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1501 Midwestern Pkwy, Suite 101
Wichita Falls, Texas 76302
Phone: 940.767.1432
Fax: 940.322.2683
www.ntxworksolutions.org

Workforce Solutions North Texas Board Meeting

December 5, 2025

Members of the Workforce Solutions North Texas Workforce Development Board will meet on **Thursday, December 11, 2025**, at 12:00 pm (noon).

In-person attendance will be at **Workforce Solutions North Texas Workforce Center, 4309 Old Jacksboro Hwy, Entrance 5, in the Lonestar Conference Room** in Wichita Falls, Texas. **Lunch will be provided for those who RSVP via attendance poll.**

Virtual attendance requires registration by noon, **December 11, 2025**, to access via Zoom.

https://us06web.zoom.us/meeting/register/ZAnP6o4IRL2Q_TqyIxsXg

After registering, you will receive a confirmation email containing information about joining.

AGENDA

1. **Call to Order**
2. **Introductions of Guests**
3. **Public Comment**
4. **Consent Agenda – Action Requested**
 - a. Approval of October 2025 Board Meeting Minutes - Pgs. 2-6
Note - Full Board meeting recordings are posted to the board website at <https://ntxworksolutions.org/board-meetings/>
5. **Items for Discussion and Approval Requested**
 - a. Education Committee – Target Occupations, Target Industries, & In-Demand Industries Lists
 - b. December 26, 2025
6. **Reports**
 - a. Monitoring Committee - Pgs. 7-15
 - b. Executive Director
 - c. Rapid Response - Pgs. 16-17
 - d. Workforce Solutions Child Care - Pgs. 18-19
 - e. Workforce Solutions Workforce - Pgs. 20-26
7. **Announcements – Next Board Meeting – February 26, 2026**
8. **Adjourn**

The Workforce Solutions North Texas Board reserves the right to adjourn into executive session at any time during this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices). The facility is wheelchair accessible and accessible parking spaces are available. Individuals who require auxiliary aids or services for this meeting should contact the Workforce Solutions Board Office at (940) 767-1432 at least two days before the meeting so that the appropriate arrangements can be made.



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Workforce Solutions North Texas Board Meeting Minutes October 23, 2025

The Workforce Solutions North Texas Board met at noon on Thursday, October 23, 2025, at Workforce Solutions North Texas, 4309 Jacksboro Hwy., Entrance 5, in Wichita Falls, in the Lonestar conference room.

MEMBERS PRESENT (via in person or zoom):

Lauren Bush, Seymour Economic Development Center
Dr. Cheryl Groves, Groves Mechanical
Alicia Myrick, Child Care Partners
Vicki Holland, Holland Land & Cattle
Billy Clark, Helping Electra's Local People
Chelsea Lewis, Lewis Learning Center
Anthony Louis, Pratt & Whitney
Kenny Miller, Region 9
Dirk Welch, Midwestern State University
Jim Sjolander, Berend Brothers
Scotty Sproles, NOV Fiber Glass Systems
Linda Whitaker, Archer Supply
Mileasha Rizan, Work Services Corporation
Debbie Powell, Texas Workforce Solutions Vocational Rehabilitation
Glenda Ramsey, Harper Perkins Architects
Rhonda Schriber, Humana
Julie Young, Wichita Adult Literacy
Toni Alonzo, Communities in Schools Greater Wichita Falls
Dori Dockery, United Regional Health Care System
Jeremy Geske, TWC Public Employer Sector

MEMBERS NOT PRESENT:

Terry McAdams, MacTech Solutions
Michelle Wood, Wichita Falls ISD
Maria Jaimes-Contreras, Wichita Falls Chamber of Commerce
Steve Holloway, Wichita Falls Trades and Labor Council
Michael Blevins, Tower Extrusions
Marsha Anderson, Rolling Plains Management Corporation

GUESTS PRESENT:

Tiffany Jones, Workforce Solutions Childcare
Nannette Holmes, Workforce Solutions Child Care
Sandi Stahr, Equus, Workforce Solutions Center
Crystal Keel, Equus Wichita Falls Center

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Ginger Hannah, Equus Wichita Falls Center
Shana Ferguson, Nortex Regional Planning Commission
Dennis Wilde, Nortex Regional Planning Commission
Darla Silva, Equus Wichita Falls Center
David Yocum, Texas Veterans Leadership Program
Stacey Lingbeek, Equus Wichita Falls Center
Lisa Bradbury, Wichita Falls Chamber of Commerce
David Dohme, TVC
Sherry Dunn, TVC

STAFF MEMBERS PRESENT:

Lisa McDaniel, Executive Director
Sharon Hulcy, Contract Manager / EO Officer
Kendra Ball, Business & Outreach Manager
LeAnne Baird, Texas Regional Pathways Network Coordinator
Karen Fite, Technology Manager
Kayla Crowley, Child Care Contract Manager
Robin Read, IT System Support Specialist
Sydney Clement, Administrative Assistant / EO Officer

Mrs. Rhonda Schrieber, Madam Chair, called the meeting to order at 12:01 pm. Everyone went around the room and online via Zoom to introduce themselves.

Mrs. Schrieber asked if there was anything for public comment. There was none.

Mrs. Schrieber asked for approval of the consent agenda and the minutes from the August 2025 Board meeting. Billy Clark made a motion to accept, and Glenda Ramsey seconded (motion passed).

Mrs. Sharon Hulcy, Contract Manager/EO Officer, started the meeting by going over the Monitoring Committee Report. The first item discussed was for the annual review done in April of 2025. The Monitoring Report received by Texas Workforce Commission on 10/14/25 for the review was for Child Care Services, Choices, Employments Services and WIOA that was for period March 2024 through February 2025 as we had discussed at the last board meeting. The finding stated that the board did not ensure PIRTS requirements were met regarding journal notes and pending case closures. As a corrective action moving forward the board will meet monthly with PIRTS staff data entry users to ensure all PIRTS cases are monitored for required timely actions to be completed. There were two areas of concern that were noted in the review and it was with RESEA and Single Audit. Both areas are new to the monitoring list and concerns have been noted for corrections, so further discrepancies are prevented.

Next was the Data Validations Results Report. This review was from July 2023 to March 2024, it was conducted to ensure the accuracy of data collected and reported to United States Department of Labor for the Fiscal Year 2024. The last review report was the SNAP (Supplemental Nutrition Assistance Program) from March 2024 to February 2025. Both were good reports with no issues found.

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In September we had our first visit from the State Monitoring Advocacy for Migrant Seasonal Farm Worker. There were a few areas of concern to be reviewed. North Texas doesn't have many Migrant Farm Worker but the Monitor visiting did share a lot of information while they were here to make us aware of what is considered migrant farm work. There is no training scheduled at this time, but the Monitor indicated there will be training.

Mrs. Hulcy went on to discuss the follow-up monitoring report with SNAP and Choices from Diaz, Smith & Associates. Hard copy documentation of participation hours did not match WIT Attendance Tracking in 2 of the 8 cases had a 25% error rate. The plan is to have the contractors ensure the hours entered in WIT match the supporting documents in case files and conduct targeted training. There was also a finding with Choices where timely and reasonable attempt (TRA) was not followed in 2 of the 10 files, 20% error rate. Recommendations for escalated action include the contractor must ensure that the date of the TRA and the date of noncompliance are in the case notes. Mrs. Hulcy then went over the Grant Spending Report and the Board Procurement List. No questions asked.

Mrs. Lisa McDaniel, Executive Director, updated the current finance situation regarding the Government shutdown. Texas Workforce Commission right now is operating on funding on grants prior to October 1st. There has been no new funding since October 1st. The TWC Finance Department is advising boards that as of now funding can last on these other grants that have not expired through December, except for SNAP. HHS has announced if the government shutdown is not rectified by October 27th, then the November benefits for the SNAP E&T program will not be issued. TWC is working on guidance for the boards about what we are to do in the following weeks. Until then, on all the other programs it is business as usual. As this goes on further it could start to impact things but hopefully there will be a resolution.

Mrs. Kendra Ball, Business & Outreach Manager, went over the Rapid Response Report, and discussed some recent layoffs in the region. Closings this month include both Stripes Convenience stores located on Southwest Parkway and Kemp and Call field due to low performance. It was announced that the city of Wichita Falls has purchased Sikes Senter Mall. No layoffs of current staff have been done at this time. Currently there are 30 businesses that remain in the mall, and some have leases signed or do not know the corporate plans yet. Mrs. Ball shared with everyone that Kell West Hospital and United Regional Health Care System is taking over the building.

Mrs. Ball shared an overview of Grants we have applied for. The first being Texas Mutual Insurance for \$100,000. This would provide support for items like transportation, bus passes, bicycles, helmets, and other required items for work. Funds would also help people get their IDs and birth certificates to get employment. Mrs. Ball explained that some customers have very critical needs for items and not the time to go through the full scope of eligibility and wait for such items to be able to take a job. These funds would allow immediate assistance without waiting. The second grant we have applied for is the Teacher Externship. The third grant we have submitted is the Workforce Readiness CTE (Career Technical Education. This grant will be primarily for curriculum development to help students that need soft skills training within the high schools across our region. The last grant we submitted was for Innovation Fund for \$250,000. The plan for this is to develop workplace 3D walk-throughs of employers to give a true hands-on experience for career exploration with employers that the public may not have access to otherwise due to security and safety concerns.

