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Workforce Solutions North Texas Board Meeting Minutes December 11, 2025

The Workforce Solutions North Texas Board met at noon on Thursday, December 11, 2025, at Workforce Solutions North Texas, 4309 Jacksboro Hwy., Entrance 5, in Wichita Falls, in the Lonestar conference room.

MEMBERS PRESENT (via in person or zoom):

Toni Alonzo, Communities in Schools Greater Wichita Falls
Michael Blevins, Tower Extrusions
Billy Clark, Helping Electra's Local People
Dr. Cheryl Groves, Groves Mechanical
Steve Holloway, Wichita Falls Trades and Labor Council
Chelsea Lewis, Lewis Learning Center
Anthony Louis, Pratt & Whitney
Kenny Miller, Region 9
Vicki Holland, Holland Land & Cattle
Maria Jaimes-Contreras, Wichita Falls Chamber of Commerce
Kristin Little, American National Bank & Trust
Terry McAdams, MacTech Solutions
Alicia Myrick, Child Care Partners
Debbie Powell, Texas Workforce Solutions Vocational Rehabilitation
Glenda Ramsey, Harper Perkins Architects
Rhonda Schriber, Humana
Dirk Welch, Midwestern State University
Linda Whitaker, Archer Supply
Michelle Wood, Wichita Falls ISD
Scotty Sproles, NOV Fiber Glass Systems

MEMBERS NOT PRESENT:

Marsha Anderson, Rolling Plains Management Corporation
Lauren Bush, Seymour Economic Development Center
Dori Dockery, United Regional Health Care System
Jeremy Geske, TWC Public Employment Sector
Julie Young, Wichita Adult Literacy
Mileasha Rizan, Work Services Corporation
Jim Sjolander, Berend Brothers

GUESTS PRESENT:

Donna Adams, Rolling Plains, Workforce Solutions Childcare
Marisabel Martinez, Rolling Plains, Workforce Solutions Childcare
Nannette Holmes, Rolling Plains, Workforce Solutions Childcare



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Sandi Stahr, Equus, Workforce Solutions Center
Crystal Keel, Equus, Wichita Falls Center
Ginger Hannah, Equus, Wichita Falls Center
Shana Ferguson, Nortex Regional Planning Commission
Dennis Wilde, Nortex Regional Planning Commission
Darla Silva, Equus Wichita Falls Center
Mickylee Najera, Equus Vernon Center

STAFF MEMBERS PRESENT:

Lisa McDaniel, Executive Director
Sharon Hulcy, Contract Manager / EO Officer
Kendra Ball, Business & Outreach Manager
LeAnne Baird, Texas Regional Pathways Network Coordinator
Karen Fite, Technology Manager
Robin Read, Technology Asst. Manager
Dakota Mize, Community Engagement Specialist
Kayla Crowley, Child Care Contract Manager
Sydney Clement, Administrative Assistant / EO Officer

Mrs. Rhonda Schrieber, Madam Chair, called the meeting to order at 12:11 pm and did roll-call. It was noted there was a quorum present.

Mrs. Schrieber asked if there was anything for public comment. There was none.

Mrs. Schrieber asked for any declaration of conflict of interest and there was none noted.

Mrs. Schrieber asked for approval of the consent agenda and the minutes from the October 2025 Board meeting. Billy Clark made a motion to accept, and Glenda Ramsey seconded. Mrs. Kristin Little noticed she was not listed under the “not present” at the October Meeting Minutes. Mrs. Glenda Ramsey then asked for the October 2025 Board Meeting minutes to be amended, having Mrs. Kristin Little to be added to the “not present” October board meeting minutes. Billy Clark made a motion to accept, and Glenda Ramsey seconded (motion passed).

Mrs. Lisa McDaniel, Executive Director, then introduced James Young, the new Regional Director for Equus Workforce Solutions North Texas and Chytania Brown, Vice President of Operations with Equus Workforce Solutions North Texas. They both joined via Zoom.

