



A proud partner of the [americanjobcenter](#) network

1501 Midwestern Pkwy, Suite 101
Wichita Falls, Texas 76302
Phone: 940.767.1432
Fax: 940.322.2683
www.ntxworksolutions.org

Workforce Solutions North Texas Board Meeting Agenda

October 20, 2022

Members of the Workforce Solutions North Texas Workforce Development Board will meet on **Thursday, October 27, 2022** at 12:00 pm (noon).

In-person attendance will be at the Nortex Regional Planning Commission Conference Room, 4309 Old Jacksboro Hwy, Suite 200 in Wichita Falls.

Virtual attendance requires registration no later than 12:00 pm, October 27th, to be granted access to the Zoom meeting. Please register at link below.

https://us06web.zoom.us/meeting/register/tZYkceurD8tHNfO3vLXE5SjMYCSr5jvvU_p

After registering, you will receive a confirmation email containing information about joining the meeting.

AGENDA

- A. Call to Order
- B. Roll Call/Introduction of Guests
- C. Public Comment
- D. Declaration of Conflict of Interest
- E. Consent Agenda

- A. Approval of Minutes from August 2022 Board Meeting

Note - Full Board meeting recordings are posted to the board website at <https://ntxworksolutions.org/board-meetings/>

- F. Reports
 - A. Monitoring Committee (pg. 1-14)
 - B. Youth Advisory Committee
 - C. Executive Director
 - Update on Priddy Foundation Grant
 - 2022.08 Grant Spending Report (pg. 18)
 - 2022.09 Procurement List (pg. 15-17)
 - Update on Co-location
 - Update on Big Blue Lawsuit
 - Sheppard Air Force Base Squadron Adopter



A proud partner of the [americanjobcenter](#) network

1501 Midwestern Pkwy, Suite 101
Wichita Falls, Texas 76302
Phone: 940.767.1432
Fax: 940.322.2683
www.ntxworksolutions.org

- D. Workforce Solutions Workforce Center & Child Care (pg. 19-38)
- E. Rapid Response

- G. Announcements – Next Board Meeting – December 15, 2022
- H. Adjourn

The Workforce Solutions North Texas Board reserves the right to adjourn into executive session at any time during this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices).

The facility is wheelchair accessible and accessible parking spaces are available. Individuals who require auxiliary aids or services for this meeting should contact the Workforce Solutions Board Office at (940) 767-1432 at least two days before the meeting so that the appropriate arrangements can be made.

Report on the Fiscal
Integrity Evaluation
of:

Contractors of Workforce Solutions North Texas

*In their capacities of Workforce Center, Child Care and Specialty Contractors
in the **North Texas Workforce Development Area***

September 29, 2022

R

Report Demographics

Report Number: WFSNT 23-01

Report Type: Final

Report Issue Date: September 29, 2022

Review Type: Annual Fiscal Integrity Evaluation

Review Population: *Arbor E&T, LLC dba Equus Workforce Solutions (EWS)*
Rolling Plains Management Corp (RPMC)
In their capacities of Workforce Center, Child Care and Specialty Contractors in the North Texas Workforce Development Area

Applicable Period: October 1, 2022 through September 30, 2023

Review Conducted by: **D**iaz, **S**mith and **A**ssociates
Sujuane Smith
Anna Rocha-Diaz
Edward Taylor

Report Developed by: Edward Taylor

Report Review and Approval:

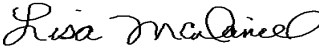
Reviewed by:

1. Printed Name: Sharon Hulcy Printed Title: Contract Manager

Signature: 

Approved by:

1. Printed Name: Lisa McDaniel Printed Title: Executive Director

Signature: 

Fiscal Integrity Background

The provisions of the TWC rule §802.21 as outlined below requires the **Workforce Solutions North Texas** (the Board) to conduct an annual fiscal integrity evaluation of its applicable subcontractors as identified in the review population on page 2 of this report.

§802.21. Board Contracting Guidelines

(a) Fiscal Integrity Provisions.

- (1) *A Board shall develop fiscal integrity evaluation indicators designed to appraise the fiscal integrity of its workforce service contractors.*
- (2) *A Board shall assess its workforce service contractors to ensure the contractors meet the requirements of the Board's fiscal integrity evaluation based on the following schedule:*
 - (A) contracts under \$100,000-the fiscal indicators must be verified prior to the award of the contract and at each renewal of the contract;*
 - (B) contracts between \$100,000 and \$500,000-the fiscal indicators must be verified prior to the award of the contract, at each renewal of the contract, and not less than biennially; and*
 - (C) contracts over \$500,000-the fiscal indicators must be verified prior to the award of the contract, at each renewal of the contract, and not less than once annually.*
- (3) *The fiscal integrity evaluation shall include the following provisions for ensuring that workforce service contractors are meeting performance measures in compliance with requirements contained in:*
 - (A) federal and state statutes and regulations and directives of the Commission or Agency;*
 - (B) Office of Management and Budget (OMB) circulars applicable to the entity, such as OMB Circulars A-21, A-87, or A-122, and the Office of the Governor's Uniform Grant Management Standards; and*
 - (C) any other safeguards a Board has identified that are designed to ensure the proper and effective use of funds placed under the control of its workforce service contractors.*
- (4) *The fiscal integrity evaluation shall also include the review and consideration of the prospective or renewing workforce service contractor's prior three-year financial history before the Board awards or renews a workforce service contract. The review shall include any adverse judgments or findings, such as administrative audit findings; Commission, Agency, or Board monitor findings; or sanctions by a Board or court of law.*
- (5) *The fiscal integrity evaluation may include provisions such as accounting for program income in accordance with federal regulations, resolving questioned costs and the repayment of disallowed costs in a timely manner, and safeguarding fixed assets, as well as those referenced in the Texas Workforce Commission's Financial Manual for Grants and Contracts.*

(b) Bonding, Insurance, and Other Methods of Securing Funds to Cover Losses.

- (1) A Board shall ensure that at least 10% of the funds subject to the control of the workforce service contractors is protected through bonds, insurance, escrow accounts, cash on deposit, or other methods to secure the funds consistent with this subchapter. A Board and its workforce service contractors may, consistent with this section, use any method or combination of methods to meet this requirement. At the Board's discretion, the Board may pay for the bonding, insurance, or other protection methods or require its workforce service contractors, to the extent allowable under state and federal law, to pay for such protection.
- (2) In conducting the fiscal integrity evaluation required in this section, a Board may determine that more than 10% of the funds subject to the control of its workforce service contractors shall be secured through bonds, insurance, escrow accounts, or other methods consistent with this subchapter.
- (3) Escrow of funds may also be used to satisfy the requirements of §801.54(b) provided that:
 - (A) the funds placed in escrow require the signature of persons other than the persons with signatory authority for the Board's workforce service contractors;
 - (B) the funds do not lapse due to requirements for timely expenditure of funds; and
 - (C) this provision does not conflict with any provision in contract, rule, or statute for the timely expenditure of funds.
- (4) If a bond is used, a Board shall ensure that the bond is executed by a corporate surety or sureties holding certificates of authority, authorized to do business in the state of Texas.
- (5) A Board shall ensure, based on the schedule referenced in §801.54(a)(2) of this section, that each of its workforce service contractors is required to verify that:
 - (A) the insurance or bond policy is valid, premiums are paid to date, the company is authorized to provide the bonding or insurance, and the company is not in receivership, bankruptcy or some other status that would jeopardize the ability to draw upon the policy;
 - (B) the escrow account balances are at an appropriate level;
 - (C) the method of securing the funds has not been withdrawn, drawn upon, obligated for another purpose, or is no longer valid for use as the method of security; and
 - (D) other such protections as are applicable and relied upon by the Board are verified as in force.
- (6) A Board shall ensure that the workforce service contractors are required to disclose any changes in and circumstances regarding the method of securing or protecting the funds under the workforce service contractors' control.

(c) Standards of Conduct. A Board shall ensure that the workforce service contractors:

- (1) comply with federal and state statutes and regulations regarding standards of conduct and conflict of interest provisions including, but not limited to, the following:
 - (A) 29 C.F.R. §97.36(b)(3), which includes requirements from the Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments;
 - (B) professional licensing requirements, when applicable; and
 - (C) applicable OMB circular requirements and the Office of the Governor's Uniform Grant Management Standards.