Mrs. LeAnne Baird, Texas Regional Pathways Network Coordinator, shared the results of the surveys gathered at the last board meeting and the surveys from the teachers and students at the Youth Career event. We had an 8th grade student survey, an industry survey and an educator survey. The educator survey was specifically for our CTE teachers and institution of higher education. These surveys went into 3 of 4 of the grants we had submitted for. When we had asked the teachers what they needed support with, they replied that they don't have the curriculum that includes career focus. We have identified our high demand industries and are beginning to start strategic planning and how exactly we're going to make North Texas shine.

Next, Ms. Kayla Crowley, Child Care Contract Manager, shared the latest on the Child Care Advisory Council meeting last week. The Child Care Regulation Navigators gave a presentation so that everyone in the council understood the process of how they helped navigate people to open a childcare daycare center or an at-home childcare center. If you know of anyone looking to open and start a day care center, please let us know. They discussed updates on the Texas Association for the Education of Young Children chapter that they are starting here in North Texas for the women and the community. The council is still in the pre-chapter stages, but it will help the connection between the council and several other participants.

Mrs. Nannette Holmes, Provider Services Liaison, is in the spotlight on Child Care this month. She has been with Child Care Services for 7 years and most recently has rejoined the billing team to help assist the QA process and share her previous expertise. She shared with everyone that as of October 15th there are 137 children on the waitlist for childcare services, and it is currently a waiting time of 8-9 months. The directors' luncheon training was held on September 17th, they had 7 in-person attendees and 6 online attendees. They also had their monthly Infant/Toddler training held on September 25th where they had 21 in-person attendees and 15 online attendees. The next training course is scheduled for October 28th. Child Care Services has been involved in a lot of community involvement, including the Vernon College Resource Fair, 2025 Wichita County Health & Wellness Fair and the Second Chance Job Fair.

Mrs. Crystal Keel, Equus Wichita Falls Center, shared there were 1,219 job seekers attend the WinCo Foods 3-day hiring event that was held September 3rd-5th. There were 259 job seekers who attended the Second Chance Job Fair held on October 9th. Both events were a huge success. The Job's Y'all Youth Career Event was held on September 24th at the Wichita Falls MPEC center where 23 schools, 1,063 8th grade students and 90 teachers were hosted where they could visit 31 career stations. This was a large-scale event that also has over 150 volunteers to help with the event to include set up, bus parking, lunch distribution, hall monitors and staff available for general questions and oversight to ensure the event is smooth. The 2025 Teacher Externship Program this year was also a great success, in which 32 teachers participated from 10 schools and 24 employers. The next upcoming event is Hiring Red, White and You on November 18th. The success story of the month is about Jeanie Bower who came to Workforce Solutions North Texas unemployed and uncertain of what would come next. She is a single mom of two and an air force veteran. Her oldest son was born with medical issues that required many surgeries. He lives with developmental disorders and mental health challenges that have taught her resilience, compassion and strength. Jeanie attended the Job Readiness Workshop where Stacey Lingbeek walked her through each step. Jeanie then started employment at Helen Farabee as a Family Partner. Jeanie stated that she is grateful to Workforce Solutions for helping her turn on the hardest seasons of her life in a new beginning filled with passion, purpose and hope. The employee spotlight at Workforce Solutions is Ms.



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Stacey Lingbeek, who joined Workforce Solutions in 2023 as a Classroom Facilitator. She now leads Career Workshops Monday through Friday covering topics such as navigating WorkInTexas.com to weekly reviews.

Mrs. Schrieber announced the next board meeting will be on December 11, 2025, at noon. The meeting was adjourned at 1:08 pm.

Respectfully submitted,

A handwritten signature in black ink that reads "Linda Whitaker". The signature is written in a cursive style and is positioned above a horizontal line.

Linda Whitaker, Secretary

Texas Workforce Commission

A Member of Texas Workforce Solutions

Joe Esparza
Commissioner Representing
Employers

Alberto Treviño, III
Commissioner Representing
Labor

Brent Connett
Commissioner Representing
the Public

Randy Townsend
Interim Executive Director

October 23, 2025

Mrs. Lisa McDaniel, Executive Director
Workforce Solutions North Texas
1501 Midwestern Pkwy, Ste. 101
Wichita Falls, Texas 76302

Dear Mrs. McDaniel:

This letter is regarding a finding identified in the Texas Workforce Commission (TWC) Monitoring Report #25.03.0001. This report included a review of the Child Care Services, Choices, Employment Services, and Workforce Innovation and Opportunity Act programs administered by Workforce Solutions North Texas (Board). This monitoring review identified one finding that requires further resolution action as outlined below:

Finding: Ensure PIRTS Guidelines are Followed

The Board did not ensure PIRTS requirements were met regarding journal notes and pending case closures. In two out of three (67 percent) applicable case files tested, the case status was not updated to Pending Case Closure within 90 days and cases in PIRTS were left open past the required timeframe without journal notes to explain the reason for the delay.

Without journal notes in PIRTS to record delays, there is no assurance that fraud cases are being handled properly.

Documentation Required:

The recommendation in the monitoring report states that the Board should strengthen controls to ensure cases in PIRTS that are open beyond the 90-day requirement have a note to explain the reason for the delay. Based on the Board's response to the monitoring report, please provide dated implemented controls and procedures which address the weaknesses identified and ensures all requirements and guidelines of FDCM Letter 01-2024, dated April 26, 2024 are followed and adhered to. In addition, please provide a copy of the staff PIRTS checklist/desk aid dated 4/23/2025, along with most recent Board monitoring of this area. Lastly, please provide recent training documentation for staff who completed PIRTS training offered by TWC's Division of Fraud and Deterrence and Compliance Monitoring and any internal training conducted.

Please provide the above information within 45 calendar days from the date of this letter to Rudy Ortiz, via email rudolfo.ortiz@twc.texas.gov. Additional documentation may be requested at a future date based on the documentation submitted.

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Mrs. McDaniel
Page 2
October 23, 2025

Thank you in advance for your cooperation and assistance. Should you have any questions or concerns, please contact Rudy Ortiz at (737) 667-6067 or me at 737-802-9398 or judy.ohn@twc.texas.gov.

Sincerely,

Judy Ohn

Judy Ohn
Director of Fiscal Services and Audit Resolution

Workforce Solutions North Texas
Board Spending Report
Report Date: As of 10/31/2025

Acct Code	Grant Number	Grant Period	Total Grant Award	Total Grant Expended	Balance Remaining	% Remaining
33-1063	0324WOA001	07/01/24 - 06/30/26	597,903.00	482,036.78	115,866.22	19%
33-1064	0324WOD001	07/01/24 - 06/30/26	673,382.00	597,207.51	76,174.49	11%
33-1065	0324WOY001	07/01/24 - 06/30/26	665,068.00	489,510.87	175,557.13	26%
33-1067	0325COL001	09/01/24 - 10/31/25	161,760.89	126,521.39	35,239.50	22%
33-1068	0325CCF001	08/31/24 - 12/31/25	8,786,831.00	7,728,492.77	1,058,338.23	12%
33-1070	0325TAF001	10/01/24 - 10/31/25	897,110.00	897,110.00	0.00	0%
33-1073	0325WPA001	10/01/24 - 12/31/25	16,734.00	13,981.78	2,752.22	16%
33-1077	0325CCQ001	10/01/24 - 10/31/25	566,244.00	491,500.10	74,743.90	13%
33-1078	0325REA001	10/01/24 - 02/28/26	403,664.00	281,408.82	122,255.18	30%
33-1080	0325CCM001	10/01/24 - 12/31/25	579,564.00	0.00	579,564.00	100%
33-1081	0325CQF001	10/01/24 - 10/31/25	506,128.00	462,629.51	43,498.49	9%
33-1083	0325EXT001	04/01/25 - 03/31/26	63,807.00	35,860.29	27,946.71	44%
33-1084	0325MTC001	04/17/25 - 04/30/26	210,514.00	37,562.08	172,951.92	82%
33-1085	0325TRPN001	03/01/25 - 04/30/27	200,000.00	38,268.42	161,731.58	81%
33-1086	0325WOA001	07/01/25 - 06/30/27	518,911.00	24,205.63	494,705.37	95%
33-1087	0325WOD001	07/01/25 - 06/30/27	617,803.00	39,456.77	578,346.23	94%
33-1088	0325WOY001	07/01/25 - 06/30/27	573,812.00	30,152.17	543,659.83	95%
33-1089	0325WOR001	07/01/25 - 06/30/26	16,270.00	295.67	15,974.33	98%
33-1090	0326TAF001	10/01/25 - 10/31/26	879,132.00	2,739.36	876,392.64	100%
33-1091	0326CCF001	10/01/25 - 12/31/26	9,149,676.00	16,652.34	9,133,023.66	100%
33-1092	0326CCQ001	10/01/25 - 10/31/26	627,387.00	0.00	627,387.00	100%
33-1093	0326CCM001	10/01/25 - 12/31/26	571,808.00	0.00	571,808.00	100%
33-1094	VES26_03 TVC	10/01/25 - 09/30/26	20,900.00	1,563.05	19,336.95	93%
33-1095	0326COL001	09/01/25 - 08/31/26	158,497.56	22,004.34	136,493.22	86%
33-1096	0326CCP001	09/01/25 - 08/31/26	599,817.00	61,469.94	538,347.06	90%
33-1097	0326CQF001	10/01/25 - 10/31/26	597,334.00	0.00	597,334.00	100%
33-1098	0326SNE001	10/01/25 - 09/30/26	112,142.00	9,492.89	102,649.11	92%
33-1099	0326WOO001	10/01/25 - 10/31/26	3,252.00	0.00	3,252.00	100%
33-1100	3024VRS039-3 SHN	09/01/25 - 08/31/27	226,000.00	164.49	225,835.51	100%
33-1101	3024VRS096-3 PWE	10/01/25 - 09/30/27	375,000.00	99.90	374,900.10	100%

