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February 21, 2025

Monitoring Committee Meeting Notice

Members of the Monitoring Committee will meet on **Wednesday, February 26, 2025, at 3:30 pm via Zoom** link below.

Join Zoom Meeting

<https://us06web.zoom.us/j/4044453135?pwd=M0dxZ2dTTVREbUpkZkZYUm83NGN6dz09&omn=81142273073>

Meeting ID: 404 445 3135 Passcode: 717859 One tap mobile +13462487799

AGENDA

1. Call to order and introductions – Rhonda Schreiber, Chair
2. Welcome to new chair
3. 24.03.0001 Audit Resolution Report, next TWC review week of May 5th, DSA reviews



Audit Resolution
Report - WS North T

4. Review summary of Workforce Center reviews



Summary of
Monitoring by Cent

5. Review summary of Child Care reviews
6. Other discussion
7. Next meeting date to be determined with email poll.
8. Adjourn

Texas Workforce Commission

A Member of Texas Workforce Solutions

Bryan Daniel, Chairman
Commissioner Representing
the Public

Alberto Treviño, III
Commissioner Representing
Labor

Joe Esparza
Commissioner Representing
Employers

Edward Serna
Executive Director

November 14, 2024

Ms. Lisa McDaniel, Executive Director
Workforce Solutions North Texas
1501 Midwestern Pkwy., Suite 101
Wichita Falls, Texas 76302

Audit Resolution Report

Dear Ms. McDaniel:

Workforce Solutions North Texas (Board) administers the Child Care Services, Choices (employment services for Temporary Assistance for Needy Families), Employment Services, and Workforce Innovation and Opportunity Act programs. In Fiscal Year 2024 TWC conducted a monitoring review of these programs and had one finding, as documented in Monitoring Report #24.03.0001. This letter is about the audit resolution of the finding, as outlined below:

Prior Year

Finding: Ensure Leases are Properly Procured

For the second year, the Board did not comply with federal and state procurement requirements for a workforce center lease. The Bowie workforce center lease expired March 31, 2024. The Board has been on a month-to-month lease since it expired. During the SRM monitoring review in May 2024, the Board had taken no other procurement actions. The Board stated that it planned to hire a broker after the monitoring visit.

By not adhering to federal, state, and local procurement requirements, the Board cannot demonstrate that all procurement actions were conducted in a manner providing for full and open competition.

Corrective Action Taken:

The Board procured the services of a real estate broker after efforts to establish a new lease with the landlord of the Bowie Workforce Center were unsuccessful. The broker's search revealed no comparable locations suitable to meet the Board's needs. The current landlord agreed to a 60-month lease effective September 1, 2024, to August 31, 2029. The Board provided a copy of the signed and dated lease agreement with no renewal options, along with all related procurement documentation including but not limited to needs determination, broker's search, procurement timeline and checklist.

Ms. McDaniel
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Because the corrective actions taken adequately resolves the finding, TWC Monitoring Report #24.03.0001 is closed. We encourage the Board to continue its efforts in following and adhering to federal and state procurement requirements and guidelines, as this area will be tested during subsequent monitoring reviews.

Thank you for your assistance on this matter. If you have any further questions, please contact Judy Ohn at (737)-802-9398 or judy.ohn@twc.texas.gov.

Sincerely,



Charles E. Ross, Jr.
Director, Division of Fraud Deterrence and Compliance Monitoring

cc: Kristin Little Sr., Chair, Workforce Solutions North Texas

United States Department of Health and Human Services

Gwendolyn Jones, Regional Program Manager
Deborah Daniels, Program Specialist
Alisa Matthews, Program Specialist

United States Department of Labor

Nicholas E. Lalpui, Regional Administrator, Employment and Training Administration
M. Frank Stluka, Regional Director, Discretionary Grants and Financial, Management and Administrative Services Region IV - Dallas, USDOL/Employment and Training Administration



Summary of Monitoring by Center February 2025

Workforce Center Contractor: Equus Workforce Solutions

INTERNAL MONITORING REPORT	Period	Accuracy Rate	Final Accuracy Rate	Disallowed Cost
CHOICES Noncooperation-100%	2024.12	92%	92%	None
CHOICES Work Activities-100%	2024.12	85%	100%	None
PROCUREMENT REVIEW-100%	2024.Q4	100%	100%	None
SNAP Non-Cooperation-100%	2024.12	90%	92%	None
SNAP Work Activities-100%	2024.12	79%	94%	None
SUPPORT SERVICES REVIEW-100%	2024.12	95%	100%	None
WIOA CASE NOTE REVIEW-100%	2024.12	67%	90%	None
WIOA DV, MSG, Credential-100%	2024.Q4	81%	99%	None
WIOA ELIGIBILITY REVIEW-100%	2024.12	98%	100%	None
PII-WF	2024	100%	100%	None

Child Care QA Report -Oct 24 to Nov 24

Wednesday 2/26/25

The Quality Assurance (QA) process is an in-house, case file auditing process that involves a preliminary QA audit and a final QA audit for any case being determined eligible for child care services.

Quality Assurance Numbers

Total Cases Reviewed	230	Average Monthly Accuracy rate	99.67%	100% Accuracy for all cases	Disallowed Cost	\$0.00	
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