



A proud partner of the [americanjobcenter](#) network

1501 Midwestern Pkwy, Suite 101  
Wichita Falls, Texas 76302  
Phone: 940.767.1432  
Fax: 940.322.2683  
[www.ntxworksolutions.org](http://www.ntxworksolutions.org)

## **Workforce Solutions North Texas Board Meeting Minutes October 23, 2025**

The Workforce Solutions North Texas Board met at noon on Thursday, October 23, 2025, at Workforce Solutions North Texas, 4309 Jacksboro Hwy., Entrance 5, in Wichita Falls, in the Lonestar conference room.

### MEMBERS PRESENT (via in person or zoom):

Lauren Bush, Seymour Economic Development Center  
Dr. Cheryl Groves, Groves Mechanical  
Alicia Myrick, Child Care Partners  
Vicki Holland, Holland Land & Cattle  
Billy Clark, Helping Electra's Local People  
Chelsea Lewis, Lewis Learning Center  
Anthony Louis, Pratt & Whitney  
Kenny Miller, Region 9  
Dirk Welch, Midwestern State University  
Jim Sjolander, Berend Brothers  
Scotty Sproles, NOV Fiber Glass Systems  
Linda Whitaker, Archer Supply  
Mileasha Rizan, Work Services Corporation  
Debbie Powell, Texas Workforce Solutions Vocational Rehabilitation  
Glenda Ramsey, Harper Perkins Architects  
Rhonda Schriber, Humana  
Julie Young, Wichita Adult Literacy  
Toni Alonzo, Communities in Schools Greater Wichita Falls  
Dori Dockery, United Regional Health Care System  
Jeremy Geske, TWC Public Employer Sector

### MEMBERS NOT PRESENT:

Terry McAdams, MacTech Solutions  
Michelle Wood, Wichita Falls ISD  
Maria Jaimes-Contreras, Wichita Falls Chamber of Commerce  
Steve Holloway, Wichita Falls Trades and Labor Council  
Michael Blevins, Tower Extrusions  
Marsha Anderson, Rolling Plains Management Corporation

### GUESTS PRESENT:

Tiffany Jones, Workforce Solutions Childcare  
Nannette Holmes, Workforce Solutions Child Care  
Sandi Stahr, Equus, Workforce Solutions Center  
Crystal Keel, Equus Wichita Falls Center



A proud partner of the [americanjobcenter](#) network

1501 Midwestern Pkwy, Suite 101  
Wichita Falls, Texas 76302  
Phone: 940.767.1432  
Fax: 940.322.2683  
[www.ntxworksolutions.org](http://www.ntxworksolutions.org)

Ginger Hannah, Equus Wichita Falls Center  
Shana Ferguson, Nortex Regional Planning Commission  
Dennis Wilde, Nortex Regional Planning Commission  
Darla Silva, Equus Wichita Falls Center  
David Yocum, Texas Veterans Leadership Program  
Stacey Lingbeek, Equus Wichita Falls Center  
Lisa Bradbury, Wichita Falls Chamber of Commerce  
David Dohme, TVC  
Sherry Dunn, TVC

**STAFF MEMBERS PRESENT:**

Lisa McDaniel, Executive Director  
Sharon Hulcy, Contract Manager / EO Officer  
Kendra Ball, Business & Outreach Manager  
LeAnne Baird, Texas Regional Pathways Network Coordinator  
Karen Fite, Technology Manager  
Kayla Crowley, Child Care Contract Manager  
Robin Read, IT System Support Specialist  
Sydney Clement, Administrative Assistant / EO Officer

Mrs. Rhonda Schrieber, Madam Chair, called the meeting to order at 12:01 pm. Everyone went around the room and online via Zoom to introduce themselves.

Mrs. Schrieber asked if there was anything for public comment. There was none.

Mrs. Schrieber asked for approval of the consent agenda and the minutes from the August 2025 Board meeting. Billy Clark made a motion to accept, and Glenda Ramsey seconded (motion passed).

Mrs. Sharon Hulcy, Contract Manager/EO Officer, started the meeting by going over the Monitoring Committee Report. The first item discussed was for the annual review done in April of 2025. The Monitoring Report received by Texas Workforce Commission on 10/14/25 for the review was for Child Care Services, Choices, Employments Services and WIOA that was for period March 2024 through February 2025 as we had discussed at the last board meeting. The finding stated that the board did not ensure PIRTS requirements were met regarding journal notes and pending case closures. As a corrective action moving forward the board will meet monthly with PIRTS staff data entry users to ensure all PIRTS cases are monitored for required timely actions to be completed. There were two areas of concern that were noted in the review and it was with RESEA and Single Audit. Both areas are new to the monitoring list and concerns have been noted for corrections, so further discrepancies are prevented.