**Board Procurement List
11/1/2024 - 10/31/2025**

Contractor/Vendor	Purchase date	Total cost	Goods/Services	Type	Since last meeting	12-Month rolling
A1 Fire Extinguisher Co	6/2/2025	\$ 15.00	Annual maintenance check	Micro		\$ 15.00
Adobe	9/28/2024	\$ 119.95	Acrobat Pro DC for 6	Micro		
Adobe	10/5/2024	\$ 419.88	Creative Cloud	Micro		
Adobe	10/23/2024	\$ 119.95	License fee	Micro		
Adobe	11/24/2024	\$ 119.95	License fee	Micro		
Adobe	12/24/2024	\$ 119.95	License fee	Micro		
Adobe	1/23/2025	\$ 119.95	5 Adobe Pro License	Micro		
Adobe	2/23/2025	\$ 119.95	5 Adobe Pro License	Micro		
Adobe	3/23/2025	\$ 119.95	5 Adobe Pro License	Micro		
Adobe	4/25/2025	\$ 119.95	5 Adobe Pro License	Micro		
Adobe	5/25/2025	\$ 119.95	5 Adobe Pro License	Micro		
Adobe	6/23/2025	\$ 119.95	5 Adobe Pro License	Micro		
Adobe	7/23/2025	\$ 119.95	5 Adobe Pro License	Micro		
Adobe	8/23/2025	\$ 119.95	License fee	Micro		
Adobe	8/25/2025	\$ 23.01	1 Adobe Pro License	Micro		
Adobe	9/23/2025	\$ 143.94	6 Adobe Pro License	Micro		
Adobe	10/23/2025	\$ 143.94	6 Adobe Pro License	Micro	\$ 143.94	\$ 2,170.17
AFAB Ventures, LLC	9/25/2024	\$ 60.00	September window cleaning	Micro		
AFAB Ventures, LLC	10/23/2024	\$ 60.00	Window cleaning	Micro		
AFAB Ventures, LLC	1/4/2025	\$ 90.00	Window cleaning	Micro		
AFAB Ventures, LLC	2/5/2025	\$ 60.00	Window cleaning	Micro		
AFAB Ventures, LLC	3/5/2025	\$ 60.00	Window cleaning	Micro		
AFAB Ventures, LLC	4/29/2025	\$ 60.00	Window cleaning	Micro		
AFAB Ventures, LLC	6/11/2025	\$ 60.00	Window cleaning	Micro		
AFAB Ventures, LLC	7/2/2025	\$ 60.00	Window cleaning	Micro		
AFAB Ventures, LLC	8/13/2025	\$ 60.00	Window cleaning	Micro		
AFAB Ventures, LLC	9/10/2025	\$ 60.00	Window cleaning	Micro		
AFAB Ventures, LLC	10/8/2025	\$ 60.00	Window cleaning	Micro	\$ 60.00	\$ 690.00
Amazon	9/18/2024	\$ 129.95	monitor stand for new hire cc	Micro		
Amazon	10/16/2024	\$ 161.60	Synology NAS storage for staff	Micro		
Amazon	10/16/2024	\$ 1,194.88	Synology NAS storage for staff	Micro		
Amazon	10/16/2024	\$ 88.14	Synology NAS storage for staff	Micro		
Amazon	10/16/2024	\$ 132.22	Synology NAS storage for staff	Micro		
Amazon	10/16/2024	\$ 66.11	Synology NAS storage for staff	Micro		
Amazon	10/16/2024	\$ 22.04	Synology NAS storage for staff	Micro		
Amazon	10/25/2024	\$ 33.73	Office supplies from Amazon	Micro		
Amazon	10/25/2024	\$ 105.90	Office supplies from Amazon	Micro		
Amazon	10/25/2024	\$ 41.17	Office supplies from Amazon	Micro		
Amazon	12/11/2024	\$ 57.58	Board office supplies	Micro		
Amazon	12/11/2024	\$ 68.72	Board office supplies	Micro		
Amazon	12/11/2024	\$ 212.38	Board office supplies	Micro		
Amazon	12/11/2024	\$ 76.00	Board office supplies	Micro		
Amazon	12/18/2024	\$ 61.52	Board office supplies	Micro		
Amazon	1/19/2025	\$ 36.98	docking station	Micro		
Amazon	2/13/2025	\$ 309.05	cables	Micro		
Amazon	2/20/2025	\$ 21.64	surge cord	Micro		
Amazon	2/26/2025	\$ 49.99	Docking stations	Micro		
Amazon	5/20/2025	\$ 141.74	Document scanner	Micro		
Amazon	5/25/2025	\$ 42.40	surge protector power strip	Micro		
Amazon	6/9/2025	\$ 51.98	board office supplies	Micro		
Amazon	6/9/2025	\$ 12.59	board office supplies	Micro		
Amazon	6/10/2025	\$ 114.85	board office supplies	Micro		
Amazon	7/9/2025	\$ 87.00	Brother Printer drum-unit	Micro		
Amazon	8/13/2025	\$ 390.16	Board office supplies	Micro		
Amazon	8/19/2025	\$ 1,443.18	Binding supplies for Job's Y'all Youth Fair	Micro		
Amazon	9/17/2025	\$ 227.85	Board office supplies	Micro	\$ 227.85	
Amazon	10/17/2025	\$ 155.67	Board office supplies	Micro	\$ 155.67	
Amazon	10/16/2025	\$ 679.12	Educational items for toddlers Halloween	Micro	\$ 679.12	
Amazon	10/24/2025	\$ 114.87	Board office supplies	Micro	\$ 114.87	\$ 6,331.01