Mrs. Kendra Ball, Business and Outreach Manager, discussed the Education Committee regarding the Target Occupations, Target Industries & In-Demand Industries. The education committee met on Monday, December 8th. Mrs. Ball indicated there was no new data to report as the Labor & Market Information (LMI) is only updated every other year and no changes were made as a result. Mrs. Schrieber asked for approval of the Education Committee. Billy Clark made a motion to approve, and Steve Halloway seconded (motion passed).

Mrs. Lisa McDaniel then discussed the next item on the agenda, December 26, 2025. Mrs. McDaniel informed the board that the record of employer, West Central Texas Council of Government, gives the holiday schedule

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at the beginning of each year. This year, the board office is closed on December 24th & 25th (Christmas Eve & Christmas Day). The Texas Workforce Commission, who we are aligned with, receive three days off. Mrs. McDaniel requests approval to align with this holiday year to be closed on Friday, December 26th also and that staff would have an opportunity to spend an extra day with family during the holiday season. Mrs. McDaniel shared that she did get prior approval from the employer of record, West Central Texas Council of Government. Mrs. Schrieber asked for approval for the December 26th closure. Vicki Holland made a motion and Chelsea Lewis seconded (motion passed).

Mrs. Sharon Hulcy, Board Contract Manager, went over the Monitoring Committee Report. She shared the letter that was received on October 23rd regarding the audit resolution stating that the PIRTS Guidelines are followed. We had responded back to the monitors on November 25th. Mrs. Hulcy shared that as of this morning, the monitors did reach out for more questions for staff refresher training. On December 2nd, our childcare staff did attend the online PIRTS training and the staff received their certificates of completion and have been submitted to Texas Workforce Commission.

Next, Mrs. Hulcy discussed the Board Spending Report for the end of October 2025. Mrs. Hulcy stated that the board has received new grants and have received additional grants since this report came out. The grants do take a while to receive, and we will probably receive more throughout the remainder of December for those that have been effective since October. One question was asked about the Childcare Quality Fund grant showing money left and Mrs. Hulcy explained that at the end of October we still have through December to review additional expenditures through that time frame and officially close the grant out. October was the deadline for that specific grant but if we still had bills to apply for the October grant in the month of December that's what it would be used for. In cases like this, the balance remaining would go back to the State to reallocate if there were funds not spent.

Another question was asked about the Childcare Match Grant, Mrs. Hulcy explained how we go out to different agencies that we get match money from, but we try to save the Child Care Match Grant and try to use all the Childcare Funding first because it has an earlier end-date. We try to deplete as much as we can for that purpose, it's for direct care for low-income families and homeless families that we are providing childcare for. No more questions were asked. Mrs. Hulcy then shared the Board Procurement List. No questions asked.

Next, Mrs. Kendra Ball, Business & Outreach Manager, shared the Rapid Response Report. Effective December 1st, Kell West Regional Hospital closure affected 252 employees including part-time employees, and 10 Spanish speaking employees. Workforce was able to provide Unemployment Information and Employment Resource's in both English and Spanish for all staff. Three sessions in total for Rapid Response were held, and 76 employees attended in-person. To those that were unable to attend, though, we were still able to provide them with information, and many had already found employment. The 82nd Training Wing (United States Air Force) reached out to us in October to schedule for Rapid Response, in person, for November 13th, however, on November 12th, the Government did open back up so they were not going to have any layoffs. Autumn Leaves Flowers & Gifts closed for business effective on October 3rd. Other businesses that had layoffs in the month of November included Covercraft, Compass Group USA (Chartwells), it had temporary holiday layoffs for WFISD food service contractors and Legado Farms in Wilbarger County that was reported closed.

Mrs. Donna Adams, Workforce Solutions Child Care, shared the Child Care Report, all TRS (Texas Rising Star) assessments that were due in December have been completed. They are currently in the process of hiring a part-time TRS Mentor and a Financial Specialist. As of October 15th, client services have 249 children waiting for childcare services, the estimated wait-time is currently 8-9 months. The latest Infant/Toddler Training was held on October 28th over Connect with Me part 2 Social & Emotional Development, it was presented by Shelly Donaldson from childcare, they had 21 in-person attendees and 11 on-line.

