



Workforce Solutions North Texas Board Administration  
1501 Midwestern Parkway, Suite 101  
Wichita Falls, TX 76302  
Phone: 940-767-1432 | Fax: 940-322-2683  
Email: [NTXBoard@ntxworksolutions.org](mailto:NTXBoard@ntxworksolutions.org)  
Website: [www.ntxworksolutions.org](http://www.ntxworksolutions.org)

---

## Workforce Solutions North Texas Board Meeting Minutes

---

March 23, 2023

**I. Call to Order**

Madam Chair, Kristin Little, called the Workforce Solutions North Texas Board Meeting to order at 12:04 PM.

**II. Roll Call**

*Members present (in person or via Zoom):* Toni Alonzo, Marsha Anderson, Michael Blevins, Lauren Bush, Billy Clark, Keri Goins, Maria Jaimes, Kristin Little, Anthony Louis, Kenny Miller, Debbie Powell, Glenda Ramsey, Mileasha Rizan, Crystal Sanders, Rhonda Schreiber, Linda Whitaker, and Julie Young.

Madam Chair, Kristin Little, noted a quorum of members present.

*Members not present:* Mary Aranda, Taylor Davis, Steve Halloway, Tracey Jennings, Synthia Kirby, Brandon Litteken, Lee Ritchie Jr., Jim Sjolander, and Dirk Welch.

*Guests present:* Donna Adams, Kendra Ball, Ebonie Batts, Judge Kevin Benton, Leneva Clark, Shana Ferguson, Karen Fite, Josie Gonzalez, Janis Heebner, Sharon Hulcy, Cynthia Humphrey, Judge Jim Johnson, Lisa McDaniel, Crystal Ojeda, Xochitl Pruitt, Darla Silva, Sandi Stahr, and Dennis Wilde.

**III. Declaration of Conflict of Interest (COI)- There was none declared.**

**IV. Items for Discussion and Action**

- Billy Clark made the motion and Rhonda Schreiber seconded to accept the minutes from the Board Meeting held on December 15, 2022 (17 in favor).
- Billy Clark made the motion and Rhonda Schreiber seconded to accept the Bowie Workforce Center Lease (16 in favor, 1 abstained).
- Anthony Louis made the motion and Billy Clark seconded to accept the Update of In-Demand Industries (15 in favor, 1 abstained, and 1 didn't vote).
- Rhonda Schreiber made the motion and Kenny Miller seconded to accept the Update of In-Demand Occupations (16 in favor, 1 abstained).
- Billy Clark made the motion and Rhonda Schreiber seconded to accept the Update of the Target Occupations Lists by Outreach Committee (16 in favor, 1 abstained).
- Billy Clark made the motion and Rhonda Schreiber seconded to accept the Two-Year Modification of Board Plan for WIOA PY 21-24 (17 in favor).

**V. Committee Reports**

- **Monitoring Committee Update:**
  - Sharon reported that we have received our TWC Audit closure letter from last year's review. All findings were corrected and accepted by the state, including the findings

regarding the MOUs (Memoranda of Understanding) and IFAs (Infrastructure Funding Agreements). The Choices program was not meeting the performances goals needed in 2022, and therefore was put on a TAP (Technical Assistance Plan). TWC sent a letter informing that the program was no longer on TAP due to an increase in performance goals. Richard Rogers completed his final audit for the WIOA program. He noticed a reoccurring trend; the board proposed a corrective action plan. They corrected it and must monitor it quarterly. Sharon explains that she will be beginning the RFP for monitoring to replace Mr. Rogers.

**Procurement List** – Sharon Hulcy explained this list is a running total for the year.

**Grant Spending Report** – Sharon Hulcy shared that this report shows the balance remaining and the dates of each grant. Sharon states we have more grants that are new, they have yet to be added to the list.

- **Executive Director Report** – Lisa McDaniel shared with the board there are being a lot of bills being proposed to the Texas Legislature regarding childcare. Keri Goins was invited to Austin to testify on House Bill 423. This bill is set to start research to see if they need to increase wages for childcare workers. Lisa updated the board on 2 new board staff members that will be starting as Community Engagement Specialists. One will focus on expansion of the Child Care industry and the other will be responsible for the boards social media and marketing of programs. Lisa McDaniel reported the co-location is complete and to save the date for the ribbon cutting and open house that will be June 8<sup>th</sup>. Mrs. McDaniel explained the Student Hire Ability Navigator position will be moving to the center to work with the staff there for that position. Lisa also shared she is hiring another IT specialist to assist our IT manager. The building in Seymour is ready for office and equipment set up and will be an on-going project through the rest of the year.

**Workforce Solutions Workforce Center** – Crystal Ojeda reports they continue to serve customers in community employment. Crystal encouraged the board and guest that if there is a need for a job seeker or employer needing job seekers to please refer them to the Center. Positive feedback and survey results for February were 88.45%.


**Workforce Solutions Child Care** – Donna Adams shares she is providing incentives to providers to encourage them to enroll with TRS (Texas Rising Star). Donna has reached out to CCR (Child Care Regulations) to send her all the childcare facilities, to get all children placed. Donna Adams shared she hired two employees Client Services Specialist and a TRS Provider Specialist. They will be fully staffed after the two new employees start.

**Rapid Response** – Kendra Ball reports in 2022 there were 238 employees laid off, as of 2023 there have been 244 people laid off. Kendra Ball encouraged all if they know of any business that is going out of business or needs help to reach out to her.

**VI. Announcements** – Next board meeting is on April 27, 2023.

**VII. Adjournment**

Madam Chair, Kristin Little, adjourned the meeting at 1:09 PM.

DocuSigned by:  
  
8EC2D4DA0640410...  
Glenda Ramsey, Secretary