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October 17, 2022

## Monitoring Committee Meeting Notice

Members of the Monitoring Committee will meet **on Monday, October 24, 2022, at 11:00 am via Zoom** link below. Due to the ongoing health concerns with the COVID-19 pandemic, we will be observing social distancing. We appreciate your patience and understanding in this matter.

### Join Zoom Meeting

<https://us06web.zoom.us/j/89550682005?pwd=b0VuNEo5V1pkUVg0end4bUx0YTdtdz09>

**Meeting ID: 895 5068 2005**

**Passcode: 273074**

**One tap mobile +13462487799**

### Agenda

1. Call to order and introductions – Kristin Little, Chair
2. TWC Review 22.03.0001, next TWC review May 2023
3. Diaz, Smith, and Associates Fiscal Integrity review
4. Richard Rogers Program Monitoring Plan, Risk Assessment and Schedule for 2022-2023
5. Choices TAP
6. Review summary of Workforce Center reviews
7. Review summary of Child Care reviews
8. Other discussion
9. Next meeting date to be determined with email poll
10. Adjourn



Summary of Monitoring by Center 10/11/2022

Workforce Center Contractor: Equus Inc.

INTERNAL MONITORING REPORT	PERIOD	ACCURACY RATE	FINAL ACCURACY RATE	Disallowed Cost
CHOICES CASE MGMT REVIEW-10%	2022.Q2	94%	99% (due to quarter+20, & penalty cannot be undone in TWIST)	None
CHOICES ENGAGEMENT AUDIT-100%	2022.07	69%	100%	None
PII	2022.Q3	90%	100%	None
PROCUREMENT-100%	2022.Q1	92%	100%	None
SNAP CASE MGMT REVIEW-10%	2022.Q2	83%	99% (due to quarter+20)	None
SUPPORT SERVICES REVIEW-100%	2022.07	96%	100%	None
WIOA CASE MGMT REVIEW-10%	2022.Q2	90%	99% (due to quarter+20, & mileage calculation)	None
WIOA CASE NOTE REVIEW-100%	2022.08	64%	98% (due to one case not contact by CM)	None
WIOA ELIGIBILITY REVIEW-100%	2022.08	99%	100%	None

## Child Care QA Report -October 2021 to September 2022

Monday, October 24, 2022

The Quality Assurance (QA) process is an in-house, case file auditing process that involves a preliminary QA audit and a final QA audit for any case being determined eligible for child care services.

### Quality Assurance Numbers

Total Cases Reviewed	1567	Average Monthly Accuracy rate	97.18%	100% Accuracy for all cases	Disallowed Cost	\$0.00	
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## QA UNDER CONSTRUCTION

We are working to develop a more comprehensive QA process. We are developing matrix for incentives and corrective action for issues. We are also working on in house staff training and methods of accountability.