Ms. Crystal Keel, Workforce Solutions Equus, shared the Workforce Report, in October Workforce Solutions North Texas served 1,216 citizens and 78 in total went to work. They also had 1,420 total services for employers that month. The Hiring Red, White and You Hiring Event took place on November 18th, they had 68 employers, 36 veterans and 196 job seekers. They were able to recognize their very own Veterans in the office, those including Melayia Crum, David Dohme and Robert Prince. Ms. Ginger Hannah, Equus Wichita Falls, introduced the employee spotlight today, Mr. Mickey Nasera, who had recently moved back to Vernon, TX from Colorado with his three children a year ago. Despite applying for numerous jobs and attending interviews, he struggled to find work and provide for his family. Through the Choices Program, Mickey received support from his case manager and the Vernon office team, including gas cards, interview clothing and an interview workshop. His persistence paid off, Mickey was then hired as a Business Services Consultant at Workforce Solutions North Texas. The Vernon office oversees five of our eleven counties. In his first month, he organized a job fair in Wilbarger County with 15 employers and 35 job seekers. Mickey stated that he “appreciates everything Workforce Solutions has done for him, and he can’t thank all the people enough for the assistance he received”.

The last report was the October 2025 Survey Results showing 89.34% positive responses, one question was asked if we look at the negative surveys as well and reach out to those responses. The answer is yes; we do review the negative comments and address those issues to all staff to help improve our service delivery.

We then shared a photo of our leaders from our board office, workforce center, child care and board member, Anthony Louis, that was taken at this year’s Texas Workforce Commission Conference in Corpus Christi, TX. They invited our local employer of excellence, Allegiance Electric & Controls of Wichita Falls, and they were nominated by our business service team. Allegiance Electric has worked closely with us over the last year with our teacher externship and our summer earn & learn program. Mr. Matthew McMahan was also in the picture. One of the commissioners also hosted a breakfast for the executive directors and all the local employers where Mrs. Lisa McDaniel and Mr. McMahan were in attendance.

Mrs. McDaniel also shared that during the TWC Annual Conference in December, it was announced that Workforce Solutions North Texas won the Innovation Award. The grant award was \$250,000. Mrs. Kendra Ball explained how the proposal plan was written. The plan is to use “technology walk throughs” that you use in real estate and we plan to use in workplaces so students can “walk-thru” different places of employment and see what it’s like on the inside. There will be pop-ups with key information to learn more about the different occupations. The sites that will be targeted would be those places of employment that are not routinely open for the public, such as hospitals, surgery/operating rooms, and manufacturing. This will provide real time data for students or adults to view career pathways.



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Mrs. Ball then shared the grant we applied for through Texas Mutual. We were awarded \$87,000 to provide pre-employment support. One of the gaps that we see is where a lot of our customers that come in may not qualify for some of our programs that provide support services. The thing that we see is where people don't have a driver's license or a social security card, birth certificate or even transportation. This grant is going to help support pre-employment needs. We are currently still waiting to hear back about the Teacher Externship grant and work readiness. One question was asked about the teacher externship, asking how much information goes out to certain areas to get teachers involved. Mrs. Ball responded that all teachers in our surrounding areas are invited, it is up to the teachers to apply. Applications usually go out in February-March. Another question was asked about the Innovative grant, when it will be up and running. Mrs. Ball responded, the goal is to have it up and active by Fall 2026.

Mrs. Schrieber then announced that the board would move into closed session to discuss section 551.074 personnel matters at 1:09 p.m.

Open session resumed at 1:31 p.m. Mrs. Schrieber asked if there were any deliberations or actions needed from the closed session. There were none.

Mrs. Schrieber announced the next board meeting will be on February 26, 2026, at noon. The meeting was adjourned at 1:33 pm.

Respectfully submitted,

Linda Whitaker, Secretary