ebonie Batts, Judge John Bullock, Leneva Clark, Larry Denton, David Dohme, Moneisa Downs, Scott Essary, Shana Ferguson, Karen Fite, Christine Gerber, Josie Gonzalez, Ginger Hannah, Janis Heebner, Sharon Hulcy, Judge Woodrow Gossom, Lisa McDaniel, Crystal Ojeda, David Parkman, Brenda Roland, Sandi Stahr, and Lyka Walton.

II. Declaration of Conflict of Interest (COI)

- Marsha Anderson, Glenda Ramsey, and Keri Goins.

III. Approval of Minutes

- Billy Clark made the motion and Rhonda Schreiber seconded to accept the minutes from the Board Meeting held on April 28, 2022 (18 in favor, 1 abstained).

IV. Approval of Form 990

- Taylor Davis made the motion and Billy Clark seconded to accept Form 990 (18 in favor, 1 abstained).

V. Approval of Childcare RFP- Executive Committee

- Tracey Jennings made the motion and Rhonda Schreiber seconded to accept the Childcare RFP (15 in favor, 3 abstained, and 1 didn't vote.).

VI. Committee Reports

• Monitoring Committee

Sharon Hulcy stated the results from the TWC audit reports no findings for the Equal Opportunity Compliance Department review completed in 2022. Taylor Davis asked for clarification on the letter due to it saying there were findings. Ebonie Batts, the EO Officer explained there were findings. The findings were inherited throughout the years and are the landlord's responsibility. Ms. Batts further explained that some of the findings will always be present and do not negatively reflect on our Board due to the specifics of each finding. Ebonie stated there were a few minor items that have been addressed and corrected with Crystal Ojeda, the Program Director. Sharon Hulcy shared and explained the Board procurement list is a rolling 12-

month list of procured expenditures the board has purchased. Sharon noted that there are several items on this list for the BSA Project. Lisa McDaniel's explained this is a report for informational purposes only, there does not need to be any action taken.

- **Youth Advisory Committee Update**

Brenda Roland reports the Youth Advisory group met that morning, chaired by Mr. Clark. They discussed two programs they are collaborating with:

- Year-Round Paid Work Experience and Vocational Rehab are working together to provide work for students ages 14 to 22 years old; up to 12 weeks; and up to 20 hours.
- Summer Earn and Learn program ran from June 13th – 29th. The orientation was from June 6th -7th there were 22 enrolled in the program.
- 8th Annual Career Expo for 8th graders September 8th at Region 9.
- Transition Fair October 12th at Midwestern State University.

Kendra Ball reports at a meeting of the Wichita Falls Chamber of Commerce Chairmen's Council, Mrs. Ball learned that Cafe con Leche, a local nonprofit supporting career development through mentoring and guidance for high school students aspiring to be first-generation college students, had lost their Chromebook sponsor for their "Road to College" summer program. Cafe leadership had been notified exactly one week from the program start date. Through youth funding earmarked for career development, Mrs. Ball was able to quickly order and ship the 90 Chromebooks needed to meet the quantity and time constraints for the Cafe con Leche class. Once received, board staff processed the 90 Chromebooks in record time and were able to deliver them the afternoon before the students would converge on Midwestern State University for their summer class. Students were also provided with a Workforce Solutions North Texas tote bag containing tools they may need during class-a spiral notebook, pen, earbuds, binder, USB drive, and more!

- **Executive Director Report** – Lisa McDaniel updated the Board on the following:

- ***Nortex Regional Planning Commission Annual Audit Report for FY20-21*** – Mrs. McDaniel invited David Parkman with Edgin, Parkman, Fleming & Fleming, PC to discuss the audit. Mr. Parkman thanked Lisa, Sharon, and Nortex for the work that has been done to help with the audit. David reported there were no findings, and he explained the Statement of Net Position (balance sheet) and Statements of Activities as well as other items looked at during the audit. Lisa McDaniel reported during this audit there was no disallowed costs.
- ***Grant Spending Report*** – Mrs. McDaniel stated there is no action that needs to be taken for this report. Mrs. McDaniel briefly explained the report showing the beginning and end dates and amounts of the grants received and status as of end of April 2021. Lisa states the new WIOA funding will begin on July 1st, 2022.
- ***GVR Co-location Update*** – Lisa McDaniel updates construction is moving along. The construction will be starting on the new restrooms and will start framing the front of the building where Workforce Solutions will be moving the resource room and lobby to as well as additional office space. In addition, Mrs. McDaniel reports that the new VR space is being framed and some areas have been painted in their section. The move-in date is currently on target for October.
- ***Big Blue Update*** – Lisa McDaniel reported there is nothing new on the Big Blue lawsuit if they do not appeal to the supreme court by mid-July then the verdict will stand in our favor.
- ***BSA Project*** – Lisa McDaniel updated we have begun the installation of equipment in libraries and Saint Jo and Archer City are complete. The Workforce Center is procuring a company to help assist with the setup of the desks/kiosks. Lisa shared that the procurement is underway to get the signage up in each Library. Karen Fite and the center staff have been working diligently to complete this project. Pictures will be added to the Facebook page as each library is completed.
- ***Healthcare Apprenticeship Program*** – Lisa McDaniel updated that she has met with TWC, Vernon College, and United Regional Health Care System. United Regional is willing to take 35 apprentices through this program. This will help to increase nurses and allow them to receive payment while doing clinical hours.