- (2) *avoid any conflict of interest or any appearance of a conflict of interest; and*
- (3) *refrain from using nonpublic information gained through a relationship with the Commission, an Agency employee, a Board, or a Board employee, to seek or obtain financial gains that would be a conflict of interest or the appearance of a conflict of interest.*

(d) Disclosures. A Board shall require its workforce service contractors to disclose the following:

- (1) *Matters Subject to Disclosure. A Board shall ensure that its workforce service contractors promptly disclose in writing the following:*
 - (A) *a substantial financial interest that the workforce service contractor, or any of its workforce service contractor employees in decision-making positions, have in a business entity that is a party to any business transaction with a Board member or Board employee who is in a Board decision-making position;*
 - (B) *a gift greater than \$50 in value given to a Board member or Board employee by a workforce service contractor or its employees; and*
 - (C) *the existence of any conflict of interest and any appearance of a conflict of interest, or the lack thereof.*
- (2) *Content of Disclosure. A Board shall ensure that its workforce service contractors' written disclosures contain the following:*
 - (A) *information describing the conflict of interest; and*
 - (B) *information describing the appearance of a conflict of interest, and actions the workforce service contractor and its employees will take in order to prevent any conflict of interest from occurring.*
- (3) *Frequency of Disclosure. A Board shall ensure that its workforce service contractors disclose:*
 - (A) *at least annually, and as frequently as necessary, any conflict of interest and any appearance of a conflict of interest;*
 - (B) *within 10 days of giving a gift greater than \$50 in value as referenced in this section; and*
 - (C) *at least annually that no conflict of interest and no appearance of a conflict of interest exists.*
- (4) *Matters Not Subject to Disclosure. This provision does not apply to:*
 - (A) *a financial transaction performed in the course of a contract with the Board; or*
 - (B) *a transaction or benefit that is made available to the general public under the same terms and conditions.*

R

Review Population and Documents Reviewed

Reflected following are the documents, itemized by entity, evaluated in the conduct of this fiscal integrity evaluation. The evaluation was conducted on the behalf of **Workforce Solutions North Texas** (the Board) as required by the TWC requirements at its rule §802.21.

1. **Arbor E&T, LLC dba Equus Workforce Solutions (EWS)**

1. **Questionnaire:** *Diaz, Smith and Associates Fiscal Integrity and Financial Risk Assessment Questionnaire (FIRA) completed by the EWS Project Director and dated (unsigned) July 7, 2022. The completed questionnaire indicates:*

- *Their contract for the October 1, 2021 through September 30, 2022 year will be approximately \$2,200,000 and cost reimbursement without funds advanced.*
- *EWS has incurred \$929.61 in questioned costs during the preceding five-year period per the prior year FIRA response.*
- *EWS states the following regarding the TWC 10% fiscal integrity requirement: "N/A – Cost reimbursable contract and Equus does not drawn down Federal funds nor requires advances from the Board"*
- *The EWS FIRA indicates an anticipated indirect cost budget in the amount of \$178,977.*

2. **Current Contract:** EWS provided the following:

- Contract No. 2021-005 WFC; Period: 10/1/21 – 9/30/22; Contract Amount: \$2,000,000.00
- Contract No. 2021-005 WFC, Amend 2022-1; Date: 1/19/22; Amount: \$2,599,925.04
- Contract No. 2021-005 WFC, Amend 2022-2; Date: 3/11/22; Amount: \$2,679,925.04
- Contract No. 2021-005 WFC, Amend 2022-3; Date: 3/25/22; Amount: \$2,735,519.22
- Contract No. 2021-005 WFC, Amend 2022-4; Date: 5/27/22; Amount: \$2,735,519.22
- Contract No. 2021-005 WFC, Amend 2022-5; Date: 6/13/22; Amount: \$2,806,488.22

3. **Audit Reports:** EWS provided the following audit reports/documents:

- *FY2020 Final Indirect Cost Rates Schedule, Independent Auditor's Report for the Fiscal Year Ended December 31, 2020; Audited By: ML Weekes & Company, PC; Date: 7/12/21*
- *Information and Report of Independent Auditors on the Schedule of Expenditures of Federal Awards, For the Fiscal Year Ended December 31, 2020; Audited By: ML Weekes & Company, PC; Date: 7/12/21*
- *FY2021 Provisional Indirect Cost Rates Schedule, Independent Accountant's Report for the Fiscal Year Ended December 31, 2021; Audited By: ML Weekes & Company, PC; Date: 7/12/21*

4. **Organization Chart:** The EWS North Texas Organizational Chart dated June 23, 2022.
5. **Cost Allocation Plan:** The “*Equus Workforce Solutions Cost Allocation Plan for Contracts with the North Texas Workforce Development Board*” for the period October 1, 2021 through September 30, 2022. The plan was signed by the *Director of Revenue Cycle* on November 19, 2021. Additionally, EWS provided the following:
 - *Final Indirect Cost Rates, For the Year Ended December 31, 2020*
 - *Provisional Indirect Cost Rates, For the Fiscal Year Ending December 31, 2021*
 - *Letter of Indirect Cost Rate percentage; Date: July 15, 2021*
 - *FY2021 Provisional Indirect Cost Rates Schedule, Independent Accountant’s Report for the Fiscal Year Ended December 31, 2021; Audited By: ML Weekes & Company, PC; Date: July 12, 2021*
6. **Monitoring Reports:** The following monitoring reports were provided by EWS:
 - *Choices Monitoring (21 Monitoring Reviews for 2020 – 2021)*
 - *-PII Review; Review Period: 5/13/21 – 6/8/21*
 - *-Procurement Monitoring (16 Monitoring Reviews for 2020 – 2021)*
 - *-SNAP Monitoring (6 Monitoring Reviews for 2020 – 2021)*
 - *-Support Services Monitoring (17 Monitoring Reviews for 2020 – 2021)*
 - *-WIOA Monitoring (43 Monitoring Reviews for 2020 – 2021)*

External

 - *-Richard Rogers, Board Monitor; Choices Program Monitoring Final Report – North Texas; Date: February 7, 2022*
 - *-Richard Rogers, Board Monitor; SNAP Program Monitoring Report – North Texas; Date: February 7, 2022*
 - *-Richard Rogers, Board Monitor; WIOA Program Monitoring Final Report – North Texas; Date: February 7, 2022*
 - *-Texas Workforce Commission; Date: 3/4/21; Audit Resolutions Report*
 - *-Texas Workforce Commission; Date: 1/29/21; Letter on Monitoring of North Texas Board’s Equal Opportunity Compliance*
 - *-Richard Rogers, Board Monitor; 2020 Alternate Funded Program Monitoring Report - North Texas; Date: December 5, 2020*
7. **Cash Management:** *EWS did not provide the requested cash management information.*
8. **Escrow Accounts:** EWS states the following regarding the TWC 10% fiscal integrity requirement: *“N/A – Cost reimbursable contract and Equus does not drawn down Federal funds nor requires advances from the Board”*
9. **Policies and Procedures:** EWS provided the following policies and procedures:
 - *Procurement Policy and Procedure; Effective Date: 5/10/16; Revised Date: 4/1/19*

10. **Insurance:** The EWS *Certificate of Liability Insurance* reflecting the following coverages for the period July 1, 2021 through July 31, 2022.

Type of Insurance	Limits	
Commercial General Liability	each occurrence	4,000,000.00
Damage to rented premises	each occurrence	4,000,000.00
Medical Expenses	any one person	10,000.00
	Personal and ADV injury	4,000,000.00
	general aggregate	6,000,000.00
	Products	4,000,000.00
Automobile Liability	Combined single limit each accident	2,000,000.00
Workers Compensation	Each accident	2,000,000.00
	Disease each employee	2,000,000.00
	Disease policy limit	2,000,000.00

11. **Conflict of Interest:** EWS provided the following:

- The EWS response to item 62 in the FIRA questionnaire states that EWS requires its Board members and personnel to sign a (non) conflict of interest attestation.
- EWS indicates that its personnel are not required to disclose gifts greater than \$50, given to a Board member or Board employee.

12. **Adverse Judgements:** EWS indicated it did not have any adverse judgements or findings during the last twelve months that would impede their ability to perform the services pursuant to a contract with the Board.