**Board Procurement List
11/1/2024 - 10/31/2025**

Contractor/Vendor	Purchase date	Total cost	Goods/Services	Type	Since last meeting	12-Month rolling
Art's Home Pest Exterminators	9/1/2024	\$ 75.00	September pest control	Micro		
Art's Home Pest Exterminators	10/30/2024	\$ 75.00	pest control	Micro		
Art's Home Pest Exterminators	12/23/2024	\$ 75.00	pest control	Micro		
Art's Home Pest Exterminators	2/26/2025	\$ 75.00	pest control	Micro		
Art's Home Pest Exterminators	4/30/25	\$ 75.00	pest control	Micro		
Art's Home Pest Exterminators	7/30/2025	\$ 75.00	pest control	Micro		
Art's Home Pest Exterminators	10/29/2025	\$ 75.00	pest control	Micro	\$ 75.00	\$ 525.00
AT&T Mobile Rec	9/3/24	\$ 730.75	Business Cell phones	Micro		
AT&T Mobile Rec	9/15/2024	\$ 253.80	5 board cell phones	Micro		
AT&T Mobile Rec	10/3/2024	\$ 655.75	10 board cell phones	Micro		
AT&T Mobile Rec	10/15/2024	\$ 254.15	5 board cell phones	Micro		
AT&T Mobile Rec	11/3/2024	\$ 656.04	10 board cell phones	Micro		
AT&T Mobile Rec	11/15/2024	\$ 254.15	5 board cell phones	Micro		
AT&T Mobile Rec	12/3/2024	\$ 656.04	10 board cell phones	Micro		
AT&T Mobile Rec	12/15/2024	\$ 254.15	5 board cell phones	Micro		
AT&T Mobile Rec	1/3/2025	\$ 656.04	10 board cell phones	Micro		
AT&T Mobile Rec	1/15/2025	\$ 254.45	5 board cell phones	Micro		
AT&T Mobile Rec	2/3/2025	\$ 656.04	10 board cell phones	Micro		
AT&T Mobile Rec	2/15/2025	\$ 254.45	5 board cell phones	Micro		
AT&T Mobile Rec	3/3/2025	\$ 656.04	10 board cell phones	Micro		
AT&T Mobile Rec	3/15/2025	\$ 254.45	5 board cell phones	Micro		
AT&T Mobile Rec	4/3/2025	\$ 656.24	10 cell phones	Micro		
AT&T Mobile Rec	4/15/2025	\$ 254.40	5 cell phones	Micro		
AT&T Mobile Rec	5/3/2025	\$ 656.24	10 cell phones	Micro		
AT&T Mobile Rec	5/15/2025	\$ 254.40	5 cell phones	Micro		
AT&T Mobile Rec	6/25/2025	\$ 254.40	5 cell phones	Micro		
AT&T Mobile Rec	7/15/2025	\$ 254.24	6 cell phones	Micro		
AT&T Mobile Rec	8/10/2025	\$ 656.24	10 board cell phones	Micro		
AT&T Mobile Rec	8/15/2025	\$ 254.25	5 cell phones	Micro		
AT&T Mobile Rec	9/2/2025	\$ 656.24	10 cell phones	Micro	\$ 656.24	
AT&T Mobile Rec	9/15/2025	\$ 254.25	5 cell phones	Micro	\$ 254.25	
AT&T Mobile Rec	10/29/2025	\$ 254.80	5 cell phones	Micro	\$ 254.80	
AT&T Mobile Rec	10/3/2025	\$ 681.44	10 cell phones	Micro	\$ 681.44	\$ 11,533.44
Atwoods Ranch & Home	9/23/2025	\$ 41.11	refelctive vest for Youth Career Fair	Micro	\$ 41.11	\$ 41.11
B&H Photo	12/18/2024	\$ 19.99	Wireless keyboard/mouse for childcare	Micro		
B&H Photo	1/17/2025	\$ 20.99	keyboard	Micro		
B&H Photo	3/7/2025	\$ 799.00	New office equipment for RESEA	Micro		
B&H Photo	6/10/2025	\$ 13,979.80	(20) HP Probooks	Micro		\$ 14,819.78
Best Buy	6/24/2025	\$ 9.99	Travel port	Micro		\$ 9.99
BJD Engraving, LLC	7/17/2025	\$ 12.00	Board office name tag	Micro		
BJD Engraving, LLC	7/17/2025	\$ 240.00	Workforce Center & childcare name tags	Micro		
BJD Engraving, LLC	8/15/2025	\$ 12.00	Child care name tag	Micro		
BJD Engraving, LLC	9/15/2025	\$ 12.00	Workforce center nametag	Micro	\$ 12.00	\$ 276.00
BlueAlly Tech	5/1/2025	\$ 7,602.34	Meraki License renewal	Micro		
BlueAlly Tech	5/7/2025	\$ 430.11	Teleworker gateway	Micro		
BlueAlly Tech	5/8/2025	\$ 2,344.68	MerakiAppliance updates	Micro		\$ 10,377.13
BOOSTLINGO, LLC	9/10/2024	\$ 95.00	Language Services	Micro		
BOOSTLINGO, LLC	10/31/2024	\$ 95.00	Boostlingo Communications	Micro		
BOOSTLINGO, LLC	11/30/2024	\$ 95.00	Boostlingo Communications	Micro		
BOOSTLINGO, LLC	12/31/2024	\$ 95.00	Language app	Micro		
BOOSTLINGO, LLC	1/31/2025	\$ 95.00	Language app	Micro		
BOOSTLINGO, LLC	2/28/2025	\$ 95.00	Language app	Micro		
BOOSTLINGO, LLC	4/1/2025	\$ 95.00	Language app	Micro		
BOOSTLINGO, LLC	4/30/2025	\$ 95.00	Language app	Micro		
BOOSTLINGO, LLC	5/31/2025	\$ 95.00	Language app	Micro		
BOOSTLINGO, LLC	7/10/2025	\$ 95.00	Language app	Micro	\$ 95.00	
BOOSTLINGO, LLC	7/26/2025	\$ 95.00	Language app	Micro	\$ 95.00	
BOOSTLINGO, LLC	8/27/2025	\$ 95.00	Language app	Micro	\$ 95.00	
BOOSTLINGO, LLC	9/24/2025	\$ 95.00	Language app	Micro	\$ 95.00	\$ 1,235.00
Burkburnett Chamber of Commerce	12/2/2024	\$ 103.60	Membership dues	Micro		\$ 103.60

**Board Procurement List
11/1/2024 - 10/31/2025**

Contractor/Vendor	Purchase date	Total cost	Goods/Services	Type	Since last meeting	12-Month rolling
CDW Government Inc	9/18/2024	\$ 133.42	1 docking station	Micro		
CDW Government Inc	9/19/2024	\$ 376.98	2 portable monitors	Micro		
CDW Government Inc	9/26/2024	\$ 133.42	1 docking station	Micro		
CDW Government Inc	4/7/2025	\$ 382.18	2 monitors	Micro		
CDW Government Inc	4/10/2025	\$ 1,526.52	2 destops	Micro		
CDW Government Inc	4/11/2025	\$ 1,614.29	Surface pro	Micro		
CDW Government Inc	6/30/2025	\$ 287.61	Printer	Micro		
CDW Government Inc	7/1/2025	\$ 2,286.17	Thinkbook,monitors,scanner, printer	Micro		
CDW Government Inc	7/10/2025	\$ 31.36	Power adapter	Micro		
CDW Government Inc	8/8/2025	\$ 279.11	1 fax machine	Micro		
CDW Government Inc	8/11/2025	\$ 129.92	1 laser printer	Micro		
CDW Government Inc	9/15/2025	\$ 834.83	1 Ricoh Color Scanner	Micro	\$ 834.83	
CDW Government Inc	9/15/2025	\$ 834.83	1 Ricoh Color Scanner	Micro	\$ 834.83	
CDW Government Inc	9/23/2025	\$ 882.57	1 PC for Viewsonic Board	Micro	\$ 882.57	
CDW Government Inc	10/22/2025	\$ 1,669.66	2 duplex scanners	Micro	\$ 1,669.66	
CDW Government Inc	10/28/2025	\$ 151.57	docking station	Micro	\$ 151.57	\$ 11,554.44
Clean as Keck	9/1/2024	\$ 635.33	Board Janitorial	Micro		\$ 635.33
Cleanco	11/1/2024	\$ 658.67	Board Janitorial	Micro		
Cleanco	12/1/2024	\$ 658.67	Board Janitorial	Micro		
Cleanco	1/1/2025	\$ 658.67	Board Janitorial	Micro		
Cleanco	2/1/2025	\$ 582.67	Board Janitorial	Micro		
Cleanco	3/1/2025	\$ 658.67	Board Janitorial	Micro		
Cleanco	3/30/2025	\$ 658.67	Board Janitorial	Micro		
Cleanco	5/1/2025	\$ 658.67	Board Janitorial	Micro		
Cleanco	6/1/2025	\$ 658.67	Board Janitorial	Micro		
Cleanco	7/1/2025	\$ 658.67	Board Janitorial	Micro		
Cleanco	8/1/2025	\$ 658.67	Board Janitorial	Micro		
Cleanco	9/1/2025	\$ 658.67	Board Janitorial	Micro	\$ 658.67	
Cleanco	10/1/2025	\$ 658.67	Board Janitorial	Micro	\$ 658.67	
Cleanco	10/31/2025	\$ 658.67	Board Janitorial	Micro	\$ 658.67	\$ 8,486.71
COGNITO FORMS	10/31/2024	\$ 104.00	Cognito Form	Micro		
COGNITO FORMS	11/30/2024	\$ 109.00	Cognito Forms	Micro		
COGNITO FORMS	12/31/2024	\$ 116.19	Cognito Forms	Micro		
COGNITO FORMS	1/31/2025	\$ 116.19	Cognito Forms	Micro		
COGNITO FORMS	2/28/25	\$ 116.19	Cognito Forms	Micro		
COGNITO FORMS	4/30/25	\$ 121.52	Cognito Forms	Micro		
COGNITO FORMS	6/30/25	\$ 121.52	Cognito Forms	Micro		
COGNITO FORMS	8/1/2025	\$ 148.17	Cognito Forms	Micro		
COGNITO FORMS	9/1/2025	\$ 153.50	Cognito Forms	Micro	\$ 153.50	
COGNITO FORMS	10/1/2025	\$ 153.50	Cognito Forms	Micro	\$ 153.50	\$ 1,259.78
Constant Contact	9/24/2024	\$ 245.00	Email marketing platform	Micro		
Constant Contact	10/24/2024	\$ 245.00	Constant Contact	Micro		
Constant Contact	11/24/2024	\$ 245.00	Constant Contact	Micro		
Constant Contact	12/24/2024	\$ 245.00	Constant Contact	Micro		
Constant Contact	1/24/2025	\$ 245.00	Constant Contact	Micro		
Constant Contact	2/24/2025	\$ 245.00	Constant Contact	Micro		
Constant Contact	3/24/2025	\$ 245.00	Constant Contact	Micro		
Constant Contact	4/25/2025	\$ 245.00	Constant Contact	Micro		
Constant Contact	5/24/2025	\$ 245.00	Constant Contact	Micro		
Constant Contact	6/24/2025	\$ 245.00	Constant Contact	Micro		
Constant Contact	7/24/2025	\$ 325.00	Constant Contact	Micro		
Constant Contact	8/24/2025	\$ 325.00	Constant Contact	Micro		
Constant Contact	9/24/2025	\$ 325.00	Constant Contact	Micro	\$ 325.00	
Constant Contact	10/24/2025	\$ 325.00	Constant Contact	Micro	\$ 325.00	\$ 3,750.00
CPA Membership	9/19/2024	\$ 100.00	Comptroller membership	Micro		\$ 100.00
Dell Marketing, LP	7/25/2025	\$ 10,900.23	Dell Pro Support Plus	Micro	\$ 10,900.23	\$ 10,900.23
Dept of Information Resources	6/20/25	\$ 318.96	T-1 Connection	Micro		
Dept of Information Resources	7/21/25	\$ 318.96	T-1 Connection	Micro		
Dept of Information Resources	8/20/25	\$ 318.96	T-1 Connection	Micro		
Dept of Information Resources	9/22/25	\$ 318.96	T-1 Connection	Micro	\$ 318.96	