Next was the Data Validations Results Report. This review was from July 2023 to March 2024, it was conducted to ensure the accuracy of data collected and reported to United States Department of Labor for the Fiscal Year 2024. The last review report was the SNAP (Supplemental Nutrition Assistance Program) from March 2024 to February 2025. Both were good reports with no issues found.

*Texas Workforce Commission, in partnership with 28 local workforce development boards, forms Texas Workforce Solutions. Workforce Solutions North Texas is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Relay Texas: (800)735-2989 (TDD) or (800)735-2988(Voice) or 711*



A proud partner of the [americanjobcenter](#) network

1501 Midwestern Pkwy, Suite 101  
Wichita Falls, Texas 76302  
Phone: 940.767.1432  
Fax: 940.322.2683  
[www.ntxworksolutions.org](http://www.ntxworksolutions.org)

In September we had our first visit from the State Monitoring Advocacy for Migrant Seasonal Farm Worker. There were a few areas of concern to be reviewed. North Texas doesn't have many Migrant Farm Worker but the Monitor visiting did share a lot of information while they were here to make us aware of what is considered migrant farm work. There is no training scheduled at this time, but the Monitor indicated there will be training.

Mrs. Hulcy went on to discuss the follow-up monitoring report with SNAP and Choices from Diaz, Smith & Associates. Hard copy documentation of participation hours did not match WIT Attendance Tracking in 2 of the 8 cases had a 25% error rate. The plan is to have the contractors ensure the hours entered in WIT match the supporting documents in case files and conduct targeted training. There was also a finding with Choices where timely and reasonable attempt (TRA) was not followed in 2 of the 10 files, 20% error rate. Recommendations for escalated action include the contractor must ensure that the date of the TRA and the date of noncompliance are in the case notes. Mrs. Hulcy then went over the Grant Spending Report and the Board Procurement List. No questions asked.

Mrs. Lisa McDaniel, Executive Director, updated the current finance situation regarding the Government shutdown. Texas Workforce Commission right now is operating on funding on grants prior to October 1<sup>st</sup>. There has been no new funding since October 1<sup>st</sup>. The TWC Finance Department is advising boards that as of now funding can last on these other grants that have not expired through December, except for SNAP. HHS has announced if the government shutdown is not rectified by October 27<sup>th</sup>, then the November benefits for the SNAP E&T program will not be issued. TWC is working on guidance for the boards about what we are to do in the following weeks. Until then, on all the other programs it is business as usual. As this goes on further it could start to impact things but hopefully there will be a resolution.

Mrs. Kendra Ball, Business & Outreach Manager, went over the Rapid Response Report, and discussed some recent layoffs in the region. Closings this month include both Stripes Convenience stores located on Southwest Parkway and Kemp and Call field due to low performance. It was announced that the city of Wichita Falls has purchased Sikes Senter Mall. No layoffs of current staff have been done at this time. Currently there are 30 businesses that remain in the mall, and some have leases signed or do not know the corporate plans yet. Mrs. Ball shared with everyone that Kell West Hospital and United Regional Health Care System is taking over the building.

Mrs. Ball shared an overview of Grants we have applied for. The first being Texas Mutual Insurance for \$100,000. This would provide support for items like transportation, bus passes, bicycles, helmets, and other required items for work. Funds would also help people get their IDs and birth certificates to get employment. Mrs. Ball explained that some customers have very critical needs for items and not the time to go through the full scope of eligibility and wait for such items to be able to take a job. These funds would allow immediate assistance without waiting. The second grant we have applied for is the Teacher Externship. The third grant we have submitted is the Workforce Readiness CTE (Career Technical Education). This grant will be primarily for curriculum development to help students that need soft skills training within the high schools across our region. The last grant we submitted was for Innovation Fund for \$250,000. The plan for this is to develop workplace 3D walk-throughs of employers to give a true hands-on experience for career exploration with employers that the public may not have access to otherwise due to security and safety concerns.