2. Rolling Plains Management Corporation, (RPMC)

1. **Contract:** The following contracts were provided:
 - Contract No. CC/FCA/PY2022; Contract Period: 10/1/21 to 10/31/22;
 - Contract No. CC/FCA/PY2022-02; Contract Period: 10/1/21 to 10/31/22; Dated: 5/13/22;
2. **Organization Charts:**
 - *The Rolling Plains Management Corporation Organization dated June 1, 2020.*
 - *The Rolling Plains Management Corporation Organization Chart (Child Care Assistance) dated June 1, 2020.*
3. **Fiscal Integrity Questionnaire:** *Diaz, Smith and Associates Fiscal Integrity and Financial Risk Assessment Questionnaire (FIRA) for the period October 1, 2021 through September 30, 2022 completed by the RPMC Financial Director and dated September 10, 2021. The questionnaire responses indicate the following:*
 - RPMC's contract with the Board will be cost reimbursement without advances of approximately \$6,930,000.
 - RPMC indicates it has incurred \$37.47 in disallowed costs in the preceding five years
4. **Audit:** RPMC provided the following:
 - *Rolling Plains Management Corporation of Baylor, Cottle, Foard, Hardeman and Wilbarger Counties Financial Statements and Independent Auditor's Report, For the Year Ended November 30, 2020; Audited By: MWH Group, Certified Public Accountants Consultants; Dated: July 27, 2021*
 - *-Management Letter; Dated: July 27, 2021*
5. **Cash Management:** RPMC provided its May 2022 bank statements and reconciliations for the following accounts:
 - *Operating Account*
 - *Payroll Account*
 - *RPMC 1*
 - *Sweep Account*
6. **Fiscal Integrity 10% Requirement:** In response to applicable questions in the FIRA questionnaire RPMC states it will use *Directors and Officers* insurance coverage of \$2,000,000 to satisfy the TWC 10% fiscal integrity requirement.

7. **Monitoring Reports and Workpapers:** The following monitoring reports were considered in the conduct of this fiscal integrity evaluation:
- *DSA financial monitoring review report and associated workers for the year ending September 30, 2022*
 - *Texas Department of Transportation; Financial Monitoring Reports (4 reports for FYE 2022)*
 - *Texas Veterans Commission; Letter Date: 3/14/2022; **Findings Indicated***
 - *Texas Veterans Commission; Letter Date: 5/6/2022; **Findings Resolved***
 - *Texas Workforce Commission; Dated: 1/29/21; Letter on North Texas Board’s equal opportunity compliance monitoring review*
 - *-Richard Rogers, Board Monitor; Child Care Services Final Report; Date: 11/12/20*
 - *-Administrative for Children and Families; Date: 6/4/20; Program Performance Summary Report*
 - *-Texas Department of Transportation; Financial Monitoring Reports (14 reports for 2020 – 2021)*
 - *-Workforce Solutions North Texas; Review Date: 1/21/20 – 2/20/20; Monitoring of Disbursements, Procurement and Bank Reconciliations*
 - *-Texas Department of Housing and Community Affairs; Date: 3/9/21*
8. **Cost Allocation:** RPMC provided its Cost Allocation Plan for the for the fiscal year 2022. The plan was executed on December 1, 2021.
9. **IRS Form 990:** RPMC provided its IRS form 990 and supporting schedules for the 2019, and 2018 years.
10. **Insurance:** RPMC provided its *Certificate of Liability Insurance* for the period March 17, 2022 through March 17, 2023 reflecting the following coverages.

Type of Insurance	Limits	
Commercial General Liability	each occurrence	1,000,000.00
	Damage to rented premises	100,000.00
	Medical Expenses	5,000.00
	Personal and ADV injury	1,000,000.00
	general aggregate	3,000,000.00
	Products	3,000,000.00
Automobile Liability	Combined single limit each accident	1,000,000.00
Workers Compensation	Each accident	1,000,000.00
	Disease each employee	1,000,000.00
	Disease policy limit	1,000,000.00

11. Policies and Procedures: The following procedures were considered in the conduct of this fiscal integrity evaluation:

- Financial Procedures Manual (12/3/19)
- Personnel Policies; Amended: 9/22/20

12. Adverse Judgments: RPMC indicated it did not have any adverse judgements or findings during the last twelve months that would impede their ability to perform the services pursuant to a contract with the Board.

Because of inherent limitations in any system of internal accounting and administrative controls used in administering federal financial assistance programs, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the systems to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the degree of compliance with the procedures may deteriorate.

Fiscal Integrity Determinations

Our fiscal integrity assessment of the entities in the review population evaluated compliance with the citations below and those on the following pages. Following each citation is our determination.

1. Compliance

The TWC rules provide the following compliance requirements.

The fiscal integrity evaluation shall include the following provisions for ensuring that workforce service contractors are meeting performance measures in compliance with requirements contained in:

- (A) federal and state statutes and regulations and directives of the Commission or Agency;*
- (B) Office of Management and Budget (OMB) circulars applicable to the entity, such as OMB Circulars A-21, A-87, or A-122, and the Office of the Governor's Uniform Grant Management Standards; and*
- (C) any other safeguards a Board has identified that are designed to ensure the proper and effective use of funds placed under the control of its workforce service contractors.*

Review Determination

Our review determined the [Arbor E&T, LLC dba Equus Workforce Solutions \(EWS\)](#) and [Rolling Plains Management Corp \(RPMC\)](#) are materially in compliance with the requirements of the above cited TWC provisions.

2. Cash on Deposit or Other methods to Secure Funds

The TWC rules provide the following securing funds requirements.

- (1) A Board shall ensure that at least 10% of the funds subject to the control of the workforce service contractors is protected through bonds, insurance, escrow accounts, **cash on deposit, or other methods to secure the funds** consistent with this subchapter. A Board and its workforce service contractors may, consistent with this section, use any method or combination of methods to meet this requirement. At the Board's discretion, the Board may pay for the bonding, insurance, or other protection methods or require its workforce service contractors, to the extent allowable under state and federal law, to pay for such protection.*
- (2) In conducting the fiscal integrity evaluation required in this section, a Board may determine that more than 10% of the funds subject to the control of its workforce service contractors shall be secured through bonds, insurance, escrow accounts, or other methods consistent with this subchapter.*
- (3) Escrow of funds may also be used to satisfy the requirements of §801.54(b) provided that:*
 - (A) the funds placed in escrow require the signature of persons other than the persons with signatory authority for the Board's workforce service contractors;*
 - (B) the funds do not lapse due to requirements for timely expenditure of funds; and*
 - (C) this provision does not conflict with any provision in contract, rule, or statute for the timely expenditure of funds.*

Review Determination

Our review determined the Arbor E&T, LLC dba Equus Workforce Solutions (EWS) and Rolling Plains Management Corp (RPMC) are materially in compliance with the requirements of the above cited TWC provisions

3. Bonding, Insurance, and Other Methods of Securing Funds to Cover Losses

The TWC rules provide the following securing funds requirements.

If a bond is used, a Board shall ensure that the bond is executed by a corporate surety or sureties holding certificates of authority, authorized to do business in the state of Texas.

(5) A Board shall ensure, based on the schedule referenced in §801.54(a)(2) of this section, that each of its workforce service contractors is required to verify that:

- (A) the insurance or bond policy is valid, premiums are paid to date, the company is authorized to provide the bonding or insurance, and the company is not in receivership, bankruptcy or some other status that would jeopardize the ability to draw upon the policy;*
- (B) the escrow account balances are at an appropriate level;*
- (C) the method of securing the funds has not been withdrawn, drawn upon, obligated for another purpose, or is no longer valid for use as the method of security; and*
- (D) other such protections as are applicable and relied upon by the Board are verified as in force.*

Review Determination

Our review determined the Arbor E&T, LLC dba Equus Workforce Solutions (EWS) and Rolling Plains Management Corp (RPMC) are materially in compliance with the requirements of the above cited TWC provisions

4. Standards of Conduct a Board shall ensure that the workforce service contractors:

The TWC rules provide the following standard of conduct requirements.

- (1) comply with federal and state statutes and regulations regarding standards of conduct and conflict of interest provisions including, but not limited to, the following:
 - (A) 29 C.F.R. §97.36(b)(3), which includes requirements from the Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments;*
 - (B) professional licensing requirements, when applicable; and*
 - (C) applicable OMB circular requirements and the Office of the Governor's Uniform Grant Management Standards.**
- (2) avoid any conflict of interest or any appearance of a conflict of interest; and*
- (3) refrain from using nonpublic information gained through a relationship with the Commission, an Agency employee, a Board, or a Board employee, to seek or obtain financial gains that would be a conflict of interest or the appearance of a conflict of interest.*

Review Determination

Our review determined the Board, Arbor E&T, LLC dba Equus Workforce Solutions (EWS) and Rolling Plains Management Corp (RPMC) are materially in compliance with the requirements of the above cited TWC provisions

5. Disclosures: A Board shall require its workforce service contractors to disclose the following:

The TWC rules provide the following standard of conduct requirements.