**Board Procurement List
11/1/2024 - 10/31/2025**

Contractor/Vendor	Purchase date	Total cost	Goods/Services	Type	Since last meeting	12-Month rolling
Dept of Information Resources	10/20/25	\$ 318.96	T-1 Connection	Micro	\$ 318.96	\$ 1,594.80
Diaz, Smith and Associates	4/16/2025	\$ 50,720.00	Fiscal and Program Monitoring, integrity	Formal		\$ 50,720.00
Dollar General, Wichita Falls, TX	12/9/2024	\$ 42.22	batteries	Micro		\$ 42.22
Facebook	9/24/2024	\$ 50.00	Facebook Ads	Micro		
Facebook	10/9/2024	\$ 107.40	Facebook Ads	Micro		
Facebook	11/7/2024	\$ 175.00	Facebook Ads	Micro		
Facebook	11/9/2024	\$ 14.84	Facebook Ads	Micro		
Facebook	12/9/2024	\$ 157.87	Facebook Ads	Micro		
Facebook	12/20/2024	\$ 6.41	Facebook Ads	Micro		
Facebook	1/9/2025	\$ 12.78	Facebook Ads	Micro		
Facebook	2/6/2025	\$ 134.03	Facebook Ads	Micro		
Facebook	2/9/2025	\$ 9.33	Facebook Ads	Micro		
Facebook	3/9/2025	\$ 147.43	Facebook Ads	Micro		
Facebook	4/7/2025	\$ 175.00	Facebook Ads	Micro		
Facebook	4/9/2025	\$ 8.13	Facebook Ads	Micro		
Facebook	5/3/2025	\$ 175.00	Facebook Ads	Micro		
Facebook	5/9/2025	\$ 37.85	Facebook Ads	Micro		
Facebook	5/30/2025	\$ 175.00	Facebook Ads	Micro		
Facebook	6/3/2025	\$ 175.00	Facebook Ads	Micro		
Facebook	6/9/2025	\$ 34.36	Facebook Ads	Micro		
Facebook	6/29/2025	\$ (219.00)	Facebook Ads credit	Micro		
Facebook	7/9/2025	\$ 138.92	Facebook Ads	Micro		
Facebook	7/9/2025	\$ 6.63	Facebook Ads	Micro		
Facebook	8/9/2025	\$ 78.96	Facebook Ads	Micro		
Facebook	9/9/2025	\$ 83.93	Facebook Ads	Micro	\$ 83.93	
Facebook	9/9/2025	\$ 4.21	Facebook Ads	Micro	\$ 4.21	
Facebook	10/9/2025	\$ 171.94	Facebook Ads	Micro	\$ 171.94	\$ 1,861.02
FedEx Office	9/19/2025	\$ 1,980.00	Printing for Youth Career Fair	Micro	\$ 1,980.00	\$ 1,980.00
Francotyp-Postalia, Inc	9/5/2024	\$ 113.35	Postage Machine Lease	Micro		
Francotyp-Postalia, Inc	12/3/2024	\$ 179.85	Postage Machine Lease	Micro		
Francotyp-Postalia, Inc	3/4/2025	\$ 179.85	Postage Machine Lease	Micro		
Francotyp-Postalia, Inc	6/3/2025	\$ 179.85	Postage Machine Lease	Micro		\$ 652.90
GAN*TX-NM LOCALIQ ADV2	2/4/2025	\$ 171.71	Ad Board plan for comment	Micro		\$ 171.71
Government Social Media	7/21/2025	\$ 399.00	Registration for conference	Micro	\$ 399.00	\$ 399.00
Hobby Lobby	6/23/2025	\$ 20.68	Board Meeting lunch supplies	Micro	\$ 20.68	
Hobby Lobby	10/22/2025	\$ 40.50	Board Meeting lunch supplies	Micro	\$ 40.50	\$ 61.18
Home Depot	11/1/2024	\$ 4.30	Brass key for Robin R.	Micro		\$ 4.30
HomeGoods	11/6/2024	\$ 6.48	November board meeting plates	Micro		\$ 6.48
HOOTSUITE	1/12/2025	\$ 294.00	media platform	Micro		\$ 294.00
LIBERTY MUTUAL INS	2/7/2025	\$ 1,695.00	insurance	Micro		\$ 1,695.00
MarCom Products	5/29/2025	\$ 1,394.00	2024 Annual Reports	Micro		\$ 1,394.00
Mardel	11/27/2024	\$ 1.62	Staff Development Day	Micro		\$ 1.62
Maverick Label	8/21/2025	\$ 486.25	Property labels for office equipment	Micro	\$ 486.25	\$ 486.25
Microsoft	9/24/2024	\$ 45.60	Microsoft Software	Micro		
Microsoft	10/7/2024	\$ 45.60	Synology NAS storage for staff	Micro		
Microsoft	11/15/2024	\$ 45.60	Synology NAS storage for staff	Micro		
Microsoft	12/7/2024	\$ 45.60	Synology NAS storage for staff	Micro		
Microsoft	1/7/2025	\$ 45.60	2 MS license	Micro		
Microsoft	2/7/2025	\$ 72.00	2/6 license	Micro		
Microsoft	2/7/2025	\$ 45.60	IT MSE5 license	Micro		
Microsoft	3/7/2025	\$ 45.60	Microsoft Software	Micro		
Microsoft	4/7/2025	\$ 45.60	Microsoft Software	Micro		
Microsoft	5/7/2025	\$ 45.60	Microsoft Software	Micro		
Microsoft	6/7/2025	\$ 45.60	Microsoft Software	Micro		
Microsoft	7/7/2025	\$ 45.60	Microsoft Software	Micro		
Microsoft	8/6/2025	\$ 45.60	Microsoft Software	Micro		
Microsoft	9/6/2025	\$ 45.60	Microsoft Software	Micro	\$ 45.60	
Microsoft	10/6/2025	\$ 45.60	Microsoft Software	Micro	\$ 45.60	\$ 710.40
NameCheap.com	9/23/2024	\$ 17.06	Network Connections	Micro		
NameCheap.com	3/19/2025	\$ 17.16	Network Connections	Micro		

