
Workforce Solutions North Texas Board Meeting Minutes

April 28, 2023

I. Call to Order

Madam Chair, Kristin Little, called the Workforce Solutions North Texas Board Meeting to order at 12:08 PM.

II. Roll Call

Members present (in person or via Zoom): Toni Alonzo, Marsha Anderson, Michael Blevins, Lauren Bush, Keri Goins, Steve Halloway, Maria Jaimes, Synthia Kirby, Kristin Little, Anthony Louis, Kenny Miller, Debbie Powell, Mileasha Rizan, Crystal Sanders, Rhonda Schreiber, Jim Sjolander, Dirk Welch, and Linda Whitaker.

Madam Chair, Kristin Little, noted a quorum of members present.

Members not present: Mary Aranda, Billy Clark, Taylor Davis, Tracey Jennings, Brandon Litteken, Michelle Nelson, Lee Ritchie Jr., Glenda Ramsey, and Julie Young.

Guests present: Kendra Ball, Ebonie Batts, Leneva Clark, Kayla Crowley, David Dohme, Moneisa Downs, Shana Ferguson, Karen Fite, Josie Gonzalez, Scotty Henderson, Sharon Hulcy, Cynthia Humphrey, Lisa McDaniel, Dakota Mize, Crystal Ojeda, Xochitl Pruitt, Robin Read, Mayor Stephen Santellana, Darla Silva, Sandi Stahr, and Dennis Wilde.

III. Declaration of Conflict of Interest (COI)- There was none declared.

IV. Items for Discussion and Action

- Rhonda Schreiber made the motion and Maria Jaimes seconded to accept the minutes from the Board Meeting held on March 23, 2023 (17 in favor).

V. Committee Reports

- **Monitoring Committee Update:**

Sharon reported that we have received the reports from Diaz, Smith, and Associates; they review our subrecipients. Equus had 2 findings. The Individual Training Accounts (ITA) account payment was late, Equus has submitted payment. Secondly, ITA payments were made where tuition costs were previously paid by a clients' Pell grant. The payments for these two ITA's are being questioned for noncompliance with applicable Equus and TWC policies. Sharon reported the payments will be refunded. Mrs. Hulcy stated this is a learning example, if a client is receiving a Pell Grant, we can only assist the client with supportive services. Madam Chair, Kristin Little asked if this was because the client was receiving the Pell Grant or is this regarding Loans as well. Sharon replied it is regarding both Pell Grants and Loans. Lisa McDaniel added we need to strengthen the procedure with the colleges, as well as ensure that while completing the assessment the appropriate questions are asked. Financial Monitors had questions regarding the Workforce Shared Cost Pool Allocation and the Administrative Cost Pool; Equus submitted information and corrections. Rolling Plains Management has chosen to use MapQuest due to an observation from the monitors proving mileage for their

staff travel, due to needing a stronger method. There was no disallowed cost for the Workforce Center or Childcare.

Grant Spending Report – Sharon Hulcy shared that this report shows the balance remaining and the dates of each grant. Rhonda Schreiber asks if the ending balances rolled over to the new grant/year. Sharon replied some grants have received extensions on the balances, whereas other grants that aren't fully spent the monies go back to TWC and are allocated elsewhere.

Procurement List – Sharon Hulcy explained this list is a running total for the year.

- **Executive Director Report** – Lisa McDaniel shared with the board the monitors have begun the monitoring process. Nortex, our fiscal agent, is currently under their fiscal review with Edgin, Parkman, Fleming, and Fleming. Lisa stated we are in the middle of a cyber security monitoring with the board's IT Manager and staff. All boards across Texas are going through the same cyber security monitoring. Mrs. McDaniel reminds all the ribbon cutting and grand reopening is on June 8th. Jim Sjolander has used the conference room at the center, he shared the rooms are nice and spacious with good audio visual.

Workforce Solutions Workforce Center – Crystal Ojeda reports in March the center served over 1,700 customers, 94 entered employment. Crystal stated there are hiring events weekly with the Ring in the Spring Job Fair at Region 9 had 192 job seekers and 42 employers. The Success Story is a single mother of 5 who was laid off and going through a divorce. She successfully completed training in Court Reporting at Vernon College. She is currently doing freelance work for three different companies. Positive feedback and survey results for March were 91.26%.

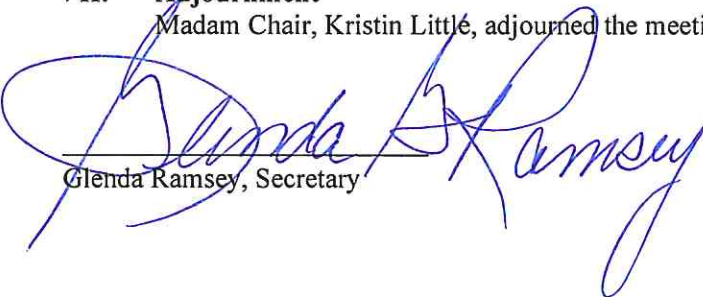
Workforce Solutions Child Care – Leneva Clark shared that Child Care has hired the last Client Service Specialist and the Child Care office is fully staffed. There are currently 251 children on the waiting list, estimated wait time is 0-2 months. Leneva stated the Spring Director Luncheon & Professional Development event was this past Saturday. She explained this is a training and professional development opportunity for our contracted Child Care Providers Directors and Assistant Directors free of charge. We provide trainers and lunches for the event, and it is a way to get their training hours and to network with other centers in our area. The Directors Luncheon is held quarterly (March, June, September, and December).

Rapid Response – Lisa McDaniel reports in April the Results company had a total closure affecting 20, and El Chico closed affecting 47 employees but did decline for any rapid response services. There were 321 employees laid off, as of April 2023.

VI. Announcements – Next board meeting is on June 22, 2023.

VII. Adjournment

Madam Chair, Kristin Little, adjourned the meeting at 12:44 PM.


Glenda Ramsey, Secretary