- (1) Matters Subject to Disclosure. A Board shall ensure that its workforce service contractors promptly disclose in writing the following:
 - (A) a substantial financial interest that the workforce service contractor, or any of its workforce service contractor employees in decision-making positions, have in a business entity that is a party to any business transaction with a Board member or Board employee who is in a Board decision-making position;*
 - (B) a gift greater than \$50 in value given to a Board member or Board employee by a workforce service contractor or its employees; and*
 - (C) the existence of any conflict of interest and any appearance of a conflict of interest, or the lack thereof.**
- (2) Content of Disclosure. A Board shall ensure that its workforce service contractors' written disclosures contain the following:
 - (A) information describing the conflict of interest; and*
 - (B) information describing the appearance of a conflict of interest, and actions the workforce service contractor and its employees will take in order to prevent any conflict of interest from occurring.**
- (3) Frequency of Disclosure. A Board shall ensure that its workforce service contractors disclose:
 - (A) at least annually, and as frequently as necessary, any conflict of interest and any appearance of a conflict of interest;*
 - (B) within 10 days of giving a gift greater than \$50 in value as referenced in this section; and*
 - (C) at least annually that no conflict of interest and no appearance of a conflict of interest exists.**
- (4) Matters Not Subject to Disclosure. This provision does not apply to:
 - (A) a financial transaction performed in the course of a contract with the Board; or*
 - (B) a transaction or benefit that is made available to the general public under the same terms and conditions.**

Review Determination

Our review determined the Board, Arbor E&T, LLC dba Equus Workforce Solutions (EWS) and Rolling Plains Management Corp (RPMC) are materially in compliance with the requirements of the above cited TWC provisions

Board Procurement List
10/1/2021 - 9/30/2022

Contractor/Vendor	Purchase date	Total cost	Goods/Services	Type	Since last meeting	12-Month rolling
2B Promotional Products	6/2/22	\$ 1,240.40	2021 Annual Reports	Micro	\$ 1,240.40	\$ 1,240.40
Adobe	10/28/21	\$ 78.50	Acrobat Pro DC for 5	Micro		
Adobe	10/28/21	\$ 359.88	Adobe Creative Cloud Annual Renewal	Micro		
Adobe	11/28/21	\$ 78.50	Acrobat Pro DC for 5	Micro		
Adobe	11/28/21	\$ 78.50	Acrobat Pro DC for 5	Micro		
Adobe	12/28/21	\$ 78.50	Acrobat Pro DC for 5	Micro		
Adobe	1/28/22	\$ 78.50	Acrobat Pro DC for 5	Micro		
Adobe	2/28/22	\$ 78.50	Acrobat Pro DC for 5	Micro		
Adobe	3/28/22	\$ 84.95	Acrobat Pro DC for 5	Micro		
Adobe	4/30/22	\$ 84.95	Acrobat Pro DC for 5	Micro		
Adobe	5/23/22	\$ 84.95	Acrobat Pro DC for 5	Micro		
Adobe	6/28/22	\$ 84.95	Acrobat Pro DC for 5	Micro		
Adobe	7/28/22	\$ 84.95	Acrobat Pro DC for 5	Micro		
Adobe	8/29/22	\$ 85.95	Acrobat Pro DC for 6	Micro	\$ 85.95	\$ 1,341.58
Amazon	10/1/21	\$ 156.90	Plantronics Wireless Headset for Admin Staff	Micro		
Amazon	10/9/21	\$ 61.17	150 KN95 Face Masks	Micro		
Amazon	10/15/21	\$ 25.98	AA And AAA Batteries for Board Office	Micro		
Amazon	12/21/21	\$ 427.49	Monitors, Dymo tape, and Labels	Micro		
Amazon	1/20/22	\$ 29.99	Acrylic Sign Holder	Micro		
Amazon	2/8/22	\$ 395.60	Headsets for the BSA Project	Micro		
Amazon	2/21/22	\$ 55.67	Office Supplies	Micro		
Amazon	2/28/22	\$ 57.06	Office Supplies	Micro		
Amazon	3/22/22	\$ 1,477.00	Dell PC for Board Staff	Micro		
Amazon	4/5/22	\$ 25.99	Surface Mouse for Board Staff	Micro		
Amazon	6/7/22	\$ 74.48	2 Black Toners for Admin. Asst. Copy/Printer for Business Use	Micro		
Amazon	6/15/22	\$ 299.99	Black And White Printer for BSA Project	Micro		
Amazon	6/15/22	\$ 1,511.84	8 Dell Monitors 24 In BSA Project	Micro		
Amazon	6/28/22	\$ 52.34	Office Supplies for Staff	Micro		
Amazon	7/1/22	\$ 6,930.00	90 Chromebooks for Student of Cafe Con Leche	Micro		
Amazon	7/7/22	\$ 1,355.00	Replacement Surface for Staff	Micro		
Amazon	7/8/22	\$ 159.84	8 Head Sets for BSA Project	Micro		
Amazon	7/21/22	\$ 64.87	Doorbell, Clorox Wipes and Kn95 Masks for The Board	Micro		
Amazon	7/28/22	\$ 249.98	Microsoft Office BSA Project	Micro		
Amazon	8/9/22	\$ 237.54	Binders and Sheet Protectors for BSA Project	Micro	\$ 237.54	
Amazon	9/9/22	\$ 989.99	Scanner for CC Program Director	Micro	\$ 989.99	\$ 14,638.72
B&H photo	8/19/21	\$ 29.95	DSLR Camera Camcorder Phone Stabilizer	Micro		
B&H photo	12/28/21	\$ 69.99	Power Cord	Micro		
B&H photo	4/29/22	\$ 3,079.78	Microsoft Office BSA Project	Micro		
B&H photo	5/27/22	\$ 479.84	AZO Keyboards BSA Project	Micro		
B&H photo	6/15/22	\$ 5,032.00	8 Dell OPT 3080 Computers BSA Project	Micro		\$ 8,691.56
Benchmark Business Solutions TWC	10/25/21	\$ 74.10	Copier Monthly Maintenance	Micro		
Benchmark Business Solutions TWC	12/10/21	\$ 80.59	Copier Monthly Maintenance	Micro		
Benchmark Business Solutions TWC	12/22/21	\$ 66.95	Copier Monthly Maintenance	Micro		
Benchmark Business Solutions TWC	1/24/22	\$ 32.44	Copier Monthly Maintenance	Micro		
Benchmark Business Solutions TWC	2/21/22	\$ 36.68	Copier Monthly Maintenance	Micro		
Benchmark Business Solutions TWC	3/23/22	\$ 86.30	Copier Monthly Maintenance	Micro		\$ 377.06
Best Buy	5/10/22	\$ 43.28	Mini Display Port to HDMI Adaptor	Micro		\$ 43.28
Boley and Featherston Insurance	2/10/22	\$ 991.00	Directors Officers Liability Renewal and service Fee	Micro		\$ 991.00
Budget Blinds	9/13/22	\$ 1,964.00	Solar Shades for the Galaxy Center Reconstruction	Micro	\$ 1,964.00	\$ 1,964.00
Breachlock	6/30/22	\$ 8,900.00	Cyber Security for Network	Micro	\$ 8,900.00	\$ 8,900.00
Calendy	10/28/21	\$ 16.24	Calendy	Micro		
Calendy	11/28/21	\$ 16.24	Calendy	Micro		
Calendy	12/28/21	\$ 16.24	Calendy	Micro		
Calendy	1/11/22	\$ 16.24	Calendy	Micro		
Calendy	2/10/22	\$ 108.00	Calendy yearly subscription Feb 2023	Micro		\$ 172.96
CDW Government Inc	11/16/21	\$ 6,764.80	Cisco Merake Renewal	Micro		
CDW Government Inc	12/22/21	\$ 264.50	TONERS	Micro		
CDW Government Inc	1/11/22	\$ 28.28	Startech USB-C to HDMI Cable	Micro		
CDW Government Inc	2/22/22	\$ 653.96	HP Laser Printer for Resource Room	Micro		
CDW Government Inc	4/8/22	\$ 877.84	8 3M Privacy Filters for Monitors BSA Project	Micro		
CDW Government Inc	4/12/22	\$ 326.59	HP Laserjet Printer for Graham Center	Micro		
CDW Government Inc	4/14/22	\$ 1,536.22	22 3M Privacy Filters for Monitors BSA Project	Micro		
CDW Government Inc	6/1/22	\$ 877.84	8 Privacy Filters For BSA Project	Micro		\$ 13,526.02
CDW Government Inc	6/10/22	\$ 1,632.95	(5) Hp Laserjet Pro M404dw Printer BSA Project	Micro		
CDW Government Inc	7/11/22	\$ 563.04	4 Ms Office Home & Student For BSA Project	Micro		