**Board Procurement List
11/1/2024 - 10/31/2025**

Contractor/Vendor	Purchase date	Total cost	Goods/Services	Type	Since last meeting	12-Month rolling
NameCheap.com	6/17/2025	\$ 17.16	Network Connections	Micro		\$ 51.38
NATIONAL ASSOC. WORKFORCE BOARDS	12/9/2024	\$ 1,000.00	Membership dues	Micro		\$ 1,000.00
Network Solutions	12/9/2024	\$ 61.47	Network Solutions	Micro		\$ 61.47
Office Depot	9/19/2025	\$ 81.99	Signage for Youth Career event	Micro	\$ 81.99	\$ 81.99
On the Border	10/20/2025	\$ 669.82	Lunch for October Board Meeting	Micro	\$ 669.82	\$ 669.82
Party City	11/6/2024	\$ 6.50	November board meeting cups	Micro		\$ 6.50
PDQ.Com	7/9/2025	\$ 1,575.00	PDQ DEPLOY & INVENTORY	Micro	\$ 1,575.00	\$ 1,575.00
Philadelphia Insurance Companies	5/8/2025	\$ 300.00	Liability Insurance EXT	Micro		\$ 300.00
Sam's Club	11/6/2024	\$ 65.16	November board meeting desserts	Micro		
Sam's Club	6/25/2025	\$ 65.62	June board meeting drinks & desserts	Micro		
Sam's Club	9/17/2025	\$ 97.21	Storage totes for Job's Y'all Fair	Micro		\$ 227.99
SCW	9/18/2024	\$ 669.48	laptop	Micro		
SCW	9/23/2024	\$ 25.40	wireless keyboard & mouse	Micro		
SCW	4/7/2025	\$ 349.88	wireless keyboard & mouse	Micro		
SCW	6/17/2025	\$ 461.64	Toner	Micro		
SCW	6/27/2025	\$ 192.49	Toner	Micro		
SCW	7/14/2025	\$ 230.82	Toner	Micro	\$ 230.82	
SCW	10/22/2025	\$ 1,522.40	Micosoft Surface Pro 11 & Keyboards	Micro	\$ 1,522.40	\$ 3,452.11
SOCIETY FOR HUMAN RESOURC	12/27/2024	\$ 132.00	SRM membership	Micro	\$ 132.00	\$ 132.00
Tech Soup	2/28/2025	\$ 480.00	antivirus for libraries	Micro		
Tech Soup	9/12/2025	\$ 240.00	annual license	Micro	\$ 240.00	\$ 720.00
Texas Assn of Workforce Boards	9/1/2024	\$ 3,375.00	TAWB Dues FY24 Annual dues	Formal		\$ 3,375.00
Texas Comptroller of Public Account	7/31/2025	\$ 100.00	Membership dues	Formal	\$ 100.00	\$ 100.00
TEXAS SECRETARY OF STATE	10/16/2024	\$ 1.00	Report from secretary of State	Micro		\$ 1.00
Texas Workforce Commission	5/12/2025	\$ 245.00	Child Care Recoupment	Micro		
Texas Workforce Commission	7/15/2025	\$ 2,640.00	Recoupment Tadpole	Micro		
Texas Workforce Commission	7/16/2025	\$ 550.00	Registration for conference	Micro		
Texas Workforce Commission	7/16/2025	\$ 550.00	Registration for conference	Micro		
Texas Workforce Commission	7/18/2025	\$ 550.00	Registration for conference	Micro		
Texas Workforce Commission	7/18/2025	\$ 150.00	RESEA Pre-conference	Micro		
Texas Workforce Commission	8/5/2025	\$ 1,060.50	Child Care Recoupment	Micro		
Texas Workforce Commission	8/8/2025	\$ 527.63	Child Care Recoupment	Micro		
Texas Workforce Commission	8/25/2025	\$ 24.48	Business cards for 2	Micro		
Texas Workforce Commission	8/26/2025	\$ 208.08	Business cards for 17	Micro	\$ 208.08	
Texas Workforce Commission	10/22/2025	\$ 12.00	Business cards for 1	Micro	\$ 12.00	\$ 6,517.69
United Express	6/26/2025	\$ 5.94	Ice for June board meeting	Micro	\$ 5.94	\$ 5.94
United Supermarket	11/4/2024	\$ 390.58	November Board meeting lunch	Micro		
United Supermarket	2/24/2025	\$ 328.72	February Board Meal	Micro		
United Supermarket	4/21/2025	\$ 360.19	April Board Meal	Micro		
United Supermarket	6/20/2025	\$ 177.97	June Board Meal	Micro		
United Supermarket	8/21/2025	\$ 410.13	August Board Meal	Micro	\$ 410.13	
United Supermarket	10/23/2025	\$ 3.56	Ice for October Board Meeting	Micro	\$ 3.56	\$ 1,671.15
UNIVERSITY KIWANIS CLUB OF WIC	1/24/2025	\$ 100.00	Booth @ Pancake Festival	Micro		\$ 100.00
Visual Edge IT (Benchmark)	9/25/2024	\$ 30.27	Board Copier Rate	Micro		
Visual Edge IT (Benchmark)	10/25/2024	\$ 31.34	Board Copier Rate	Micro		
Visual Edge IT (Benchmark)	11/25/2024	\$ 231.21	Board Copier Rate	Micro		
Visual Edge IT (Benchmark)	12/26/2024	\$ 14.90	Board Copier Rate	Micro		
Visual Edge IT (Benchmark)	1/27/2025	\$ 23.35	Board Copier Rate	Micro		
Visual Edge IT (Benchmark)	2/24/2025	\$ 36.06	Board Copier Rate	Micro		
Visual Edge IT (Benchmark)	3/25/2025	\$ 280.43	Board Copier Rate	Micro		
Visual Edge IT (Benchmark)	4/25/2025	\$ 18.47	Board Copier Rate	Micro		
Visual Edge IT (Benchmark)	5/27/2025	\$ 222.90	Board Copier Rate	Micro		
Visual Edge IT (Benchmark)	6/25/2025	\$ 29.95	Board Copier Rate	Micro		
Visual Edge IT (Benchmark)	7/25/2025	\$ 149.07	Board Copier Rate	Micro		
Visual Edge IT (Benchmark)	8/25/2025	\$ 66.84	Board Copier Rate	Micro		
Visual Edge IT (Benchmark)	9/26/2025	\$ 562.65	Board Copier Rate	Micro	\$ 562.65	
Visual Edge IT (Benchmark)	10/27/2025	\$ 221.64	Board Copier Rate	Micro	\$ 221.64	\$ 1,919.08
Walmart	2/2/2025	\$ 6.35	supplies	Micro		
Walmart	6/13/2025	\$ 129.99	Universal Dock	Micro		

**Board Procurement List
11/1/2024 - 10/31/2025**

Contractor/Vendor	Purchase date	Total cost	Goods/Services	Type	Since last meeting	12-Month rolling
Walmart	7/10/2025	\$ 90.13	board office supplies	Micro		
Walmart	9/23/2025	\$ 123.28	visibility vests for Youth Career event	Micro	\$ 123.28	
Walmart	9/23/2025	\$ 30.27	banner for Youth Career event	Micro	\$ 30.27	\$ 380.02
Welcome to Texoma	4/9/2025	\$ 16.00	WELCOME BASKETS	Micro		
Welcome to Texoma	5/9/2025	\$ 12.00	WELCOME BASKETS	Micro		
Welcome to Texoma	6/6/2025	\$ 19.00	WELCOME BASKETS	Micro		
Welcome to Texoma	6/30/2025	\$ 20.00	WELCOME BASKETS	Micro		
Welcome to Texoma	8/8/2025	\$ 17.00	WELCOME BASKETS	Micro		
Welcome to Texoma	9/11/2025	\$ 11.00	WELCOME BASKETS	Micro	\$ 11.00	
Welcome to Texoma	10/3/2025	\$ 19.00	WELCOME BASKETS	Micro	\$ 19.00	
Welcome to Texoma	10/31/2025	\$ 21.00	WELCOME BASKETS	Micro	\$ 21.00	\$ 135.00
Wichita Falls Chamber of Commerce & Industry	8/29/2025	\$ 149.00	Membership dues	Micro	\$ 149.00	\$ 149.00
Wichita Falls Human Resource Management Assoc.	7/18/2025	\$ 150.00	Membership dues	Micro	\$ 150.00	\$ 150.00
WorkQuest (Amplify)	10/1/2024	\$ 300.00	Shredding Services	Micro		
WorkQuest (Amplify)	11/13/2024	\$ 360.00	Shredding Services	Micro		
WorkQuest (Amplify)	12/26/2024	\$ 160.00	Shredding Services	Micro		
WorkQuest (Amplify)	1/8/2025	\$ 360.00	Shredding Services	Micro		
WorkQuest (Amplify)	2/12/2025	\$ 160.00	Shredding Services	Micro		
WorkQuest (Amplify)	3/13/2025	\$ 60.00	Shredding Services	Micro		
WorkQuest (Amplify)	4/3/2025	\$ 360.00	Shredding Services	Micro		
WorkQuest (Amplify)	5/1/2025	\$ 135.00	Shredding Services	Micro		
WorkQuest (Amplify)	6/1/2025	\$ 135.00	Shredding Services	Micro		
WorkQuest (Amplify)	7/14/2025	\$ 375.00	Shredding Services	Micro		
WorkQuest (Amplify)	8/1/2025	\$ 135.00	Shredding Services	Micro	\$ 135.00	
WorkQuest (Amplify)	10/20/2025	\$ 135.00	Shredding Services	Micro	\$ 135.00	
WorkQuest (Amplify)	10/30/2025	\$ 345.00	Shredding Services	Micro	\$ 345.00	
WorkQuest (Amplify)	9/10/2025	\$ 345.00	Shredding Services	Micro	\$ 345.00	\$ 3,365.00
ZOOM VIDEO COMMUNICATIONS	9/29/2024	\$ 40.00	Zoom Video Communications Inc.	Micro		
ZOOM VIDEO COMMUNICATIONS	10/29/2024	\$ 40.00	Zoom Video Communications Inc.	Micro		
ZOOM VIDEO COMMUNICATIONS	11/29/2024	\$ 40.00	Zoom Video Communications Inc.	Micro		
ZOOM VIDEO COMMUNICATIONS	12/29/2024	\$ 40.00	Zoom Video Communications Inc.	Micro		
ZOOM VIDEO COMMUNICATIONS	1/29/2025	\$ 40.00	Zoom Video Communications Inc.	Micro		
ZOOM VIDEO COMMUNICATIONS	2/28/2025	\$ 40.00	Zoom Video Communications Inc.	Micro		
ZOOM VIDEO COMMUNICATIONS	3/29/2025	\$ 40.00	Zoom Video Communications Inc.	Micro		
ZOOM VIDEO COMMUNICATIONS	4/29/2025	\$ 40.00	Zoom Video Communications Inc.	Micro		
ZOOM VIDEO COMMUNICATIONS	5/29/2025	\$ 40.00	Zoom Video Communications Inc.	Micro		
ZOOM VIDEO COMMUNICATIONS	6/29/2025	\$ 40.00	Zoom Video Communications Inc.	Micro		
ZOOM VIDEO COMMUNICATIONS	7/29/2025	\$ 40.00	Zoom Video Communications Inc.	Micro	\$ 40.00	
ZOOM VIDEO COMMUNICATIONS	8/29/2025	\$ 40.00	Zoom Video Communications Inc.	Micro	\$ 40.00	
ZOOM VIDEO COMMUNICATIONS	9/29/2025	\$ 40.00	Zoom Video Communications Inc.	Micro	\$ 40.00	\$ 520.00
\$ 173,555.74					\$ 33,338.20	\$ 173,555.74



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Layoffs, Closures, and Rapid Response Services

****Please Note: This report contains estimates in lieu of real data when unavailable.****

We attempt to reach the employer when we learn of layoffs and closures. It is common, however, that we are unable to reach someone if they are already closed.