Workforce Solutions Workforce Center – Crystal Ojeda reports her team has been busy and that they served over 1300 customers in May with 103 of those who entered employment. The partnership with the City of Wichita Falls and Workforce Solutions will be hosting an event at the MPEC on July 20th. Tower Extrusions hosted a hiring event on June 17th. The 8th Annual Job Y'all Career Expo will be on September 8th at Region 9. At this event, there will be 1500 8th graders, and they will learn about different occupations. Crystal Eason, Rural Services Liaison, attended the Clay County Job Fair on June 2nd, and Autumn Fawcett, Military Family Support Liaison, attended the Sheppard Start event on May 25th. Workforce Solutions had our first Staff Development Day on May 26th, and this included active shooter training provided by a Wichita Falls Police Department. There were many team-building exercises during the event that day and it included all departments, Childcare, Vocational Rehabilitation, Workforce Center, and Board staff. Crystal shared this month's success story of David Kilman, a North Texas Works client. He was incarcerated for ten years and struggled to find employment. David started CDL training in February 2022 and completed it in March 2022. He started working at Pride Transport in April. Mrs. Ojeda also shared that the positive feedback for April and May was 94.02% for the customer service survey.

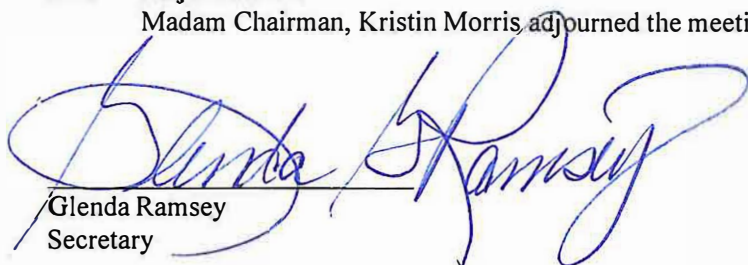
- A. **Workforce Solutions Child Care** – Lisa McDaniel shared that total awarded for the Child Care Relief Fund (CCRF) is \$14,608,734. Performance is great and is exceeding our target of 1,104. As of June 8th 1,317, children are in care, with 110.03% of performance being met. Due to exceeding our target, a waitlist has been started and there is a total of 372 children on the list. The first round of the Texas Rising Star (TRS) retention bonuses was distributed in April 2022, and the second round of higher payments will be distributed in November 2022. Lisa explains this was an initiative for staff retention. The Curriculum Assessment is scheduled for 35 TRS providers beginning June 13th for a total budget of \$70,000. Lisa shared the successes at Mabelle's Daycare in Bowie is a 2-Star facility with a 51-enrollment capacity and St. Paul Lutheran School in Vernon is a 4-Star facility with an 80-enrollment capacity. Rose's Learning Garden in Wichita Falls is a 4-Star home with 10 enrollment capacity and Gods Blessings in Wichita Falls is a 3-Star facility with 23 enrollment capacity. Mrs. McDaniel's shared we have a total of 35 TRS Centers in our area, in April we had 634 children receiving child care services that attended a TRS facility.
- B. **Unemployment and Rapid Response** – Kendra Ball reported the Community Healthcare Center during the month of April downsized which has affected 6 employees. Wichita Falls ISD is going through layoffs, the number of employees affected is unsure. Schwan's Delivery Depot closed, and this affected 8 employees. Dillard's will be closing between August 12th and September 8th, and this will affect 80 employees. Mrs. Ball shared the unemployment numbers are improving.

Annual Report 2021 – Board member Billy Clark shared the Annual Report was very well done and thanked the board staff for doing a great job. Lisa gave credit to Lyka Walton and Kendra Ball for a job well done.

VII. Announcements – Next board meeting is on August 25, 2022.

VIII. Adjournment

Madam Chairman, Kristin Morris adjourned the meeting at 1:22 PM.



Glenda Ramsey
Secretary