Board Procurement List
10/1/2021 - 9/30/2022

Cognito Forms	8/28/22	\$ 973.85	Online HIPAA complaint form service	Micro	\$ 973.85	\$ 973.85
Crane West	12/16/21	\$ 3,500.00	IKEA HOME GRANT	Micro		\$ 3,500.00
DAVE'S BUG PRO	11/24/21	\$ 60.00	BI MONTHLY PEST CONTROL	Micro		
DAVE'S BUG PRO	1/26/22	\$ 60.00	BI MONTHLY PEST CONTROL	Micro		
DAVE'S BUG PRO	3/23/22	\$ 60.00	BI MONTHLY PEST CONTROL	Micro		
DAVE'S BUG PRO	4/6/22	\$ 60.00	Rodent Appt for Board Office	Micro		
DAVE'S BUG PRO	5/24/22	\$ 60.00	BI MONTHLY PEST CONTROL	Micro		
DAVE'S BUG PRO	7/27/22	\$ 60.00	BI MONTHLY PEST CONTROL	Micro		
DAVE'S BUG PRO	9/28/22	\$ 60.00	BI MONTHLY PEST CONTROL	Micro	\$ 60.00	\$ 420.00
Dell Technologies	3/21/22	\$ 12,921.40	20 OptiPlex Computers	Small		\$ 12,921.40
Design Works	10/1/21	\$ 975.00	IKEA HOME GRANT-NOCONA 3 OF 3	Micro		
Design Works	12/31/21	\$ 1,750.00	IKEA HOME GRANT- EAT MY PLANTS 1 OF 2	Micro		
Design Works	1/18/22	\$ 1,750.00	IKEA HOME GRANT- EAT MY PLANTS 2 OF 2	Micro		
Design Works	1/31/22	\$ 1,750.00	IKEA HOME GRANT- Paleo Hunter 1 of 2	Micro		
Design Works	3/8/22	\$ 1,750.00	IKEA Home Grant - Trophies Project 1 of 2	Micro		
Design Works	3/31/22	\$ 3,500.00	IKEA Home Grant - Dew's Boots Project	Micro		
Design Works	3/31/22	\$ 1,750.00	IKEA HOME GRANT- Paleo Hunter 2 of 2	Micro		
Design Works	4/18/22	\$ 1,750.00	IKEA Home Grant - Trophies Project 2 of 2	Micro		
Design Works	4/18/22	\$ 3,500.00	IKEA Home Grant - Chicka D's Project	Micro		
Design Works	6/15/22	\$ 1,750.00	IKEA Home Grant - Petty Butane 1 of 2	Micro		
Design Works	6/30/22	\$ 1,750.00	IKEA Home Grant - Bumblebee B 1 of 2	Micro		\$ 21,975.00
Diaz and Smith Inc.	10/28/21	\$ 1,600.00	2021/2022 FISCAL INTEGRITY REVIEW/REPORT	Micro		
Diaz and Smith Inc.	3/18/22	\$ 29,120.00	2022 FISCAL MONITORING FOR EQUUS AND ROLLING PLAINS	Small		
Diaz and Smith Inc.	4/29/22	\$ 2,880.00	Risk Assessment & Monitoring Plan	Micro		\$ 33,600.00
Edgin, Parkman, Fleming & Fleming	6/22/22	\$ 975.00	Preparation of IRS Form 990	Micro	\$ 975.00	\$ 975.00
Empire Paper	9/18/21	\$ 63.00	Hand soap for dispensers	Micro		
Empire Paper	2/10/22	\$ 195.60	Hand soap for dispensers paper towels Board Office	Micro		
Empire Paper	7/28/22	\$ 319.90	Paper goods, hand soap for board office	Micro	\$ 319.90	\$ 578.50
Facebook	10/28/21	\$ 6.41	Facebook Ads	Micro		
Facebook	11/28/21	\$ 40.49	Facebook Ads	Micro		
Facebook	12/28/21	\$ 9.51	Facebook Ads	Micro		
Facebook	2/28/22	\$ 15.00	Facebook Ads	Micro		
Facebook	4/29/22	\$ 98.00	Facebook Ads	Micro		
Facebook	7/28/22	\$ 244.77	Facebook Ads	Micro		
Facebook	8/28/22	\$ 5.23	Facebook Ads	Micro	\$ 2.23	\$ 419.41
Faronics	11/16/21	\$ 1,310.00	Anti-Virus Deep Freeze Reneal	Micro		\$ 1,310.00
Firehouse Subs	1/18/22	\$ 117.35	Board Meeting Meal for 2/24/22	Micro		\$ 117.35
Gallion Consulting	3/9/22	\$ 9,287.60	Safe Cabinet Contract Renewal 9/11/21-9/11/22	Small		
Gallion Consulting	9/6/22	\$ 10,963.50	Safe Cabinet Contract Renewal 9/11/21-9/11/23	Small	\$ 10,963.50	\$ 20,251.10
Gary Baker	9/1/22	\$ 1,160.50	Cabinet Demo for reconstruction	Micro	\$ 1,160.50	
Gary Baker	9/8/22	\$ 9,867.00	Glass Doors for reconstruction	Small	\$ 9,867.00	\$ 11,027.50
Gypsy Kitchen	11/3/21	\$ 150.00	Board Meeting meals	Micro		\$ 150.00
Hoegger Communications	1/25/22	\$ 3,950.00	Be Bold Website Package 1st Half Installment 1 Of 2	Micro		
Hoegger Communications	8/30/22	\$ 5,549.00	Be Bold Website Package 2nd Half Installment 2 Of 2	Micro	\$ 5,549.00	\$ 9,499.00
Horizon Data Software	6/10/22	\$ 985.60	Reboot Restore RX BSA Project	Micro	\$ 985.60	\$ 985.60
IAWP - Texas Chapter	10/13/21	\$ 3,600.00	TWC Conference Nov 2021 8 participants	Micro		\$ 3,600.00
Jason's Deli	4/28/22	\$ 235.25	Board Meeting meals	Micro		\$ 235.25
Johnny Carinos	12/9/21	\$ 209.29	Board Meeting meals	Micro		\$ 209.29
JOTFORM	11/28/21	\$ 174.00	JOTFORM	Micro		\$ 174.00
KAUZ	11/30/21	\$ 1,000.00	Commercials for Dec. 2021	Micro		
KAUZ	12/31/21	\$ 1,200.00	Commercials for Dec. 2021	Micro		
KAUZ	1/31/22	\$ 750.00	Commercials for January 2022	Micro		\$ 2,950.00
KFDX	10/8/21	\$ 875.00	Texhoma Hompge.com Commericals	Micro		
KFDX	11/30/21	\$ 610.00	Commercials for Nov. 2021	Micro		
KFDX	1/1/22	\$ 1,270.00	Commercials for Dec. 2021	Micro		
KFDX	1/31/22	\$ 1,145.00	Commercials for Jan 2022	Micro		\$ 3,900.00
LogMeIn	11/18/21	\$ 1,300.00	Central 25 Renewal	Micro		\$ 1,300.00
McAlister's	6/22/22	\$ 416.91	Board Meeting meals	Micro		\$ 416.91
McBrides	12/28/21	\$ 198.37	Board Meeting meals	Micro		\$ 198.37
McKinney BBQ	8/19/22	\$ 500.00	Board Meeting meals	Micro	\$ 500.00	\$ 500.00
Microsoft	11/1/21	\$ 40.54	Office 365	Micro		
Microsoft	12/6/21	\$ 64.80	Office 365 Renewal	Micro		
Microsoft	1/6/22	\$ 27.23	Office 365 Additional License	Micro		
Microsoft	2/28/22	\$ 72.00	Microsoft Subscription	Micro		
Microsoft	7/6/22	\$ 3,564.00	Office 365 Renewal	Micro		\$ 3,768.57
NameCheap.com	3/30/22	\$ 14.16	Renewal wfsntx.com	Micro		\$ 14.16
Network Solutions	8/28/22	\$ 58.98	Domain Names	Micro	\$ 58.98	\$ 58.98