Effective Date	Month Reported	Layoff/ Closure	Trade Affected	Business Name	Business Type / Industry	County	On-Site RR Date	# Empl. Rec'd RR Svc	# Empl. Impacted (Estimate)	Notes
1/25/2025	Oct 2024	Closure	N	Party City	Retail	Wichita	1/14/2025	18	18	
2/28/2025	Dec	Closure	N	Big Lots	Retail-Home	Wichita	none	16	16	Employer declined on-site, accepted RR packets for staff
6/30/2025	Jan	Closure	N	Durham School Services	Transportation	Wichita	4/25/2025		139	
2/10/2025	Feb	Closure	N	Advanced Auto Parts	Retail-Auto	Wichita	none	0	12	Store closed before notified
2/10/2025	Feb	Hours	N	Covercraft	Mfc-Textiles	Wichita	none	0	50	Reduction in hours; possible layoffs if slowdown sustained
2/10/2025	Feb	Layoff	N	Affiliated Energy Products, Inc.	Mfc-Machining	Wichita	none	0	22	2 layoffs and 20 reduced hours
2/12/2025	Feb	Closure	N	Rose Street Clinic	Healthcare	Wichita	none	0	20	18 clinicians plus support staff; most clinical staff were able to find placements at other counseling clinics
2/21/2025	Feb	Hours	N	United Electric dba Magic Aire	Mfc-HVAC parts	Wichita	none	0		temporary layoff
3/25/2025	Mar	Closure	N	Wyatt Motor & Brake	Mechanic	Wichita	none	1	5	Business slowdown; all employees have found employment with other shops.
4/10/2025	Mar	Closure	N	Endurance House	Retail	Wichita	none		5	Owner moving and did not renew franchise.
4/17/2025	Mar	Closure	N	Holder's Jewelers	Retail	Wichita	none	1	4	3 out of 4 employees do not need services
4/11/2025	Apr	Closure	N	Keeno's Jerky	Retail-Food	Wichita	none	1	2	Beef prices too high to sustain jerky business; location sold and will reopen as BBQ restaurant specializing in pork BBQ offerings
4/26/2025	Apr	Closure	N	Aeropostale	Retail-Clothing	Wichita	none	0	5	Store closed before notified
4/30/2025	Apr	Closure	N	CVS - Seymour Hwy	Retail-Pharmacy	Wichita	none	0	15	Closed prior to notice
5/11/2025	Apr	Closure	N	EntertainMart	Retail-Media	Wichita	none	0	5	Cited looking for another location, so may be a lease issue
6/1/2025	Apr	Closure	N	Family Dollar/Dollar Tree	Retail	Wichita		1	25	Nationwide downsizing of stores; local management stated that they may reopen as Family Dollar-only store
6/2/2025	Apr	Closure	N	US Cellular - Lawrence Rd.	Retail-Telecom	Wichita	none		30	US Cellular has been acquired by T-Mobile; plans are to retain staff at similar wage and benefits. Transition will commence in July 2025
6/2/2025	Apr	Closure	N	US Cellular - Reilly Rd.	Retail-Telecom	Wichita	none		30	US Cellular has been acquired by T-Mobile; plans are to retain staff at similar wage and benefits. Transition will commence in July 2026
5/14/2025	May	Closure	N	Nocona Daycare	Child Care	Montague	none	1	10	Facility announced closure and spoke with CC staff, not able to remain open.
5/21/2025	May	Closure	N	Kaitlyn Solorio	Child Care	Wichita	none	0	1	Home child care facility closed. Spoke with CC staff, not able to remain open.
5/31/2025	Jun	Closure	N	Texas Knifeworks and Guns Inc	Retail-SportGd	Wichita	6/26/2025	1	1	Closed prior to notice
6/30/2025	Jun	Closure	N	Chooch Axe Throwing	Recreation	Wichita	none	0	3	Closed prior to notice
6/30/2025	Jun	Layoff	N	Work Services Corporation	Food Service	Wichita	6/25/2025	38	38	Layoff commenced due to federal cuts; WSC was able to hire back most of the employees during Jul-Aug 2025.
7/31/2025	Jul	Closure	N	Carey's Corner	Retail-Gas Stn	Wichita	7/29/2025	1	5	Property sold, unsure future but the gas station has not closed business yet.
8/3/2025	Aug	Closure	N	Mazzio's	Restaurant	Wichita	8/4/2025	1	10	Close day after notice, no on-site management remaining at time of contact, so no RR services provided.
8/25/2025	Aug	Layoff	N	United Electric dba Magic Aire	Mfc-HVAC parts	Wichita	none	1	95	Temporary layoff for 1 wk beginning 9/7/25, then going to Shared Work (UI Program) on 9/8. Projected to be Jan/Feb 2026 before back to full production.
8/29/2025	Aug	Closure	N	All American Car Wash - Maplewood	Retail-Auto	Wichita	none	1	10	Already closed when we were notified by laid off worker; numerous business contact attempts, no answer

Effective Date	Month Reported	Layoff/Closure	Trade Affected	Business Name	Business Type / Industry	County	On-Site RR Date	# Empl. Rec'd RR Svc	# Empl. Impacted (Estimate)	Notes		
TBD	Aug	Closure	N	Claire's	Retail-Fashion Accessories	Wichita	8/12/2025			In progress; unknown closure date--at this time, the company plans to continue operations at the Sikes Senter Mall		
8/31/2025	Sep	Closure	N	Cotton-On Kids	Retail-Fashion	Wichita	none	1	4	Mgr declined RR services; all but mgr laid off prior to notification.		
10/18/2025	Sep	Closure	N	Tilt Studio	Retail-Arcade	Wichita	none	1	12	Last day of operation 9/29; staff will remain until 10/18 and will be paid additional 2 months of pay. GM declined on-site RR but accepted RR folders for staff.		
10/14/2025	Oct	Closure	N	The Growing Center	Child Care	Wichita	none	0	5	Closed prior to notice; financial		
10/15/2025	Oct	Closure	N	7-Eleven (Stripes), Call Field	Retail-Gas Stn	Wichita	none	1	7	Low performing location, staff shifted to other area stores.		
10/15/2025	Oct	Closure	N	7-Eleven (Stripes), SW Pkwy	Retail-Gas Stn	Wichita	none	1	8	Low performing location, staff shifted to other area stores.		
12/31/2025	Oct	Closure	N	Sarahi Cristina Munoz	Child Care	Wichita	none	0	1	Home daycare closing at the end of the year due to personal reasons. CC staff contacted, and no options for continuing.		
12/1/2025	Oct	Closure	N	Kell West Regional Hospital	Healthcare	Wichita	11/10/25 & 11/14/25	76	252	252 employees including part-time and 10 Spanish-speaking; 76 employees attended in-person RR including several for whom we provided translation services; non-attending employees were provided RR folders containing UI and employment resources though many had already found new employment		
10/1/2025	Nov	Layoff	N	82nd Training Wing (USAF)	Various	Wichita	canceled	0	350	11/7 Director of Staff requested RR due to federal shutdown; 350 people laid off from several business types around SAFB. Scheduled RR for 11/13, however government reopened 11/12, so RR canceled.		
10/3/2025	Nov	Closure	N	Autumn Leaves Flowers & Gifts	Florist	Wichita	none	0	2	Closed prior to notice		
11/17/2025	Nov	Layoff	N	Covercraft	Mfc-Textiles	Wichita	none	7	7	7 employees walked into the WF Center having been placed on Shared Work (UI program); RR services were provided including language translation, unemployment, and employment assistance.		
11/24/2025	Nov	Temporary Layoff	N	Compass Group USA (Chartwells)	Food & Catering Service	Wichita	none			Temporary holiday layoffs for WFISD food service contractor		
7/1/2025	Nov	Closure	N	Legado Farms Inc	Agriculture	Wilbarger	none	1	4	Financial		
Total Employees Receiving Rapid Response Services										170		
Total Employees Impacted by a Layoff / Closure											1228	

* Status of rapid response services offered to employer:

Y = connection with management made, but declined or closed without further contact

closed = already closed when reported, contacted attempted but no connection made

attempted = still open, and contact attempted but no connection made

NOTE: The data herein provides a running total of the estimated number of employees affected by business layoffs and closures in the 11 counties Workforce Solutions North Texas (WSNT) serves. Employment estimates are provided to WSNT by staff, customers, media, past FTE data reports, or the company itself when available. Contact with the employer is attempted to ensure accuracy, however supplemental data is used in the absence of employer report. As such, this data should not be used as a comprehensive accounting of all layoffs and closures nor the total number of employees impacted.

RAPID RESPONSE (RR): is an on-site, early intervention program that provides transition and reemployment services to affected workers. The goal of RR services is to help affected workers transition to new employment as quickly as possible and preferably before they become eligible to receive unemployment benefits. Services for workers include (but are not limited to): Job search assistance, labor market information, group seminars, information, and support for filing unemployment claims for benefits, information about Trade Adjustment Assistance (when applicable), information about WIOA training programs, and group orientation on WSNT office location resources and services.

Program Updates

All TRS assessments that were due in December have been completed.

We are currently in the process of hiring a part-time TRS Mentor.
We are currently in the process of hiring a Financial Specialist.