A proud partner of the [americanjobcenter](#) network

1501 Midwestern Pkwy, Suite 101  
Wichita Falls, Texas 76302  
Phone: 940.767.1432  
Fax: 940.322.2683  
[www.ntxworksolutions.org](http://www.ntxworksolutions.org)

Mrs. LeAnne Baird, Texas Regional Pathways Network Coordinator, shared the results of the surveys gathered at the last board meeting and the surveys from the teachers and students at the Youth Career event. We had an 8<sup>th</sup> grade student survey, an industry survey and an educator survey. The educator survey was specifically for our CTE teachers and institution of higher education. These surveys went into 3 of 4 of the grants we had submitted for. When we had asked the teachers what they needed support with, they replied that they don't have the curriculum that includes career focus. We have identified our high demand industries and are beginning to start strategic planning and how exactly we're going to make North Texas shine.

Next, Ms. Kayla Crowley, Child Care Contract Manager, shared the latest on the Child Care Advisory Council meeting last week. The Child Care Regulation Navigators gave a presentation so that everyone in the council understood the process of how they helped navigate people to open a childcare daycare center or an at-home childcare center. If you know of anyone looking to open and start a day care center, please let us know. They discussed updates on the Texas Association for the Education of Young Children chapter that they are starting here in North Texas for the women and the community. The council is still in the pre-chapter stages, but it will help the connection between the council and several other participants.

Mrs. Nannette Holmes, Provider Services Liaison, is in the spotlight on Child Care this month. She has been with Child Care Services for 7 years and most recently has rejoined the billing team to help assist the QA process and share her previous expertise. She shared with everyone that as of October 15<sup>th</sup> there are 137 children on the waitlist for childcare services, and it is currently a waiting time of 8-9 months. The directors' luncheon training was held on September 17<sup>th</sup>, they had 7 in-person attendees and 6 online attendees. They also had their monthly Infant/Toddler training held on September 25<sup>th</sup> where they had 21 in-person attendees and 15 online attendees. The next training course is scheduled for October 28<sup>th</sup>. Child Care Services has been involved in a lot of community involvement, including the Vernon College Resource Fair, 2025 Wichita County Health & Wellness Fair and the Second Chance Job Fair.

Mrs. Crystal Keel, Equus Wichita Falls Center, shared there were 1,219 job seekers attend the WinCo Foods 3-day hiring event that was held September 3<sup>rd</sup>-5<sup>th</sup>. There were 259 job seekers who attended the Second Chance Job Fair held on October 9<sup>th</sup>. Both events were a huge success. The Job's Y'all Youth Career Event was held on September 24<sup>th</sup> at the Wichita Falls MPEC center where 23 schools, 1,063 8<sup>th</sup> grade students and 90 teachers were hosted where they could visit 31 career stations. This was a large-scale event that also has over 150 volunteers to help with the event to include set up, bus parking, lunch distribution, hall monitors and staff available for general questions and oversight to ensure the event is smooth. The 2025 Teacher Externship Program this year was also a great success, in which 32 teachers participated from 10 schools and 24 employers. The next upcoming event is Hiring Red, White and You on November 18<sup>th</sup>. The success story of the month is about Jeanie Bower who came to Workforce Solutions North Texas unemployed and uncertain of what would come next. She is a single mom of two and an air force veteran. Her oldest son was born with medical issues that required many surgeries. He lives with developmental disorders and mental health challenges that have taught her resilience, compassion and strength. Jeanie attended the Job Readiness Workshop where Stacey Lingbeek walked her through each step. Jeanie then started employment at Helen Farabee as a Family Partner. Jeanie stated that she is grateful to Workforce Solutions for helping her turn on the hardest seasons of her life in a new beginning filled with passion, purpose and hope. The employee spotlight at Workforce Solutions is Ms.

*Texas Workforce Commission, in partnership with 28 local workforce development boards, forms Texas Workforce Solutions.*

*Workforce Solutions North Texas is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Relay Texas: (800)735-2989 (TDD) or (800)735-2988(Voice) or 711*



A proud partner of the [americanjobcenter](#) network

1501 Midwestern Pkwy, Suite 101  
Wichita Falls, Texas 76302  
Phone: 940.767.1432  
Fax: 940.322.2683  
[www.ntxworksolutions.org](http://www.ntxworksolutions.org)

Stacey Lingbeek, who joined Workforce Solutions in 2023 as a Classroom Facilitator. She now leads Career Workshops Monday through Friday covering topics such as navigating WorkInTexas.com to weekly reviews.

Mrs. Schrieber announced the next board meeting will be on December 11, 2025, at noon. The meeting was adjourned at 1:08 pm.

Respectfully submitted,

A handwritten signature in black ink that reads "Linda Whitaker". The signature is written in a cursive style and is positioned above a horizontal line.

Linda Whitaker, Secretary