Board Procurement List
10/1/2021 - 9/30/2022

Richard Rogers	3/2/22	\$ 4,250.00	Program Monitoring Services	Micro		\$ 4,250.00
School Outfitters	5/12/22	\$ 655.63	HI LO Adjustable Carrel Desk for Burkburnett BSA Project	Micro		
School Outfitters	5/12/22	\$ 655.63	HI LO Adjustable Carrel Desk for BSA Project Nocona	Micro		
School Outfitters	5/16/22	\$ 1,077.89	HI LO Adjustable Carrel Desk BSA Project Electra	Micro		
School Outfitters	5/18/22	\$ 1,081.47	HI LO Adjustable Carrel Desk for Saint Joe BSA Project	Micro		
School Outfitters	5/18/22	\$ 1,081.47	HI LO Adjustable Carrel Desk for Henrietta BSA Project	Micro		
School Outfitters	5/31/22	\$ 707.35	HI LO Adjustable Carrel Desk for Quanah BSA Project	Micro		
School Outfitters	5/31/22	\$ 1,077.89	HI LO Adjustable Carrel Desk for Olney BSA Project	Micro		
School Outfitters	6/1/22	\$ 1,077.89	HI LO Adjustable Carrel Desk for Paducah BSA Project	Micro		
School Outfitters	6/10/22	\$ 1,077.89	HI LO Adjustable Carrel Desk for Graham BSA Project	Micro		
School Outfitters	6/19/22	\$ 1,077.89	HI LO Adjustable Carrel Desk for Seymour BSA Project	Micro		
School Outfitters	6/19/22	\$ 1,077.89	HI LO Adjustable Carrel Desk for Jacksboro BSA Project	Micro		
School Outfitters	6/20/22	\$ 1,077.89	HI LO Adjustable Carrel Desk for Vernon BSA Project	Micro		
School Outfitters	6/20/22	\$ 1,077.89	HI LO Adjustable Carrel Desk for Holiday BSA Project	Micro		\$ 12,804.67
Solid Border Inc	8/30/22	\$ 952.00	ESET ANTI Virus Protection for Computers	Micro	\$ 952.00	\$ 952.00
Southern Computer Warehouse	7/18/22	\$ 651.78	6 Privacy Filters BSA Project	Micro		
Southern Computer Warehouse	8/12/22	\$ 4,678.86	6 Dell Laptops for Covid at home employees	Micro	\$ 4,678.86	
Southern Computer Warehouse	8/31/22	\$ 8,348.87	Unitrends Cloud Backup	Micro	\$ 8,348.87	\$ 13,679.51
Shutterstock	5/30/22	\$ 299.00	Annual Subscription	Micro		\$ 299.00
TX CPA	8/28/22	\$ 75.00	Renewal Cert Contract Developer and Manager	Micro	\$ 75.00	\$ 75.00
TAWB	10/28/21	\$ 150.00	EO Officer Civil Rights Training	Micro		\$ 150.00
Techsoup	5/31/22	\$ 120.00	Antivirus Software for computers BSA Project	Micro		\$ 120.00
USPS	10/28/21	\$ 8.10	Postage To Mail Gift Cards LM	Micro		
USPS	6/3/22	\$ 287.92	Postage To Mail the Annual Reports	Micro		\$ 296.02
Visual Edge IT (Benchmark)	4/25/22	\$ 28.69	Copier Monthly Maintenance	Micro		
Visual Edge IT (Benchmark)	5/23/22	\$ 114.01	Copier Monthly Maintenance	Micro		
Visual Edge IT (Benchmark)	6/23/22	\$ 91.03	Copier Monthly Maintenance	Micro		
Visual Edge IT (Benchmark)	7/24/22	\$ 51.76	Copier Monthly Maintenance	Micro		
Visual Edge IT (Benchmark)	8/25/22	\$ 118.85	Copier Monthly Maintenance	Micro		\$ 404.34
Walmart	6/2/22	\$ 32.04	Envelopes and mailing labels	Micro		
Walmart	6/13/22	\$ 69.19	Plastic totes	Micro		\$ 101.23
Warren Fonville PLLC	10/6/21	\$ 12,762.50	Lawyer for lease dispute	Small		
Warren Fonville PLLC	1/10/22	\$ 269.96	Appeal for Big Blue Dispute	micro		
Warren Fonville PLLC	2/11/22	\$ 450.00	Galaxy Lease	micro		
Warren Fonville PLLC	3/1/22	\$ 287.50	Appeal Status and Galaxy Lease	micro		\$ 13,769.96
Webfire	6/29/22	\$ 39,534.00	Cyber Security CoManaged Monitoring Program for Network and Devices	Small		
Webfire	8/1/22	\$ 1,758.00	Merge w/ Webfire Install for Co-Location	Micro	\$ 1,758.00	
Webfire	8/9/22	\$ 23,117.00	Data Drops for Galaxy for Co-Location	Small	\$ 23,117.00	
Webfire	8/16/22	\$ 32,847.00	8-48 Port PoE switch for server rack for Co-Location	Small	\$ 32,847.00	\$ 97,256.00
Welcome To Texoma	8/1/22	\$ 150.00	150 Welcome Baskets	Micro	\$ 150.00	\$ 150.00
Wilson's Office supply	10/8/21	\$ 302.53	Paper Goods for Board Office	Micro		
Wilson's Office supply	2/10/22	\$ 123.92	Paper Goods for Board Office	Micro		
Wilson's Office supply	4/11/22	\$ 264.75	Copy Paper for Board Office	Micro		
Wilson's Office supply	8/26/22	\$ 3,114.00	Office Chairs for staff at Board Office	Micro	\$ 3,114.00	\$ 3,805.20
ZOOM	10/28/21	\$ 277.00	Cloud and 3 Webinar 500	Micro		
ZOOM	11/28/21	\$ 277.00	Cloud and 3 Webinar 500	Micro		
ZOOM	12/28/21	\$ 277.00	Cloud and 3 Webinar 500	Micro		
ZOOM	1/29/22	\$ 277.00	Cloud and 3 Webinar 500	Micro		
ZOOM	3/29/22	\$ 40.00	Cloud Recording	Micro		
ZOOM	4/29/22	\$ 789.50	Standard Pro Annual	Micro		
ZOOM	5/29/22	\$ 40.00	Cloud Recording	Micro		
ZOOM	6/29/22	\$ 40.00	Cloud Recording	Micro		
ZOOM	7/29/22	\$ 40.00	Cloud Recording	Micro	\$ 40.00	
ZOOM	8/29/22	\$ 40.00	Cloud Recording	Micro	\$ 40.00	\$ 2,097.50
Total		\$ 338,126.25			\$ 106,456.29	\$ 338,126.25
DIR vendors on TX Comptrollers website						
Currently this list does not include most leases, travel, training cost, or telecommunications						