CCAS Employee Spotlight

Adela Sanjuan and Mark Cisneros are in our Employee Spotlight. Both Adela and Mark are a part of the provider services team as TRS Mentors. Adela has 9 years’ experience and Mark has 6 years of experience as a TRS Mentor. Previously they both were assessors before CAE took over. They have worked diligently together to strengthen the TRS Mentor team and provider services team to better serve our providers.

Client Services

Waiting List Information

--As of October 15, 2025, there are **249 children waiting** for child care services.

--The estimated wait time for child care services is currently **8-9 months.**

	Archer	Baylor	Clay	Cottle	Foard	Hardeman	Jack	Montague	Wichita	Wilbarger	Young	Total
<i>Children on Waitlist</i>	3	0	5	1	0	5	4	15	187	18	11	249

We are currently in open enrollment.

Performance and Enrollment Numbers

Enrollment as of the end of October 2025:

- Total Children in Care = 1138
- Total New Referrals = 54 Children

Provider Training Schedule

Infant/Toddler Trainings will be held once a month for all our providers and their staff to attend and each attendee will get a certificate for one hour of training.

At every training session, each attendee will receive multicultural and real-life items that they can take back to their centers and help them with their assessments.

- ❖ **October:** Infant/Toddler training was held October 28, 2025, over Connect with Me Part 2 – Social & Emotional Development. It was presented by our Infant & Toddler Specialist, Shelly Donaldson. We had 21 in-person attendees and 11 online attendees.
- ❖ ****The next Infant/Toddler training will be scheduled for December 4, 2025, and will cover Family Engagement.**

ECI Trainings will be coming back soon.

Connections Trainings are held at the Region 9 ESC.



Professional Development

2025 TXAEYC Conference was held November 5-8

Donna Adams (Program Director), Adela Sanjuan (TRS Mentor), Mark Cisneros (TRS Mentor), Shelly Donaldson (Infant Toddler Specialist), and Linda Crabtree (TECPDS Specialist) attended the TXAEYC Conference this year.



EVENTS COMING UP

Community Involvement

Hiring Red, White, & YOU Job Fair – November 18

Professional Development

2025 Annual TWC Conference – December 2-6



Aug 2025

Fund	Archer	Baylor	Clay	Cottle	Foard	Hardeman	Jack	Montague	Wichita	Wilbarger	Young	Other	Total Serviced	Oct 2025-Oct 2025
WIOA Adult								1	28	1		0	30	30
WIOA DW									5			0	5	5
Statewide Adult												0	0	0
Statewide DW												0	0	0
Statewide Youth												0	0	0
WIOA Youth								1	7		1	0	9	9
TANF/Choices			2					3	28	1		0	34	34
SNAP E&T	1							2	18	1		0	22	22
Wagner-Peyser	21	5	33	2		9	21	50	759	54	66	52	1072	1,072
Vets	2		2			2		4	71	1	2	5	89	89
Total	24	5	37	2	0	11	21	61	916	58	69	57	1261	1,261

WIT Entered Employment

53 Placements + 25 Went to work = 78 Total Entered Employment for Oct 2025

Employers Served	Total Services to Employers
216	1,420

Job Order Report - by County

Region/LWDB: North Texas WF Board
Active Date: 10/01/2025 to 10/31/2025

County	State	Country	Total Job Orders	Total Job Openings	Total Job Referrals
Clay County	TX	US	8	11	25
Cottle County	TX	US	1	1	0
Foard County	TX	US	2	2	0
Hardeman County	TX	US	5	6	0
Jack County	TX	US	7	61	706
Montague County	TX	US	10	23	81
Wichita County	TX	US	226	2,112	46,396
Wilbarger County	TX	US	18	71	2,815
Young County	TX	US	54	274	9,836
County	State	Country	Total Job Orders	Total Job Openings	Total Job Referrals
Report Totals			336	2,582	60,141

Event Results

Event	Date	Job Seekers	Employers	Veterans
Jack County Job Fair	Thu, Oct 23	23	9	1 (spouse)
TDCJ Hiring Event	Tue, Oct 28	7		
Foard County Job Fair	Thu, Nov 6	5	2	
TDCJ Hiring Event	Fri, Nov 14	9		
HRWY Statewide Hiring Event	Tue, Nov 18	196	68	36

Hiring Red, White & You! Statewide Hiring Event, Tuesday, November 18th

196 Job Seekers



68 Employers

Rural Service Delivery



Jack County Job Fair-October 23rd

Upcoming Events



TEXAS DEPARTMENT OF CRIMINAL JUSTICE
Allred Unit Hiring Event

November 25
 10AM to 3PM

**Workforce Solutions
 North Texas**

Galaxy Center - Entrance 5
 4309 Old Jacksboro Hwy
 Wichita Falls, TX 76302

WHAT TO BRING

- Drivers License
- Social Security Card
- Proof of Education

- ✓ Paid Training
- ✓ Full Healthcare & Retirement
- ✓ Full & Part-Time Positions Available



**Montague County
 JOB FAIR**

DECEMBER 11, 2025

NCTC Bowie Campus

810 S. Mill Street,
 Bowie, TX 76230

1PM - 3PM

- Bring Your Resume
- Dress to Impress
- On-the-Spot Interviews

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**NORTH CENTRAL
 TEXAS COLLEGE**



TEXAS DEPARTMENT OF CRIMINAL JUSTICE
Allred Unit Hiring Event

- ✓ Full Healthcare & Retirement
- ✓ Full & Part-Time Positions Available
- ✓ Paid Training

WHEN
 December 12
 10AM to 3PM

WHERE
 Galaxy Center - Entrance 5
 4309 Old Jacksboro Hwy
 Wichita Falls, TX 76302

WHAT TO BRING
 Drivers License
 Social Security Card
 Proof of Education



TEXAS DEPARTMENT OF CRIMINAL JUSTICE
Allred Unit Hiring Event

December 30
 10AM to 3PM

**Workforce Solutions
 North Texas**

Galaxy Center - Entrance 5
 4309 Old Jacksboro Hwy
 Wichita Falls, TX 76302

WHAT TO BRING

- Drivers License
- Social Security Card
- Proof of Education

- ✓ Paid Training
- ✓ Full Healthcare & Retirement
- ✓ Full & Part-Time Positions Available



WORKFORCE SOLUTIONS
NORTH TEXAS



Success Story and Employee Spotlight

Micky and his three children returned to Vernon, TX from Colorado about a year ago. Despite applying for numerous jobs and attending interviews, he struggled to find work and provide for his family.

Through the Choices program, Micky received support from his case manager and the Vernon office team, including gas cards, interview clothing, and an interview workshop.

His persistence paid off—Micky was hired as a Business Services Consultant at Workforce Solutions North Texas.

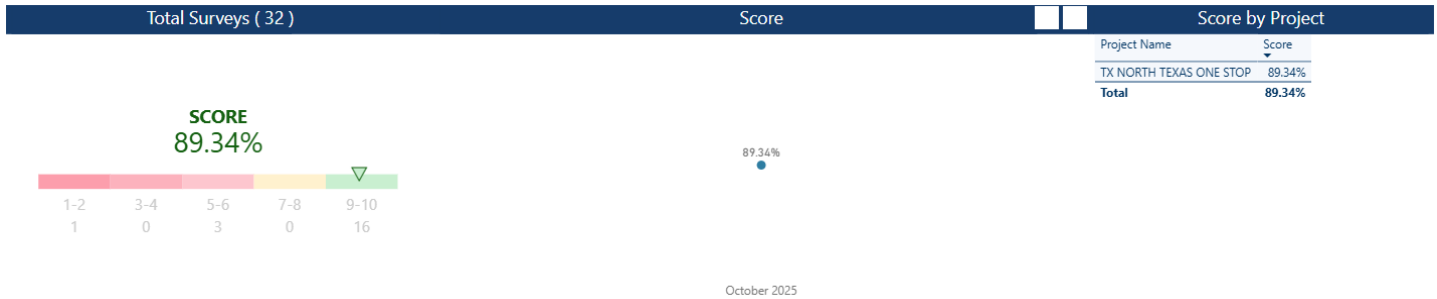
The Vernon office oversees five of our eleven counties. In his first month, he organized a job fair in Wilbarger County with 15 employers and 35 job seekers. He consistently meets weekly goals, takes initiative, and has quickly become a valued team member. Micky shows exceptional dedication and leadership, consistently taking initiative to complete his responsibilities.



Micky said, “I appreciate everything Workforce Solutions has done for me. I can’t thank all the people involved enough for the assistance I received.”



89.34% Positive October 2025 Survey Results



" The ladies that work here go above and beyond to help in anyway."

"With Pamela Bowers as the receptionist and Candy Dewey as my specialist, this has been a great experience. Wonderful service, friendly environment, helpful, resourceful, and full of information are all things I've encountered with my experience. Most of my contact has been with Candy Dewey."

"I received great help and attention, Jo Ann very kind and helpful."

"Great customer service and all of my questions were answered."

"Stacey Lingbeck is just great at teaching her classes. She is upbeat, knowledgeable and fun. She gives really good information and makes it personal."

"Great customer service and all of my questions were answered."

"Stacey Lingbeck's assistance and all of the nice personalities of the staff."

"Staff is kind and professional."

"Stacey Lingbeck is a dynamic, energetic and really positive person. She made the classes fun and informative."

"Tracy is amazing! She helped me get everything worked out for unemployment with the Federal Government shutdown."