**Workforce Solutions North Texas
Grant Spending Report
9/30/2022**

Acct Code	Grant Number	Workforce Program	Grant Period	Total		Balance Remaining	% Remaining
				Total Grant Award	Total Grant Expended		
33-878	3018VRS180	Paid Work Experience	04/01/19 - 09/30/23	225,000.00	38,003.83	186,996.17	83%
33-880	NT2020-1	PATH	01/01/20 - 03/31/23	90,000.00	41,387.53	48,612.47	54%
33-893	0321WOO001	WOO - Additional Funding	10/01/20 - 09/30/22	34,333.00	34,333.00	0.00	0%
33-898	3018VRS142	Student Hire Ability Navigator	09/01/20 - 08/31/23	226,000.00	143,200.54	82,799.46	37%
33-912	0321DON001	DON - Home Grant	04/23/21 - 10/31/22	50,000.00	42,429.90	7,570.10	15%
33-913	0321WOA001	WOA - Adult	07/01/21 - 06/30/23	338,322.00	298,738.55	39,583.45	12%
33-914	0321WOD001	WOD - Dislocated Workers	07/01/21 - 06/30/23	719,852.00	419,080.71	300,771.29	42%
33-915	0321WOY001	WOY - Youth	07/01/21 - 06/30/23	322,902.00	217,081.10	105,820.90	33%
33-917	0322COL001	Infrastructure Support Services - Ongoing	09/01/21 - 10/31/22	165,896.51	131,953.93	33,942.58	20%
33-918	0322CCP001	Protective Regulatory Services	09/01/21 - 12/31/22	682,000.00	670,864.94	11,135.06	2%
33-919	0322CCF001	Child Care - CCF	10/01/21 - 12/31/22	8,468,451.00	7,234,612.83	1,233,838.17	15%
33-1000	0322SNE001	SNAP E & T	10/01/21 - 09/30/22	333,787.00	314,282.14	19,504.86	6%
33-1001	0322CCM001	Child Care Local Match	10/01/21 - 12/31/22	588,350.00	67,606.64	520,743.36	89%
33-1002	0322CCX001	Service Industry Recovery SIR	10/01/21 - 03/31/23	314,483.00	195,344.77	119,138.23	38%
33-1003	0322TAF001	Temporary Assistance to Needy Families	10/01/21 - 10/31/22	951,177.00	777,530.73	173,646.27	18%
33-1004	0322WPA001	Wagner-Peyser Employment	10/01/21 - 12/31/22	29,593.00	27,983.33	1,609.67	5%
33-1005	0322WCI001	Workforce Commission Incentives	10/01/21 - 05/31/23	150,562.00	119,841.58	30,720.42	20%
33-1006	0322CCQ001	Child Care Quality	10/01/21 - 10/31/22	616,112.00	410,084.44	206,027.56	33%
33-1007	0322TVC001	Texas Veteran's Commission	10/01/21 - 09/30/22	16,200.00	16,200.00	0.00	0%
33-1008	0322REA001	Reemployment Services and Eligibility Assessment	10/01/21 - 09/30/22	122,440.00	122,440.00	0.00	0%
33-1009	0322WOO001	WOO - Additional Funding	10/01/21 - 09/30/22	3,134.00	3,134.00	0.00	0%
33-1010	0322TRA001	Trade Adjustment Act	10/01/21 - 12/31/22	41,155.00	30,092.52	11,062.48	27%
33-1011	0322RAG001	Resource Administration Grant	09/01/21 - 09/30/22	6,346.00	6,346.00	0.00	0%
33-1012	0322WOS001	WOS- Military Family Support	01/01/22 - 12/31/22	69,576.00	53,190.11	16,385.89	24%
33-1013	0322BSA001	BSA - Board Service Awards	01/01/22 - 12/31/22	200,000.00	94,788.26	105,211.74	53%
33-1014	3022VRS028	Summer Earn and Learn	10/01/21 - 09/30/23	178,962.18	50,607.58	128,354.60	72%
33-1015	0322WOA001	WOA - Adult	07/01/22 - 06/30/24	392,343.00	0.00	392,343.00	100%
33-1016	0322WOD001	WOD - Dislocated Workers	07/01/22 - 06/30/24	777,480.00	0.00	777,480.00	100%
33-1017	0322WOY001	WOY - Youth	07/01/22 - 06/30/24	376,370.00	0.00	376,370.00	100%
33-1018	0322WOR001	WIOA - Rapid Response	07/01/22 - 06/30/23	20,258.00	185.16	20,072.84	99%
33-1019	0323COL001	Infrastructure Support Services - Ongoing	09/01/22 - 10/31/23	149,099.76	9,328.78	139,770.98	94%
33-1020	0323CCP001	Protective Regulatory Services	09/01/22 - 12/31/23	816,400.00	67,858.39	748,541.61	92%
33-1021	0323CCF001	Child Care - CCF	10/01/22 - 12/31/23	7,217,245.00	0.00	7,217,245.00	100%
33-1022	0323SNE001	SNAP E & T	10/01/22 - 09/30/23	141,698.00	0.00	141,698.00	100%
33-1023	0323TAF001	Temporary Assistance to Needy Families	10/01/22 - 10/31/23	936,138.00	0.00	936,138.00	100%
33-1024	0323CCM001	Child Care Local Match	10/01/22 - 12/31/23	591,964.00	0.00	591,964.00	100%
33-1025	0323WCI001	Workforce Commission Incentives	10/01/22 - 09/30/23	42,217.00	0.00	42,217.00	100%
33-1026	0323CCQ001	Child Care Quality	10/01/22 - 10/31/23	656,033.00	0.00	656,033.00	100%
33-1027	0323WPA001	Wagner-Peyser Employment Service	10/01/22- 12/31/23	32,174.00	0.00	32,174.00	100%
33-1028	0323REA001	Reemployment Services and Eligibility Assessment	10/01/22 - 09/30/23	180,238.00	0.00	180,238.00	100%
33-1029	0323TRA001	Trade Adjustment Act	10/01/22 - 12/31/23	10,000.00	0.00	10,000.00	100%
33-1030	0323RAG001	Resource Administration Grant	10/01/22 - 09/30/23	6,346.00	0.00	6,346.00	100%
33-1031	0323WOO001	WOO - Additional Funding	10/01/22 - 09/30/23	63,450.00	0.00	63,450.00	100%

September 2022

Fund	Archer	Baylor	Clay	Cottle	Foard	Hardeman	Jack	Montague	Wichita	Wilbarger	Young	Other	Total	Oct 2021 Sep 2022
WIOA Youth	0	0	1	0	0	0	0	0	3	1	0	0	5	12
WIOA Adult	0	0	0	0	1	1	0	1	24	1	0	0	28	79
WIOA DW	0	0	0	0	0	0	0	0	10	0	0	0	10	35
ES	6	2	7	1	1	3	5	20	261	21	11	29	367	3,580
Vets	0	0	1	0	0	0	0	0	27	0	2	2	32	306
TAA	0	0	0	0	0	0	0	0	6	0	0	0	6	7
TANF/Choices	0	0	0	0	0	1	0	2	27	0	3	5	38	92
SNAP E&T	0	0	0	0	0	0	0	2	35	2	0	4	43	199
WIT ES	17	5	12	1	2	8	20	48	589	52	38	66	858	5,901
Total	23	7	21	2	4	13	25	73	982	77	54	106	1387	10,211

WIT Entered Employment

29 Placements + 23 Went to work = 52 Total Entered Employment for September 2022

Employers Served	Total Services to Employers
122	195

Job Order Report - by County

County	State	Country	Total Job Orders	Total Job Openings	Total Job Referrals
Archer County	TX	US	1	1	0
Baylor County	TX	US	4	28	0
Clay County	TX	US	3	3	0
Cottle County	TX	US	1	1	0
Hardeman County	TX	US	1	2	0
Jack County	TX	US	7	11	0
Montague County	TX	US	5	29	0
Wichita County	TX	US	152	357	42
Wilbarger County	TX	US	41	149	3
Young County	TX	US	13	17	1
County	State	Country	Total Job Orders	Total Job Openings	Total Job Referrals
Report Totals			229	599	46

Event Results

- **North Texas State Hospital**, Aug 10, Workforce Solutions in Wichita Falls
 - 6 job seekers
- **Tower Extrusions**, Aug 19, Workforce Solutions in Wichita Falls
 - 8 job seekers, 1 veteran
- **Texas Department of Criminal Justice**, Aug 23, Workforce Solutions in Wichita Falls
 - 8 job seekers, 1 veteran
- **Foard and Cottle County Job Fair**, Aug 24, Foard County Public Library
 - 3 employers, 7 job seekers
- **Midwestern State University Part Time Job Fair**, Aug 24, MSU Campus
 - 80 job seekers
- **University Park Nursing & Rehabilitation**, Sep 20, Workforce Solutions in Wichita Falls
 - 6 job seekers
- **Texas Department of Criminal Justice**, Sep 22, Workforce Solutions in Graham
 - 15 job seekers, 1 veteran
- **Texas Department of Criminal Justice**, Sep 27, Workforce Solutions in Wichita Falls
 - 15 job seekers, 1 veteran
- **North Texas State Hospital**, Oct 6, Workforce Solutions in Wichita Falls
 - 37 job seekers, 3 veterans
- **Jack County Job Fair**, Oct 11, Concerned Citizens of Jack County in Jacksboro
 - 12 job seekers





Foard & Cottle Job Fair



Thursday, September 8th at Region 9 ESC



978 Students

17 Schools

13 Career Sessions

50+ Volunteers

Schools


- Burkburnett
- Chillicothe
- City View
- Crowell
- Gold-Burg
- Henrietta
- Holliday
- Iowa Park
- Montague
- Newcastle
- Nocona
- Northside
- Olney
- Perrin-Whitt
- Prairie Valley
- Saint Jo
- Windthorst

Occupations

- Animal Science/Agriculture
- Audio Visual/TV Media
- Automotive
- Construction
- Cosmetology
- Criminal Justice (Police)
- Criminal Justice (Sheriff)
- Culinary Arts
- Education
- Engineering and Robotics
- Fine Arts
- Firefighting
- Health Sciences



WORKFORCE SOLUTIONS
NORTH TEXAS
A proud partner of the americanJobcenter® network



Services to Link
Employers and Job Seekers

What we do for you:

- Employment Workshops
- Education & Training
- Talent Recruitment
- Child Care Services

ntxworksolutions.org



WORKFORCE SOLUTIONS
NORTH TEXAS
A proud partner of the americanJobcenter® network

Jobs Y'all Career Expo





Jobs Y'all Career Expo



LEVEL UP!   .COM

Transition Fair and Disability Mentoring Day

Get ready to **LEVEL UP** and explore careers in Texas industries during this event for high school juniors and seniors with disabilities!

Wednesday, October 12th at Midwestern State University, 113 students, 30 educators



 A proud partner of the americanjobcenter network			
			



Transition Fair



Cottle County JOB FAIR

Monday, October 24, 2022

5 PM to 7 PM

Bicentennial City-County Library
(New Library Location)
809 Richards St., Ste. A
Paducah, TX



Workforce Solutions North Texas is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Relay Texas: (800)735-2989 (TDD) or (800)735-2988(Voice) or 711.

Hiring & You!

Red, White & Blue

JOB FAIR

November 10 | 11 AM - 2 PM
Bill Bartley Family YMCA



TEXAS MEDICAL CENTER



A proud partner of the AmericanJobCenter® network

This program is funded in whole or in part with federal funds. Workforce Solutions North Texas is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Relay Texas: (800)735-2989 (TDD) or (800)735-2988(Voice) or 711.

In the Community



Vernon College Resource Fair



Paducah Pickins





Community Café at Rider High School



Region 9 ESC College Fair



Wright Brand Bacon City, USA in Vernon, TX



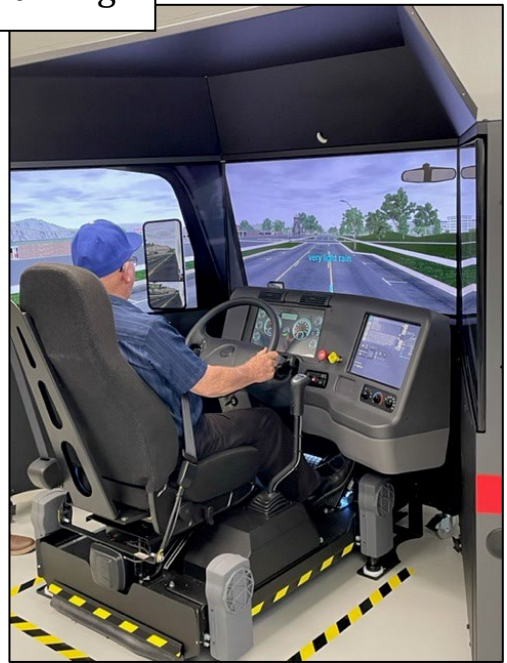
Meals on Wheels



10 Employees, 72 Hours, 13 Meal Recipients



Vernon College CDL Training





Wichita Falls Buddy Walk
Supporting
Down Syndrome Awareness



Employee Appreciation





THANK YOU for all that you do!!!

Success Story

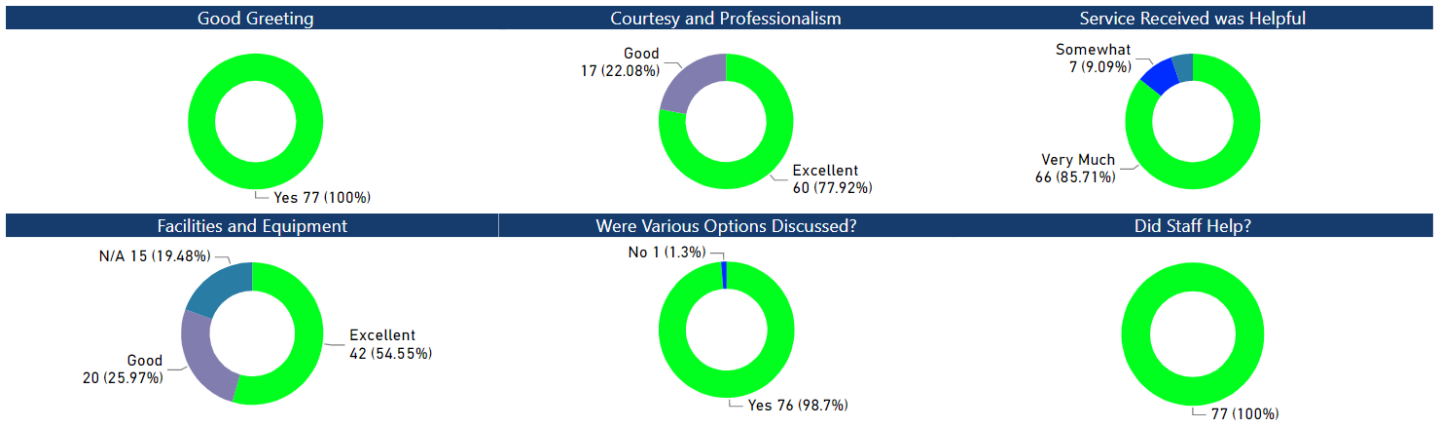
Henrietta Uyigue came to North Texas Works seeking help in obtaining her RN license. She migrated to the United States from Africa and quickly learned that nursing was her passion.

Through training at Vernon College, Henrietta earned her Registered Nurse license in June 2022. She started working at Texhoma Christian Care Center in August 2022 making \$36/hr.

With the help of the North Texas Works program, Henrietta graduated LOAN-FREE! She said, “Thank you to every member of the WIOA team, it would have been really difficult for me financially. **I would recommend this program for anyone needing financial assistance with school.**”



97.32% Positive August-September Survey Results



“Clear and great communication and friendly. Very informative.”

“Everything went well and there is no need for improvement at this time.”

“Learned a lot about interviewing and great presentation.”

“The Texas workforce is doing a great job with helping the community”

“Presentation was excellent.”

“The information was useful, and the thinking questions were great. I now understand the importance of first impression, interviews, how to develop or progress in a career. Thank you for that.”

“Very informative! Thank you.”

“You guys doing good.”

Workforce Solutions Child Care - Board Report September 2022



Program Updates

Curriculum update:

- Frogstreet curriculum has arrived and has been distributed to TRS centers (one book is on back order).
- Investigator Club curriculum has arrived and has been distributed to TRS centers.

Beyond the Page book order has arrived and will soon be distributed to our TRS centers along with supplementals such as counting caterpillars and magnetic number mazes.

Waiting List Information

--As of September 30, 2022, 248 families and **501 children waiting** for child care services.

--The estimated wait time for child care services is currently **2-3 months**.

	Archer	Baylor	Clay	Cottle	Foard	Hardeman	Jack	Montague	Wichita	Wilbarger	Young	Total
<i>Children on Waitlist</i>	11	0	6	0	0	19	13	16	394	21	21	501

We have placed around 50 children off the waiting list as of October 17, 2022.

Provider Services

Contracted Child Care Providers still the same since 6/9/2022

County	LCCC Licensed Child Care Centers		LCCH Licensed Child Care Homes		RCCH Registered Child Care Homes		Totals
	TRS	Non-TRS	TRS	Non-TRS	TRS	Non-TRS	
Archer		1	1				3
Baylor		1					1
Clay		1		1		1	3
Cottle	1						1
Foard	1						1
Hardeman	1						1
Jack	2	1					3
Montague	1	2					3
Wichita	22	18	2	7		3	51
Wilbarger	1	4	1	1			7
Young	2	3					5

Totals	31	31	4	9	0	4	79
--------	----	----	---	---	---	---	----

44.30% of contracted child care centers are Texas Rising Star accredited

Performance and Enrollment Numbers

As of the end of September 2022:

- Total Children in Care= 680
- Total New Referrals = 23 Families 35 Children

Success Stories

Shameka Brown (submission from Provider Success Story)

"I would like to say great job to all the teachers at Children's Corner Daycare for getting their TECPDS and CLI Engage accounts set up. And for uploading all of their training certificates into the system. A special thank you to our assistant director Katie Strickland for teaching everyone on how to use the CLI Engage portal to get free trainings yearly. As of right now Children's Corner Daycare is the only TRS center from the Workforce Solutions Childcare of North Texas board area who has surpassed the current TRS requirements. Keep up the work! :) "